

State Human Service Transportation Coordinating Councils: An Overview and State Profiles

**Prepared for the Federal Transit Administration
and the U.S. Department of Labor**

**By Nicholas J. Farber and
James B. Reed**



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Introduction

To better coordinate the transportation activities related to the provision of human services, many states have created state coordinating councils. Better coordination is key to enhance services to those in need and as a way to use public resources more efficiently, particularly in times of tight budgets. But, the intergovernmental landscape of transportation coordination is complex and fragmented. By one estimate, some 44,000 levels of government are involved in providing or funding transportation. Each has its own laws and regulations to carry out their multitude of responsibilities. In addition, thousands of non-profit agencies, private companies and individuals are involved with providing transportation services to a wide audience of customers and users.

Coordinating councils are implemented in recognition of the complex governing structures that have arisen over time to meet the needs of various populations for transportation services, which has resulted in a lack of consistency in approaches, an overlap of services in some places, and unconnected services in others. As well, because of funding shortfalls and policy and implementation failures, many who need transportation are left unserved or underserved.

This report gives a synopsis of how state coordinating councils operate, provides a 50-state quick reference table, and profiles the 26 existing state coordinating councils.

Synopsis

State coordinating councils are created by statute, executive order or governor initiative to promote effective coordinated transportation for disadvantaged groups. Many were created as a result of the United We Ride initiative to improve coordination of human services transportation activities at the federal, state and local levels. Council members include representatives of the state department of transportation; councils of governments that have a role in transportation; transportation providers; and non profit organizations that represent people with disabilities, senior citizens, nursing homes and transit agencies. Other members often include state department of health, veterans, and workforce development representatives.

Coordinating councils create a focal point for considering and advocating for better coordination and can be vehicles for disseminating success stories and best practices. The councils ideally include representatives of all agencies that implement transportation programs and representatives of non governmental groups that provide or administer transportation services. Preferably, each council is allocated a budget and has authority to require cooperation of involved agencies. To be effective, councils should meet regularly.

Twenty-six state coordinating councils currently exist – 12 created by statute and 14 by either a governor’s executive order or initiative. In Florida, a separate state commission implements a statewide coordination scheme.

Councils operate at all levels of government. The Federal Interagency Coordinating Council on Access and Mobility (CCAM), which consists of 11 federal departments, has been active since 2004, when it launched the United We Ride initiative. It is now attempting to renew its commitment to facilitating coordination nationally through development of a new strategic plan. State-level coordinating councils generally are responsible for creating an inventory of services, conducting needs assessments, and determining how gaps should be filled. The state councils bring together the key players to consider and recommend how state policies should be revised to enhance coordination.

Along with state coordinating councils, some states have regional and local coordinating councils. Regional councils bring together agencies and organizations within a geographic region. Actual coordination occurs in local areas. Local councils bring together all local entities that provide transportation services to the wide variety of users to deal with the basic components of coordination. Employing common sense at all levels can remove many roadblocks to coordination, and these councils are the forums for such discussions to occur. Councils can be more effective if either the state legislature or governor requires that all coordination entities be involved to ensure that every transportation-disadvantaged group is served.

More funding is needed for improvement and maintenance of the entire transportation system. Additional funding not only will help enable the promise of coordination as a cost-effective and efficient way to provide transportation services, but will improve the quality of service to individuals.

STATE AGENCY HUMAN SERVICES TRANSPORTATION COORDINATING COUNCILS

STATE/JURISDICTION	BY LEGISLATION	BY EXECUTIVE ORDER/OTHER
Alabama	None. SB 274 (2010) would create a United We Ride Council.	
Alaska		YES
Arizona	No council, but mandate to cooperate.	
Arkansas	YES	
California	No council, but mandate to cooperate through local Consolidated Transportation Service Agencies (CTSAs).	
Colorado		YES – Governor’s initiative
Connecticut	None	
Delaware	None	
District of Columbia	None	
Florida	YES – the Florida Commission for the Transportation Disadvantaged (independent state agency)	
Georgia	YES[†]	
Guam	None	
Hawaii		Local Honolulu Coordinating Council
Idaho	YES	
Illinois	YES	
Indiana	None	
Iowa	YES[‡]	
Kansas		YES – Governor’s initiative
Kentucky	YES	
Louisiana		NO – Disbanded a few years ago; attempting to have governor reestablish it.
Maine	No council, but mandate to cooperate.	
Maryland	No, but a Committee for Human Service Transportation.	YES
Massachusetts		YES
Michigan		Other—agency cooperation
Minnesota	YES	
Mississippi		No council, but mandate to cooperate
Missouri	YES	
Montana	No council, but mandate to cooperate	
Nebraska		YES
Nevada	None	
New Hampshire	YES	
New Jersey		YES – expired January 1, 2010
New Mexico	None	
New York	No. Rural area Coordinating council existed but was repealed by the governor.	
North Carolina		YES
North Dakota	None	
Ohio		Other—agency cooperation.
Oklahoma		YES
Oregon		YES –no longer meets.
Pennsylvania	No council, but mandate to cooperate.	
Puerto Rico	None	
Rhode Island	None	
South Carolina		YES

[†] Georgia HB 277 (2010) creates the Georgia Coordinating Committee for Rural and Human Services Transportation of the Governor's Development Council and is still pending in the Georgia General Assembly as of May 11, 2010.

[‡]Confirming language contained in statute.

South Dakota		YES - task force.
Tennessee	No council, but mandate to cooperate.	
Texas	No council, but mandate to cooperate.	
Utah	None through legislation; however, UDOT and the Utah Department of Human Services has set up a United We Ride Workgroup.	
Vermont	YES	
Virgin Islands	None	
Virginia	Requires local councils	State Transportation Accountability Commission*
Washington	YES	
West Virginia		YES
Wisconsin		YES
Wyoming	None	

* Not a Coordinating Council *per se*, but authority touches on the coordination issue.

