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NCSL — National Conference of State Legislatures

<http://ncsl.org>

Washington DC Office 202-624-5400

Denver Office 303-364-7700

**Legislative
Staff
Coordinating
Committee**



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August 2012



What does it all mean?

NCSL, LSCC, ASLCS, NLSSA, LSS, LSSS, LESN, LHSN, Legislative Summit, staff sections, staff networks..., what does it all mean?

The National Conference of State Legislatures (NCSL) is a bipartisan organization of both legislators and legislative staff founded to improve the quality and effectiveness of state legislatures, promote policy innovation and communication among state legislatures, and ensure that state legislatures have a strong, cohesive voice before Congress and federal agencies. As one of the nation's over 25,000 legislative staff, you are a member of NCSL.

NCSL is the only national organization that provides training, professional growth opportunities, and information sharing for legislative staff. The Legislative Staff Coordinating Committee (LSCC) is made up of 16 legislative staff members elected to the NCSL Executive Committee, three staff officers; two officers of each of the 10 staff sections; four discretionary appointments made by the staff chair; and six ex-officio members appointed by the staff chair as staff co-chairs and staff vice chairs of the standing committees. Legislative staff usually travel one of two paths to membership on the Executive Committee--through the standing committees or through staff sections, but as a member of NCSL you are encouraged to participate in both.

No matter the path, welcome to the LSCC and may your tenure on LSCC be rewarding and productive as you represent legislative staff throughout the country.

Legislative Staff Coordinating Committee



LSCC FAQs

What is the purpose of the LSCC?

The purposes of the Legislative Staff Coordinating Committee (LSCC) are to oversee the legislative staff division of NCSL, to coordinate the work of the ten staff sections of NCSL and the staff networks, to promote professional development of legislative staff, and to review and evaluate NCSL services to legislative staff. LSCC serves in an advisory capacity to the NCSL Executive Committee.

Who is a member of the LSCC?

The LSCC is made up of the legislative staff members (including the Staff Chair, Staff Vice Chair, and Immediate Past Staff Chair) elected to the NCSL Executive Committee, the overall staff co-chairs and staff vice chairs of the NCSL Standing Committees, two officers of each of the ten staff sections, and four discretionary appointees of the Staff Chair.

Who are the overall NCSL Standing Committees staff officers?

The Staff Chair appoints the overall staff co-chairs and staff vice chairs of the NCSL Standing Committees. These staff officers work with the legislator officers to set the agenda and focus for the conference year for the NCSL Standing Committees. They work with NCSL staff to establish and support programming at the Forums and the Summit. These appointments are full voting members of LSCC and are usually assigned to work groups, task forces, subcommittees, etc. for purposes of working on LSCC's annual agenda. The overall staff co-chairs of the Standing Committees are ex officio members of the Executive Committee.

Who are the discretionary appointments?

The Staff Chair appoints a small number of discretionary appointments to LSCC for the purposes of furthering his/her agenda and/or to create opportunities for involvement of individuals, states, regions, staff sections, or other participation considerations. These discretionary appointments are full voting members of LSCC and are usually assigned to work groups, task forces, subcommittees, etc. for purposes of working on LSCC's annual agenda.

When does the LSCC meet?

The LSCC meets four times per year, usually in conjunction with the NCSL Executive Committee. You can find a meeting schedule on the LSCC link of the NCSL website www.ncsl.org.

Do I need this packet of information I got in the mail from NCSL?

Yes, you do! This packet contains information for the LSCC meeting, as well as information for NCSL's Executive Committee meeting. Hang on to it and bring it with you to meetings – there is information in there that you will need, including a membership roster and agendas for workgroups and full LSCC meetings.

What is taken up at the meetings of the LSCC?

The NCSL staff chair serves as chair of the LSCC. At the beginning of the conference year, members of the LSCC are assigned to work on specific projects. Each LSCC meeting includes meetings of subcommittees, work groups, and task forces and at least one meeting of the entire LSCC. During the LSCC meeting there are reports from the LSCC task forces, the subcommittees of the NCSL Executive Committee, the chair of the NCSL Standing Committees, the NCSL Executive Director and other special committees that are created during the year. A report describing the LSCC activities is made to the NCSL Executive Committee and a summary of its meeting is posted on the NCSL website.

