



NLPES PROFESSIONAL DEVELOPMENT SEMINAR

Our annual NLPES seminar offers professional development opportunities for program evaluators and performance auditors of all skill levels. Participate in informative presentations and engage in roundtable discussions with colleagues working on similar issues. Learn new approaches, share ideas, and network with your peers from other states.

SEMINAR HIGHLIGHTS

Legislative audit and evaluation offices operate in diverse environments, providing objective analysis and conclusions in many different subject areas. In carrying out our activities, we must also be strategic in our use of resources, remain focused in our project scopes, and ensure our message is heard. We are planning the seminar program to cover a wide range of topics:

- Interviewing Skills
- Audit Planning
- Data Analysis
- Quality Control Review Practices
- Cost Saving/Revenue Generation Topics
- Accessing Data
- Developmental Disabilities
- Prison Alternatives
- Child and Family Services
- Veteran Affairs
- Cost-Benefit Update (Pew Center on the States)

CONTINUING PROFESSIONAL EDUCATION



Sessions may qualify for continuing professional education (CPE) credit. Attendance at all conference sessions will yield a total of 19.8 hours (including Pew Session).

Materials will be available to document participants' attendance at seminar events. However, CPE credits must be awarded by seminar participants' own organizations. NCSL and NLPES

are not registered with the National Association of State Boards of Accountancy's National Registry of CPE Sponsors.

PRELIMINARY AGENDA

Monday, October 1

- 9:00 a.m. - 5:00 p.m. Registration
- 9:00 a.m. - Noon Pew Center on the States, Results First Initiative
- 1:15 p.m. - 3:00 p.m. Concurrent Sessions
- 3:15 p.m. - 5:00 p.m. Concurrent Sessions
- 5:00 p.m. - 7:00 p.m. Reception

Tuesday, October 2

- 8:30 a.m. - 5:00 p.m. Registration
- 8:30 a.m. - 10:15 a.m. Plenary Session
- 10:30 a.m. - Noon Concurrent Sessions
- Noon - 1:30 p.m. NLPES Luncheon
- 1:45 p.m. - 3:30 p.m. Concurrent Sessions
- 3:45 p.m. - 5:30 p.m. Concurrent Sessions

Wednesday, October 3

- 8:30 a.m. - 10:30 a.m. Registration
- 8:30 a.m. - 10:30 a.m. Concurrent Sessions
- 10:45 a.m. - Noon Concurrent Sessions

During the evenings and after the seminar concludes, we encourage you to explore all that Atlanta has to offer. Lists of restaurants and other activities will be available at the registration table.

REGISTRATION INFORMATION

Four Ways to Register

- Register Online: Visit the NLPES Professional Development Seminar link: <http://www.ncsl.org/legislative-staff/nlpes/nlpes-2012-professional-development-seminar.aspx>
- Fax: 303.364.7811
- Mail: 7700 East First Place, Denver, CO 80230
- Onsite: Georgian Terrace Hotel



NLPES PROFESSIONAL DEVELOPMENT SEMINAR OCTOBER 1-3, 2012 - THE GEORGIAN TERRACE ATLANTA, GEORGIA

Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____

E-mail: _____

Emergency Contact: _____

Emergency Phone Number: _____

Seminar Registration Fee

- Legislator/Legislative Staff \$350
- Other Government or Nonprofit \$350
- Guest \$100

Payment Options

- Pay On Site
- Check Enclosed # _____
- Send Bill P.O. # _____

Agency Name: _____

Please Charge My Credit Card

- MasterCard
- American Express
- Visa
- Discover

Card Number: _____

Exp. Date: _____ Amount: \$ _____

Signature: _____

Mail or fax form by **September 14, 2012** to:
NCSL Registration/Accounting
7700 East First Place | Denver, CO 80230
Fax: 303.364.7811

CANCELLATION/REFUND POLICY

All cancellations must be made in writing by fax (303.364.7811) or e-mail (registration@ncsl.org) no later than **September 28, 2012**. Cancellations received by this date will be refunded, minus a \$50 processing fee. Fees cannot be refunded for registrations cancelled after the seminar begins. No onsite cancellations will be permitted.