STATE COORDINATING COUNCIL PROFILES

ALASKA

Name: Governor’s Coordinated Transportation Task Force (CTTF)

Council members: Consists of nine voting members: “The commissioner of the Department of Transportation and Public Facilities, or the commissioner's designee; that person shall serve as chair; 2. the commissioner of the Department of Health and Social Services, or the commissioner's designee; 3. the commissioner of the Department of Labor and Workforce Development, or the commissioner's designee; 4. one member appointed by the governor from the following: A. the commissioner of the Department of Commerce, Community, and Economic Development, or the commissioner's designee; B. the commissioner of the Department of Military and Veterans Affairs, or the commissioner's designee; C. the commissioner of the Department of Education and Early Development, or the commissioner's designee; D. the chair of the Board of Trustees of the Alaska Mental Health Trust Authority, an alternate member of the board selected by the board, or the chief executive officer of the Authority; if appointed, the person listed in this provision may name a designee; 5. five members: A. three of whom have expertise in the transportation needs of the following populations: I. senior citizens; li. persons with disabilities; lii. low-income individuals; liv. transit-dependent individuals; B. two of whom represent the following: I. municipalities; li. Transportation providers that receive transportation providers that receive federal funding available to Indian tribes, including funds provided under 23 U.S.C. 204(j) and 49 U.S.C. 5311(c). Additionally, the commissioner of the department of transportation and public facilities shall invite the following agencies to name an advisor to the task force as a non-voting member: A. the United States Department of Health and Human Services; B. the Federal Transit Administration of the United States Department of Transportation; C. the United States Department of Veterans Affairs.”

Created by: [Executive Order \(A.O. 243; A.O. 252\)](#)

Stated purpose: “To facilitate and enhance the provision and integration of cost-effective, community-based public transportation services to persons with special needs. The task force shall serve as the advisory committee to the governor to develop policy and procedural recommendations for the state's various existing programs that provide or coordinate community-based transportation services in communities in Alaska for persons with special needs.”

Reporting requirements: See stated purpose.

Reports created: [Governor’s Coordinated Transportation Task Force, Recommendations Report \(Juneau: State of Alaska, 2010\).](#)

Contact: Eric Taylor, Manager, Statewide Long Range Transportation Plan and Transit Program
Alaska Department of Transportation and Public Facilities, eric.taylor@alaska.gov, (907) 465-8958, (907) 465-6984 (fax).

Website: <http://www.dot.state.ak.us/stwdplng/cttf/>

Other: The report recommends legislative action to establish a coordinated transportation commission (long-term), and a reconstituting (Governor action) the task force (short-term) until June 2011.

ARKANSAS

Name: Arkansas Public Transportation Coordinating Council (APTCC)

Council members: Representatives who have expertise in economic and rural development, workforce development, health services, social services delivery, and transportation planning and coordination.

Created by: Ark. Stat. Ann. §27-3-101, et seq (2010).

Stated purpose: To “improve quality of life by ensuring that everyone has access to transportation for essential purposes, including health, nutrition, education, and employment.”

COLORADO

Name: Colorado Coordinating Council for Transportation Access and Mobility

Council members: The Colorado Department of Transportation is the lead agency, and representatives from a full range of key stakeholders participate on the council, including local, state and federal government agencies; transportation providers; and non profit organizations, including representatives of people with disabilities, senior citizens, nursing homes and transit agencies. Education, human services, transportation, health, veterans, and workforce development agencies are members of the council.

Created by: Governor initiative

Stated purpose: Assess the status of transportation coordination in Colorado; examine possible ways to address coordination; improve communication among organizations providing and funding human services transportation; and develop a strategic action plan for the next steps to be taken to improve coordination.

Reporting requirements: None.

Reports created: [Handbook for Creating Local Coordinating Councils in Colorado](#);

Contact: Sylvia Labrucherie, Colorado Department of Transportation, (303) 512-4045, sylvia.labrucherie@dot.state.co.us

Website: <http://www.colorado.gov/cs/Satellite/Silverprint/SIL/1213867990116>

FLORIDA

Name: The Florida Commission for the Transportation Disadvantaged

Council members: “The commission shall consist of seven members, all of whom shall be appointed by the Governor. Five of the members must have significant experience in the operation of a business, and it is the intent of the Legislature that, when making an appointment, the Governor select persons who reflect the broad diversity of the business community in this state, as well as the racial, ethnic, geographical, and gender diversity of the population of this state. Two of the members must have a disability and use the transportation disadvantaged system. Each member shall represent the needs of the transportation disadvantaged throughout the state. A member may not subordinate the needs of the transportation disadvantaged in general in order to favor the needs of others residing in a specific location in the state. Each member shall be appointed to a term of 4 years. A member may be reappointed for one additional 4-year term. Each member must be a resident of the state and a registered voter. At any given time, at least one member must be at least 65 years of age. The Secretary of Transportation, the Secretary of Children and Family Services, the director of Workforce In-novation, the executive director of the Department of Veterans' Affairs, the Secretary of Elderly Affairs, the Secretary of Health Care Administration, the director of the Agency for Persons with Disabilities, and a county manager or administrator who is appointed by the Governor, or a senior management level representative of each, shall serve as ex officio, nonvoting advisors to the commission.”

Created by: [Fla. Stat. Ann. §427.012 et seq \(2010\)](#).

Stated purpose: Accomplish the coordination of transportation services provided to the transportation disadvantaged. The goal of this coordination is to ensure the cost-effective provision of transportation by qualified community transportation coordinators or transportation operators for the transportation disadvantaged without any bias or presumption in favor of multi-operator systems or not-for-profit transportation operators over single-operator systems or for-profit transportation operators.

Reporting requirements: Annual report to the governor and the Legislature.

Contact: Bobby Jernigan, Executive Director, Florida Commission for the Transportation Disadvantaged, (850) 410-5700, Bobby.Jernigan@dot.state.fl.us.

