



# America's Legislators Back to School Program

*A Program of the Trust for Representative Democracy*

## State Coordinator

### Evaluation Form 2013/2014 School Year

Name: \_\_\_\_\_ State/ Chamber: \_\_\_\_\_

Did state education associations or offices assist with the event? (Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> State Teacher Organizations (Unions)        | <input type="checkbox"/> Principal Associations        |
| <input type="checkbox"/> Parent Teacher Associations (Organizations) | <input type="checkbox"/> School Superintendents        |
| <input type="checkbox"/> School Board Associations                   | <input type="checkbox"/> State Department of Education |
| <input type="checkbox"/> Project Citizen Coordinators                | <input type="checkbox"/> Other _____                   |

How useful are the following services provided by NCSL to you:	Very useful	Useful	Somewhat useful	Not useful	Did not use
Coordinator Guidelines					
Promotion Strategy/ Press Releases					
Back to School Program Web Page					
Coordinator Listserv					

Please evaluate the following materials provided by NCSL:	Excellent	Good	Fair	Poor
<i>inTime - Your Ideas Count</i>				
<i>You Rule</i> (Middle/ high school video)				
<i>Citizen Brain</i> (Grades 4- 6 video)				
<i>Your Ideas Count! Representative Democracy and You</i> (Adult booklet)				
<i>You Rule</i> (Middle/ high school student booklet)				
<i>Time for Kids Extra!</i> Special edition (Grades 4- 6)				
<i>Time for Kids Extra!</i> Special edition (Grades 2- 3)				
Talking Points card for legislators				

What methods did you use to contact legislators? (Check all that apply)

- Sent "Invitation to participate" letter from leadership to all members
- Sent "Invitation to participate" letter from myself (coordinator) to all members
- Made personal, one-on-one, contact
- Sent e-mail messages
- Sent faxes
- Consulted with members via phone conversations
- Prepared and sent Back to School program packets
- Organized informational/training meetings for members
- Other \_\_\_\_\_

Please turn page over for additional evaluation questions.

Which of the following statements best describes your involvement/ role with contacting schools and scheduling legislator visits?

- I (or one of my staff) contacted the schools and scheduled classroom visits.
- The legislator or their staff contacted the schools and scheduled the classroom visits.
- A mixture of both of the above statements.
- Other \_\_\_\_\_

Please indicate the level you "Agree" or "Disagree" to the following statements:	Agree Strongly	Agree	Disagree	Disagree Strongly
NCSL provided me with materials in time to meet my distribution schedule.				
All my questions and concerns were responded to by a NCSL Back to School Program staff member in a timely fashion.				
As a state coordinator, I see my involvement in the Back to School Program as something that is valuable and worth my time.				

If you answered "Disagree Strongly" or "Disagree" to any of the above statements, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you attended at least one of the Civic Education Network/ Back to School Program Coordinator meetings held in the last four years?

- Yes
  - No, please explain why you have not been able to attend: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Have you in the past contacted other state coordinators for ideas and/ or advice on how to coordinate the Back to School Program in your state/ chamber?

- Yes
- No

Would you like to continue being a state coordinator and administering the Back to School Program for your state/chamber?  Yes  No

If "no" to the previous question, is there another person you would recommend or who would be interested in becoming the state coordinator? Please provide name and contact information, including an e-mail address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please provide any comments/ suggestions on how to improve the program:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please encourage the legislators, teachers/ principals and students to complete and return the evaluation forms.** Please mail or fax them to: National Conference of State Legislatures, Attn: Trust for Representative Democracy, 7700 East 1<sup>st</sup> Place, Denver, CO 80230, fax (303) 364-7800. They may also be completed online at <http://www.ncsl.org/default.aspx?tabid=15784>. Questions? Call (303) 364-7700, or send an email to [BTSP@ncsl.org](mailto:BTSP@ncsl.org).