Please complete your pre-registration by **September 14, 2012**, to facilitate program planning. If you are unable to meet the pre-registration deadline, you may register onsite. Registration fees are payable to NCSL. Confirmations and badges will not be mailed prior to the seminar; all badges are to be picked up onsite at registration.

SPECIAL NEEDS

We want to ensure full participation and accessibility for all meeting attendees. Please call 303.364.7700 or e-mail events@ncsl.org to notify NCSL meeting staff of any special accommodations or dietary restrictions.

HOTEL RESERVATIONS

A block of rooms has been reserved for seminar attendees at:
The Georgian Terrace
659 Peachtree Street NE
Atlanta, GA 30308
800.651.2316
www.thegeorgianterrace.com



To book, modify or cancel reservations:
[Visit this site](#)

The Georgian Terrace Hotel is located in the heart of Atlanta's business and cultural district, across from the historic Fox Theatre. The hotel offers state-of-the-art business facilities, a world-class conference center, and secure, onsite parking. Guest amenities include complementary Wi-Fi; spacious bathrooms; a state-of-the-art fitness center; and a rooftop swimming pool and sundeck with 360° views of Atlanta's skyline.

Please make your hotel reservations directly with the hotel by calling toll-free, 800.651.2316 or visiting the link above. This phone number and link have been set up specifically for this event. The event room rate is \$149 single/double, plus tax, per night. Reservations must be held by credit card. The deadline for making hotel reservations is **September 10, 2012**, or until sold out, whichever comes first. After that date, reservations will be accepted at the seminar rate based on room availability.

AIR TRAVEL

Atlanta Hartsfield-Jackson International Airport (ATL) is serviced by all major airlines that provide daily nonstop service from more than 150 U.S. cities. For flight arrangements, we invite you to use Christopherson Travel, the official travel agency of NCSL (800.825.3283 or 303.694.4344 from 7:00 a.m. to 6:00 p.m. MDT). Airline reservations should be made at least seven days in advance. Christopherson Travel maintains a 24-hour toll-free line for changes and emergencies.

GROUND TRANSPORTATION

There are a number of available options when traveling from the airport to the Georgian Terrace Hotel.

Metropolitan Atlanta Rapid Transit Authority (MARTA): take the Red or Gold line directly from the airport baggage claim to the North Station (located less than two blocks from the hotel). Cost: \$2.50 one way; purchase a refillable Breeze Card at the Airport Station.

Commuter Shuttle: Airport Atlanta Shuttle, LLC offers shuttle service from the airport to the hotel. To make arrangements, call 404.941.3440 or 877.799.5282.

Other options include taxis (\$30 one way) and rental cars. For more information on airport ground transportation, visit www.atlanta-airport.com/groundtransportation.

ATTIRE

Business casual attire is appropriate for all seminar events. October weather in Atlanta is typically mild, with average temperatures of mid- to high- 70's during the day, and lows in upper 50's at night. October is the driest month in Atlanta, but rain is always possible. Dressing in layers will allow adjustments for comfort.

MORE INFORMATION AND QUESTIONS

Contact Brenda Erickson, NCSL Program Staff:
303.856.1391 or brenda.erickson@ncsl.org

Visit the NLPES Professional Development Seminar link:
<http://www.ncsl.org/legislative-staff/nlpes/nlpes-2012-professional-development-seminar.aspx>

Contact Registration:
303.856.1358 or registration@ncsl.org



NATIONAL CONFERENCE of STATE LEGISLATURES

NATIONAL LEGISLATIVE PROGRAM EVALUATION SOCIETY



Fall Professional Development Seminar
October 1 -3, 2012
Atlanta, Georgia