Website: <http://www.dot.state.fl.us/CTD/>

GEORGIA[‡]

Name: Georgia Coordinating Committee for Rural and Human Services Transportation of the Governor's Development Council

Council members: A representative of each metropolitan planning organization and representatives from each regional commission in this state and may include other local government representatives; private and public sector transportation providers, both for profit and nonprofit; voluntary transportation programs representatives; public transit system representatives, both rural and urban; and representatives of the clients served by the various programs administered by the agencies represented on the State Advisory Subcommittee for Rural and Human Services Transportation.

Created by: Ga. Code §32-12-1 et seq (2010).

Stated purpose: "The Georgia Coordinating Committee for Rural and Human Services Transportation shall examine the manner in which transportation services are provided by the participating agencies represented on the committee. Such examination shall include but not be limited to: (1) An analysis of all programs administered by participating agencies, including capital and operating costs, and overlapping or duplication of services among such programs, with emphasis on how to overcome such overlapping or duplication; (2) The means by which transportation services are coordinated among state, local, and federal funding source programs; (3) The means by which both capital and operating costs for transportation could be combined or shared among agencies, including at a minimum shared purchase of vehicles and maintenance of such vehicles; (4) An analysis of those areas which might appropriately be consolidated to lower the costs of program delivery without sacrificing program quality to clients, including shared use of vehicles for client trips regardless of the funding source which pays for their trips; (5) An analysis of state of the art efforts to coordinate rural and human services transportation elsewhere in the nation, including at a minimum route scheduling so as to avoid duplicative trips in a given locality; (6) A review of any limitations which may be imposed by various federally funded programs and how the state can manage within those limitations as it reviews possible sharing opportunities; (7) An analysis of how agency programs interact with and impact state, local, or regional transportation services performed on behalf of the general public through state, local, or regional transit systems; (8) An evaluation of potential cost sharing opportunities available for clients served by committee agencies so as to maximize service delivery efficiencies and to obtain the maximum benefit on their behalf with the limited amount of funds available; and (9) An analysis of possible methods to reduce costs, including, but not limited to, greater use of privatization.

Reporting requirements: "No later than July 1 of each year, the Governor's Development Council shall submit the preliminary report of the Georgia Coordinating Committee for Rural and Human Services Transportation to the members of the State Advisory Subcommittee for Rural and Human Services Transportation. Comments and recommendations may be submitted to the Governor's Development Council for a period of 30 days. No later than September 1 of each year, the Governor's Development Council shall submit a final report to the Governor's Office of Planning and Budget for review and consideration. The report shall address each of the specific duties enumerated in Code Section 32-12-5 and such other subject areas within its purview as the Governor's Development Council shall deem

[‡] Georgia HB 277 (2010) creates the Georgia Coordinating Committee for Rural and Human Services Transportation of the Governor's Development Council and is still pending in the Georgia General Assembly as of May 11, 2010.

appropriate. Each report shall focus on existing conditions in coordination of rural and human services transportation within the state and shall make specific recommendations for means to improve such current practices. Such recommendations shall address at a minimum both their cost implications and impact on client service. No later than January 15 of each year, the Governor's Office of Planning and Budget shall submit the final report of the Governor's Development Council and any affiliated budget recommendations to the presiding officers of the General Assembly, with copies of said report sent to the chairpersons of the transportation committees, the appropriations committees, and the health and human services committees of each chamber of the General Assembly."

Reports created: None.

Website: None.

Other: The Georgia Coordinating Committee for Rural and Human Services Transportation of the Governor's Development Council was created by the enactment of the [HB 277 \(2010\)](#).

IDAHO

Name: Public Transportation Advisory Council and Interagency Working Group

Council members: (1) All state agencies except the Department of Education, and all public entities that use public funds to provide public transportation services within the state shall report not less often than semiannually to the department the amount of funding expended, audits conducted, the number of passengers carried, the agency vehicles used and the vehicle miles driven to provide transportation for Idaho citizens. Upon receipt of such information, the department shall:

- (a) Develop a uniform data collection and reporting system; information from said system shall be submitted annually to the joint finance-appropriations committee of the Idaho Legislature; and as public information, it shall also be available upon request;
- (b) In cooperation with other state agencies and public entities, develop a comprehensive plan for public transportation; and
- (c) Provide assistance to operators of local and regional transportation systems that are consistent with public program objectives of the state plan.

(2) There is hereby created the Public Transportation advisory council to advise the Idaho Transportation Department on issues and policies regarding public transportation in Idaho. The council shall participate in planning activities, identify transportation needs, and promote coordinated transportation systems. Before setting programs and priorities, the council shall seek pertinent information, facts and data from local governments, agencies and providers regarding rural public transportation issues.

The advisory council shall be composed of six (6) members appointed by the Idaho transportation board. Appointed members shall be representatives of local governments and agencies, private organizations, citizen groups and private providers that have an interest in public transportation, and people with disabilities and the elderly who utilize public transportation. The board shall appoint said members from recommendations submitted by said organizations, groups, providers, users and state agencies in each district. One (1) member shall be appointed from each of the six (6) Transportation Department director districts as provided in section 40-303, Idaho Code. The term of each member shall be three (3) years and the initial appointments to the council shall be such that two (2) members shall be appointed each year thereafter.

The council is authorized to meet three (3) times per year with additional meetings as authorized by the board.

Members of the advisory council shall be reimbursed according to the provisions of section 59-509(g), Idaho Code.

(3) The director of the Idaho transportation department together with the directors of the affected state agencies shall establish an interagency working group to advise and assist the department in analyzing public transportation needs, identifying areas for coordination, and developing strategies for eliminating procedural and regulatory barriers to coordination at the state level. The group shall undertake detailed work assignments related to transportation services which promote cooperation and collaboration among systems.

The working group shall be composed of a representative from the office of the governor and one (1) staff representative from each of the following agencies which expend public funds for transportation services or associations representing public transportation interests:

- (a) Idaho Commission on Aging;
- (b) Idaho Head Start association;
- (c) Two (2) representatives from the Idaho Department of Health and Welfare, one (1) of whom shall represent the division of Medicaid;
- (d) Idaho Department of Education;
- (e) Idaho Transportation Department;
- (f) Community Transportation association;
- (g) Idaho Council on Developmental Disabilities;
- (h) Division of Vocational Rehabilitation; and
- (i) Idaho Department of Labor, Workforce Development Council.

Ex officio members may be appointed to the group as deemed necessary. Members of the working group representing state agencies shall be reimbursed by their respective agencies according to the provisions of section 59-509(b), Idaho Code.

(4) The interagency working group established in subsection (3) of this section shall:

- (a) Meet at least once in each calendar quarter; and
- (b) Discuss all agenda items submitted to it by any member of the group; and
- (c) Provide notice of each meeting at least two (2) weeks in advance of the meeting; and
- (d) Annually elect a chairman from among its members; such person shall not serve consecutive terms as chairman.

(5) The department shall provide the administrative support required by the council and the interagency working group.

Created by: [Idaho Code §40-514 \(2010\)](#)

Stated purpose:

Public Transportation Advisory Council: To advise the Idaho Transportation Department on issues and policies regarding public transportation in Idaho. The council shall participate in planning activities, identify transportation needs, and promote coordinated transportation systems. Before setting programs and priorities, the council shall seek pertinent information, facts and data from local governments, agencies and providers regarding rural public transportation issues.

Interagency Working Group: To advise and assist the department in analyzing public transportation needs, identifying areas for coordination, and developing strategies for eliminating procedural and regulatory barriers to coordination at the state level. The group shall undertake detailed work assignments related to transportation services which promote cooperation and collaboration among systems.

Frequency of meetings: Public Transportation Advisory Council: three times a year; Interagency Working Group: quarterly.

Reporting requirements: See stated purpose.

Reports created:

Website: <http://itd.idaho.gov/PublicTransportation/PTAC.htm>;

<http://itd.idaho.gov/PublicTransportation/iwg1.htm>

Contact: Randy Kyrias, (208) 334-8281 or (208) 334-4424 (Fax), randy.kyrias@itd.idaho.gov

ILLINOIS

Name: Interagency Coordinating Committee on Transportation (ICCT)

Council members: All state agencies that fund transportation programs for disadvantaged populations and related non government service agencies. Chaired by the Office of the Governor, the ICCT is co-chaired by the Illinois Department of Transportation (IDOT) and Work, Welfare and Families, a statewide not-for-profit agency.

Created by: Public Act 93-0185.

Stated purpose: Improving coordination of community-based transportation programs; providing up-to-date information and communications services to local areas; and delivering a technical assistance program that addresses critical gaps in transportation services.

Reports created: [ICCT Clearinghouse Transportation Coordination Primer, \(Macomb: ICCT Clearinghouse, 2009\).](#)

Contact: Dorothy Deany, Legislative Analyst, Illinois Department of Transportation, 217-557-1130, dorothy.deany@illinois.gov

IOWA

Name: Iowa Transportation Coordination Council (ITCC)

Council members: The Department of Transportation, the Department of Human Services, IA Workforce Development, Department on Aging, and the officers and agents of other state and local governmental units, the IA Mobility Managers Network, and others with a statewide interest in transportation coordination.

Created by: [Iowa Code Ann. §324A.5 \(West 2010\).](#)

Stated purpose: Iowa DOT to include in its annual report to the state legislature information about the coordination of planning for transportation services at the urban and regional levels by all agencies or organizations that receive public funds and that are purchasing or providing transportation services. The section also compels the Iowa DOT to analyze human service transportation programs and recommend methods to avoid duplication and increase the efficacy of services. It establishes several evaluation criteria, including elimination of administrative and service duplication, efficient use of resources, and coordination of planning for transportation services.

Website: Coming soon as part of a IDOT Office of Public Transit site

Contact: Michelle McEnany, Director Iowa Office of Public Transit, 515-239-1659, Michelle.McEnany@dot.iowa.gov, and Karen Goehring, Chair, ITCC, 712-242-2103, Karen.Goehring@iwd.iowa.gov

KANSAS

Name: Kansas United We Ride: Governor's Committee on Transportation Coordination

Council members: A representative from the Department of Transportation; a representative from the Kansas Transportation Institute; Social and Rehabilitation Services, Aging, and other state departments and commissions

Created by: Governor's initiative

Stated purpose: To enhance multi-agency coordination to provide efficient, sufficient and reliable transportation to all Kansans.

Website: www.KSUnitedweride.org

Contact: Lisa Koch, KDOT Public Transit Manager, 785-296-4907, lisak@ksdot.org, and Pat Weaver, Kanass Transportation Institute, 785-864-2595, weaver@ku.edu

KENTUCKY

Name: Coordinated Transportation Advisory Committee (CTAC)

Council members: Designated members of the cabinet, the Cabinet for Health and Family Services, and the Education and Workforce Development Cabinet.

Created by: [Ky. Rev. Stat. §281.870 \(2010\)](#).

Stated purpose: Providing information and assistance to the cabinet; reviewing and recommending policies and operating procedures to the cabinet; and serving on broker evaluation committees, if designated, in accordance with KRS Chapter 45A.

Website: <http://transportation.ky.gov/transportationdelivery/CTAC%20Meetings.htm>

Contact: Vickie Bourne, Executive Director, Office of Transportation Delivery, (502) 564-2058, vicki.bourne@ky.gov.

LOUISIANA

Name: Inter-Agency Transportation Coordination Committee (IATCC)

Council members: The secretary of the Department of Transportation and Development, or the secretary's designee; the secretary of the Department of Health and Hospitals, or the secretary's designee; the secretary of the Department of Social Services, or the secretary's designee; the secretary of the Department of Labor, or the secretary's designee; the executive director of the Governor's Office of Elderly Affairs, or the executive director's designee; the president of the Senate, or the president's designee from the membership of the Senate; the speaker of the House of Representatives, or the speaker's designee from the membership of the House.

Created by: [Executive Order](#), in 1992 under Governor Edwin Edwards' administration and was tasked with collecting data on transportation services and making recommendations for coordination of those services. The executive order was reauthorized under Governor Murphy "Mike" Foster's administration.

Stated purpose: Obtain maximum use of transportation resources and increase the cost efficiency of providing transportation services by coordinating and consolidating administration, planning and funding of providing public and specialized transportation services.

Reporting requirements: Make recommendations specifically addressing: 1) the standards of financial and activity reporting; and 2) the contents of interagency agreements including service assurances, financial commitments, monitoring plans and compliance plans, and the most appropriate and least costly service that can be accomplished through the coordination or consolidation of intra-departmental transportation resources.

Reports created: Annual Report - 2003, Inter-Agency Transportation Coordination Committee Report to the Governor

Other: Disbanded a few years ago. Efforts are under way to have Governor Jindal reinstate it.

MARYLAND

Name: State Coordinating Committee for Human Services Transportation

Council members: (a) The secretary of transportation, or a designee, who shall chair the committee; (b) the secretary of human resources, or a designee; (c) the secretary of health and mental hygiene, or a designee; (d) the secretary of aging, or a designee; (e) the secretary of the department of disabilities, or a designee; (f) the secretary of housing and community development, or a designee; (g) the secretary of

planning, or a designee; (h) the state superintendent of schools, or a designee; (i) the secretary of veterans affairs, or a designee; (j) the director of the Governor's Office for the Deaf and Hard of Hearing, or a designee; and (k) additional members recommended to the governor by the chairperson of the committee as needed to provide input from local governments, employers, agencies and organizations serving targeted populations, transportation providers, and consumers from targeted populations.

Created by: Executive order. In 1997, then-Governor Parris Glendening issued an executive order that established a State Coordinating Committee for Human Service Transportation. Combined with Maryland's statutory provisions, the executive order helped create a comprehensive coordination program for specialized transportation services within the state. The coordinating committee developed a five-year coordination plan, mandated formation of regional coordination bodies, and wrote the Maryland Transportation Coordination Manual. Maryland lawmakers then committed \$500 million to coordination efforts.

Stated purpose: (1) Examine the transportation needs of citizens who are elderly, who have disabilities, and individuals requiring transportation to access jobs, medical and health appointments, senior citizens programs and other programs requiring the transportation of individuals who qualify as transportation-disadvantaged; (2) Coordinate Maryland's efforts to provide quality human services transportation services by working with appropriate federal, State and local agencies, transit customers and transportation providers to develop a cooperative, coordinated, and human services transportation system; (3) Devise a five-year human services transportation plan, which sets goals and objectives to help transportation-disadvantaged citizens access jobs, education and training programs, healthcare services and other activities by providing cost-effective, affordable, high capacity, high quality, easily understood, safe and accessible transportation; and (4) Serve as the clearinghouse for human services transportation coordination issues throughout the State of Maryland, identify and facilitate a resolution to local and statewide issues regarding human services transportation, participate in the identification of possible allocations of human services transportation resources during emergency evacuations, evaluate cost-saving measures, investigate the need for the establishment of standards for vehicles and drivers within the human services transportation program, and examine other appropriate areas that facilitate the development of a quality human services transportation system in Maryland.

Reporting requirements: Provide an annual report to the governor on September 1.

Reports created: KFH Group, *Maryland Transportation Coordination Manual* (Bethesda: KFH Group, 1998).

Website: <http://www.msa.md.gov/msa/mdmanual/26excom/html/21hum.html>

Contact: Latrina V. Trotman, Coordinator, Office of Planning and Programming, Maryland Transit Administration, Department of Transportation, William Donald Schaefer Tower, 6 St. Paul St., Baltimore, MD 21202-1614, (410) 767-7272, fax: (410) 333-0901, ltrotman@mtamaryland.com

MASSACHUSETTS

Name: Massachusetts Mobility Compact

Council members: The secretary of Department of Transportation and all state agencies within the DOT and those independent agencies; Executive Office of Transportation and Public Works (EOTPW); Department of Conservation and Recreation (DCR); Massachusetts Highway Department (MassHighway); Massachusetts Turnpike Authority (Masspike); Massachusetts Bay Transportation Authority (MBTA); Massachusetts Port Authority (Massport); Massachusetts Aeronautics Commission (MAC); Registry of Motor Vehicles (RMV); Massachusetts Association of Regional Transit Authorities (MARTA).

Created by: [Executive Order](#)

Stated purpose: The mission of the compact is to improve the delivery of transportation services throughout the Commonwealth by communicating more regularly and effectively and by adopting a coordinated approach to transportation planning, design, construction, operation and maintenance. The goal of this coordination is to increase the mobility of people and goods in a safe, secure, environmentally sustainable, and efficient manner throughout the Commonwealth.

Reporting requirements: The compact must prepare and make available to the public every six months a report summarizing its work since the last such submission.

Reports created: [Massachusetts Mobility Compact Annual Report, \(Boston: Massachusetts Department of Transportation, 2008\).](#)

Website: <http://www.eot.state.ma.us/default.asp?pgid=content/Mobility&sid=about>

MINNESOTA

Name: Interagency Committee on Transit Coordination (ICTC)

Council members: Tim Henkel (chair), Minnesota Department of Transportation; Robert Johns, Center for Transportation Studies; Gerri Sutton, Metropolitan Council; Brian Osberg, Minnesota Department of Human Services; Doug Benson, Minnesota Department of Health; Mary Koep, Minnesota Board on Aging; Bob Fischer, Minnesota Department of Education; Joan Willshire, Minnesota State Council on Disability; and Bonnie Elsey, Minnesota Department of Employment and Economic Development.

Created by: Governor's initiative.

Stated purpose: To further the coordination of health and human service programs and Minnesota's public transportation systems across the state. To that end the, ICTC is surveying existing transportation alternatives, best practices and coordination strategies that have worked in Minnesota and other states, from which it will develop a series of recommendations for improving the level of transportation coordination.

Reporting requirements: Yearly report to the governor.

Reports created: [Interagency Committee on Transit Coordination \(Minneapolis: ICTC, 2005\)](#), [Interagency Committee on Transit Coordination \(Minneapolis: ICTC, 2006\)](#), [Interagency Committee on Transit Coordination \(Minneapolis: ICTC, 2007\)](#), [Interagency Committee on Transit Coordination \(Minneapolis: ICTC, 2008\)](#).

Website: <http://www.coordinatetransit.org/ICTC/index.html>

Contact: Noel Shughart, MNDOT Office of Transit, 651-366-4181, Noel.Shughart@dot.state.mn.us.

MISSOURI

Name: Coordinating Council on Special Transportation *and* the Interagency Committee on Special Transportation.

Council members: *Coordinating Council:* Two members of the Senate appointed by the president pro tem, who shall be from different political parties; two members of the House of Representatives appointed by the speaker, who shall be from different political parties; the assistant for transportation of the Missouri Department of Transportation, or his designee; the assistant commissioner of the Department of Elementary and Secondary Education, responsible for special transportation, or his designee; the director of the Division of Aging of the Department of Social services, or his designee; the deputy director for mental retardation/developmental disabilities and the deputy director for administration of the Department of Mental Health, or their designees; the executive secretary of the Governor's Committee on the employment of the handicapped; and seven consumer representatives

appointed by the governor by and with the advice and consent of the Senate, four of the consumer representatives shall represent the elderly and three shall represent the handicapped.

Interagency Committee on Special Transportation: The assistant for transportation of the Missouri Department of Transportation, or his designee; the assistant commissioner of the Department of Elementary and Secondary Education, responsible for special transportation, or his designee; the Director of the Division of Aging of the Department of Social Services, or his designee; the director of the Division of Family Services of the Department of Social Services, or his designee; the deputy director for mental retardation/developmental disabilities and the deputy director for administration of the Department of Mental Health, or their designees; the executive secretary of the Governor's Committee on the Employment of the Handicapped; and other state agency representatives as the governor deems appropriate.

Created by: [Mo. Rev. Stat. §208.275 \(2010\)](#) (Coordinating Council) and [Mo. Rev. Stat. §226.805 \(2010\)](#) (Interagency Committee on Special Transportation).

Stated purpose: *Coordinating Council:* Recommend and periodically review policies for coordinated planning and delivery of special transportation; identify special transportation needs and recommend agency funding allocations and resources to meet these needs when appropriate; identify legal and administrative barriers to effective service delivery; review agency methods for distributing funds within the state and make recommendations when appropriate; review agency funding criteria and make recommendations when appropriate; review area transportation plans and make recommendations for plan format and content; establish measurable objectives for the delivery of transportation services; review annual performance data and make recommendations for improved service delivery, operating procedures or funding, when appropriate; and review local disputes and conflicts on special transportation and recommend solutions.

Interagency Committee on Special Transportation: Designate substate special transportation and service areas within the state; designate a special transportation planning council for each special transportation planning and service area to oversee and approve the preparation of special transportation plans; establish a uniform planning format and content; establish uniform budgeting and reporting standards for all transportation funds administered by the member agencies; establish annual allocations of funds to support special transportation services in each of the designated planning and service areas; adopt a five-year planning budget for the capital and operating needs of special transportation in Missouri; develop rules for the sub-state division of special transportation funds; and review and accept annual capital and operating plans for the designated special transportation planning and service areas.

Contact: Steve Billings, MDOT Administer of Transit, 573-751-2523, Steven.Billings@modot.mo.gov

Other: According to state executive branch officials, the Coordinating Council on Special Transportation has never met because the legislature never appointed the required members to the council. Nevertheless, the Interagency Committee on Special Transportation met in the 1990s to perform the functions required of it by the legislature, but then suspended its activities until 2006. The committee then met to develop the coordination plans required by 49 USCA §5310. The committee does not plan to meet in the future unless it is required to do so by either the federal or state government.

NEBRASKA

Name: Transportation Access Working Group

Council members: A representative from the Department of Roads; a representative from the Department of Labor; a representative from the Department of Health and Human Services; a representative from a non profit, community action agency; the governor's transportation policy advisor; a representative from the Department of Education; a representative from the Public Service

Commission; a representative from an advocacy group representing the transportation disadvantaged; a representative from a private non profit transportation provider; and ex-officio members determined necessary by the working group.

Created by: [Executive Order 04-01](#)

Stated purpose: Enhancing transportation mobility, employment opportunities, and availability of transportation services for people who are transportation disadvantaged.

Reporting requirements: The working group must submit a progress report to the governor prior to December 31 each year the group is in existence.

Contact: Jerry Wray, NDOR, 402-479-4694, jwray@dor.state.ne.us

Other: Exists only on paper; however, another group has formed. The Nebraska Public Transportation Coalition (NPTC) has members from the "paper" council but made a conscious decision to not become the governor appointed group. It is chaired by Mark Intermill, the Nebraska AARP associate director, 402-323-5424, mintermill@aarp.org.

NEW HAMPSHIRE

Name: State Coordinating Council (SCC) for Community Transportation

Council members: The commissioner of the Department of Health and Human Services, or designee; the commissioner of transportation, or designee; the commissioner of the Department of Education, or designee; the executive director of the Governor's Commission on Disability, or designee; the chair of the New Hampshire Transit Association, or designee; a representative of a regional planning commission, appointed by the commissioner of transportation; a representative of a philanthropic organization, such as the Endowment For Health or the United Way, appointed by the commissioner of the Department of Health and Human Services; eight representatives from transportation providers, the business community, and statewide organizations, such as Granite State Independent Living, AARP, Easter Seals and the UNH Institute on Disability, appointed by the governor and council.

Created by: [N.H. Rev. Stat. Ann. §239-B et. al. \(2010\)](#).

Stated purpose: Develop, implement and provide guidance for coordination of shared ride transportation options within New Hampshire; set statewide coordination policies for community transportation, establish community transportation regions, encourage development of regional coordination councils, assist other regional efforts as needed, and monitor the results of statewide coordination; assist regional coordination councils regarding their designations for regional transportation coordinators; and solicit and accept donations for funding to implement and sustain regional transportation coordinators.

Reporting Requirements: The SCC shall annually report its findings, progress and any recommendations for proposed legislation to the governor, the speaker of the House of Representatives, and the president of the Senate by November 1 of each year. The report shall cover the state fiscal year ending June 30 of the same year.

Reports created: [SCC Report to the Governor and Legislature - 2008](#).

Website: <http://www.nh.gov/dot/programs/scc/about.htm>

Contact: Maureen Simpson, Maureen.Stimpson@nh.gov

NEW JERSEY

Name: New Jersey Council on Access and Mobility

Council members: The secretaries of key state agencies and four at-large members.

Created by: [Executive Order # 87 \(2007\)](#)

Stated purpose: Study transportation practices and make recommendations for improving coordination. It is also required to work with the federal United We Ride Program and coordinate activities with the federal Council on Access and Mobility

Reporting requirements: Written reports due each December 31st that reports its activities, findings, and recommendations to the governor and Legislature.

Reports created: [New Jersey Council on Access and Mobility, New Jersey State Action Plan \(Trenton: NJCAM, 2009\).](#)

Other: Expired Jan. 1, 2010.

NEW YORK

Name: Interagency Coordinating Committee on Rural Public Transportation

Council members: The commissioner or his or her designee shall serve as chairperson. Twelve of such members shall be the following or his or her duly designated representative: the director of the Office for the Aging; the commissioner of education; the commissioner of labor; the commissioner of health; the commissioner of the Office of Mental Health; the commissioner of the Office of Mental Retardation and Developmental Disabilities; the commissioner of social services; state advocate for the disabled; secretary of state; commissioner of agriculture and markets; the director of the Office of Rural Affairs and the director of the Division for Youth. Six additional members, all of whom shall be transportation providers or consumers representing rural counties, shall be appointed to serve a term of three years as follows: two by the president pro-tempore of the Senate, two by the speaker of the assembly, one by the minority leader of the Senate, and one by the minority leader of the Assembly. Efforts shall be made to provide a broad representation of consumers and providers of transportation services in rural counties when making such appointments.

Created by: Statute – N.Y. Transportation Law §§73a – 73p.

Stated purpose: Increase accessibility to basic services for the transportation disadvantaged in rural areas.

Reporting requirements: Required to submit a report to the governor and Legislature relating to the operation of coordinated public transportation services in rural counties then being funded under this article and any recommendations for overall program improvement; stating the receipts and disbursements made during the preceding fiscal year and adequacy of programs financed by federal, state, local and private aid in rural counties of the state. The report is due every January 1.

Website: <https://www.nysdot.gov/divisions/policy-and-strategy/transit-bureau/public-transportation/federal-transit-funding/rta-program>

NORTH CAROLINA

Name: North Carolina Human Service Transportation Council

Council members: Representatives from the Department of Health and Human Services, Department of Corrections, Employment Security Commission, Department of Administration, Department of Public Instruction and Department of Transportation. Representation shall include any division which administers state or federal funds used to provide human service transportation.

Created by: [Executive Order 21](#)

Stated purpose: Council representatives shall encourage local human service agencies and community transportation systems to participate in community transportation improvement planning efforts and in subsequent plan implementation, and to purchase or provide transportation services in a manner consistent with the local plan.

Reporting requirements: Develop and present an Annual Executive Summary of the Status of Human Service Transportation in North Carolina.

Contact: Miriam Perry, North Carolina Department of Transportation, (919) 733-4713, ext. 243, mperry@dot.state.nc.us.

OKLAHOMA

Name: Oklahoma United We Ride Council

Council members: Director of the Oklahoma Department of Commerce; director of the Oklahoma Department of Rehabilitation Services; commissioner of health; director of the Oklahoma Health and Human Services Department; commissioner of the Oklahoma Department of Mental Health and Substance Abuse Services; director of the Oklahoma Department Veteran Affairs; director the of the Oklahoma Department of Transportation; director the of the Oklahoma Office of Handicap Concerns; CEO of the Oklahoma Health Care Authority; director of the Oklahoma Commission on Children and Youth; Director of the Oklahoma Employment Security Division; and the state superintendent of public instruction. These following members will be appointed by the governor: four members of the transportation disadvantaged population; three member representing transportation providers; three members representing transportation disadvantaged populations; three members representing community government organizations,, and at least 1 member representing an Oklahoma nation or tribe.

Created by: [Executive Order 2006-20](#)

Stated purpose: The purpose is to provide comprehensive assessment of existing state and federal human service transportation programs. The council shall evaluate the most cost-effective and efficient use of human service transportation resources, including coordination of transportation and funding.

Reporting requirements: None.

Website: <http://sites.google.com/site/okuwrride/uwrgovernor'scouncilmeetingnotices>

OREGON

Name: Transportation Coordination Working Group

Council members: Association of Oregon Counties, Cascades West Council of Governments, Lane County Council of Governments, League of Oregon Cities, Oregon Association of Area Agencies on Aging and Disabilities, Oregon Department of Corrections, Oregon Department of Education, Oregon Department of Human Services, Oregon Department of Transportation, Oregon Department of Veteran's Affairs, Oregon Disabilities Commission, Oregon Governor's Office, Oregon Housing and Community Services, Oregon JTPA and Community Colleges, and, the Oregon Transit Association.

Created by: Executive Order

Stated purpose: Maintain or improve transportation services; eliminate program and administrative duplication; leverage more from what we are currently doing; target services and resources to people at-risk; allow for flexibility based on local community strengths and needs; coordination benefits should be applied statewide, and not limited to pilot or demonstration efforts; and, meet mandates of the American with Disabilities Act.

Reporting requirements: Analyze the gaps and redundancies and recommend the most efficient means of coordinating and delivering state transportation services.

Reports created: Moss Adams LLP, *The Coordination Challenge, Final Project Report* (Seattle, Wash.: State of Oregon, 2000).

Other: Met for 18 months starting in 1998, and then disbanded. The state now has a veterans' coordination group, and human service transportation groups are hoping to expand it into a statewide coordinating council that deals with broader issues.

SOUTH CAROLINA

Name: South Carolina Interagency Transportation Coordination Council

Council members: (1) secretary of transportation; (2) director of the Department of Social Services; (3) director of the Department of Health and Human Services; (4) director of the Department of Disabilities and Special Needs; (5) director of the Employment Security Commission; (6) director of the Lieutenant Governor's Office on Aging; (7) director of the Department of Vocational Rehabilitation; (8) director of the Commission for the Blind; (9) director of the Department of Mental Health; (10) director of the Department of Commerce; (11) executive director of the Budget and Control Board; (12) executive director of the Office of Regulatory Staff; (13) director of the Department of Veterans Affairs; (14) chairman of the Senate Transportation Committee; (15) chairman of the House Education and Public Works Committee; (16) president of the Transportation Association of South Carolina; (17) chairman of the Commission for Minority Affairs; (18) representative of the Councils of Governments; and (19) governor-appointed at-large community representative.

Created by: [Executive Order \(2009-13\)](#)

Stated purpose: Promote interagency cooperation and statewide coordination to cut costs and eliminate waste in current transportation programs.

Reporting requirements: Provide quarterly progress reports to the governor, General Assembly of South Carolina, Senate Transportation Committee, House Education and Public Works Committee and all member agencies; develop a five-year plan detailing future goals and needs of the state as they relate to coordinated statewide transportation and submit to the governor, General Assembly of South Carolina, Senate Transportation Committee, House Education and Public Works Committee, and all member agencies; annual report to the governor, General Assembly of South Carolina, Senate Transportation Committee, House Education and Public Works Committee, and all member agencies, by January 15 of each year.

Website: http://www.scdot.org/ArtMan/publish/printer_935.shtml

Contact: Diane Lackey, South Carolina Department of Transportation, (803) 737-0146, LackeyDM@scdot.org.

VERMONT

Name: Public Transit Advisory Council

Council members: The secretary of transportation or designee; the executive director of the Vermont Public Transportation Association; three representatives of the Vermont Public Transportation Association; a representative of the Chittenden County transportation authority; the secretary of human services or designee; the commissioner of employment and training or designee; the secretary of commerce and community development or designee; a representative of the Vermont Center for Independent Living; a representative of the Council of Vermont Elders; a representative of private bus operators and taxi services; a representative of Vermont intercity bus operators; a representative of the Vermont association of Planning and Development Agencies; a representative of the Vermont League of Cities and Towns; a citizen appointed by the governor; a member of the Senate, appointed by the Committee on Committees; and a member of the House of Representatives, appointed by the speaker.

Created by: [Vt. Stat. Ann. tit. 24 §5084 \(2010\)](#)

Stated purpose: The advisory council shall serve as an advisory group to the agency of transportation on all matters relating to public transportation.

Reporting requirements: An annual report of financial and performance data of all public transit systems that receive operating subsidies in any form from the state or federal government, including but not limited to, subsidies related to the elders and people with disabilities transportation program for service and capital equipment. Due every January 15 to the General Assembly.

SOUTH DAKOTA

Name: Transportation Planning and Coordinating Task Force

Council members:

Created by: Governor initiative.

Stated purpose: To provide cost-effective and efficient transportation services and to reduce fragmentation and duplication of services. The intent of the coordination effort is to increase vehicle use and ridership, thereby helping local agencies meet a greater number of needs by combining resources.

WASHINGTON

Name: Agency Council on Coordinated Transportation (ACCT)

Council members: One representative from the office of the governor; three people who are consumers of special needs transportation services, which must include: (i) One person designated by the executive director of the Governor's Committee on Disability Issues and Employment; and (ii) one person who is designated by the executive director of the Developmental Disabilities Council; one representative from the Washington Association of Pupil Transportation; one representative from the Washington state Transit Association; one of the following: (i) A representative from the Community Transportation Association of the Northwest; or (ii) A representative from the Community Action Council Association; one person who represents regional transportation planning organizations and metropolitan planning organizations; one representative of brokers who provide nonemergency, medically necessary trips to people with special transportation needs under the Medicaid program administered by the Department of Social and Health Services; one representative from the Washington State Department of Veterans Affairs; and one representative of the State Association of Counties. The four nonvoting members are legislators.

Created by: [Wash. Rev. Code Ann. §47.06B.010 et seq. \(2010\)](#).

Stated purpose: Advance and improve accessibility to and coordination of special needs transportation services statewide. The council is composed of 14 voting members and four nonvoting, legislative members.

Reporting requirements: ACCT must submit a progress report to the Legislature by Dec. 1, 2009, and every other year thereafter. The report must describe the council's progress in achieving its objectives and in attaining the applicable goals identified in the council's biennial work plan and highlight any problems encountered in achieving these goals.

Reports created: [ACCT Publications](#)

Website: <http://www.wsdot.wa.gov/acct/default.htm>

Contact: Don Chartock, ACCT Administrator, (360) 705-7928, chartod@wsdot.wa.gov

WEST VIRGINIA

Name: West Virginia Transportation Coordinating Council

Council members:

Created by: Executive Order

Stated purpose: The council is responsible for studying issues in regard to the effective and efficient use of transportation resources, including but not limited to, coordinating transportation services; eliminating waste and overlap; and eliminating service gaps to improve citizen access to all available transportation resources.

Reports created: [West Virginia Coordination Study \(Charleston: West Virginia Department of Transportation, 2005\).](#)

Other: Expired at the end of Governor Wise's administration.

WISCONSIN

Name: Interagency Council on Transportation Coordination

Council members: Departments of Transportation, Health Services, Veterans Affairs, and Workforce Development, and the Office of the Commissioner of Insurance.

Created by: Executive Order

Stated purpose: Creating a coordinated, accessible, affordable, dependable and safe statewide system providing the best transportation services to transportation disadvantaged individuals in Wisconsin.

Website: <http://www.dot.wisconsin.gov/localgov/coordination/ictc.htm>

Contact: Bobbie Beson-Crone, (608) 266-6812, bobbie.beson-crone@dot.wi.gov