How do I know which work group meeting to attend?

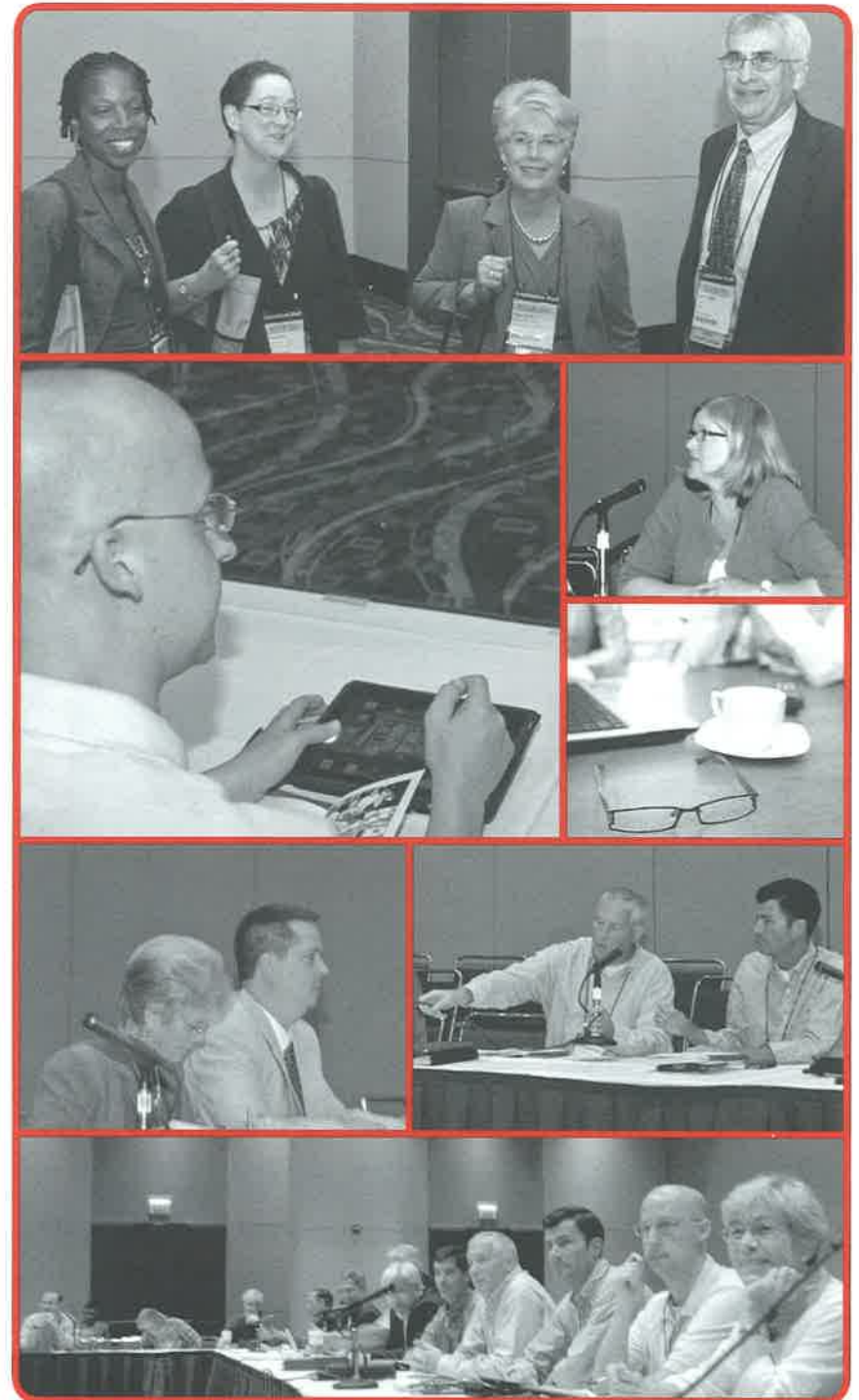
If you'd like to be a member of a certain work group, please talk about it with the Staff Chair. Information about work group assignments is usually distributed at the first LSCC meeting of the year.

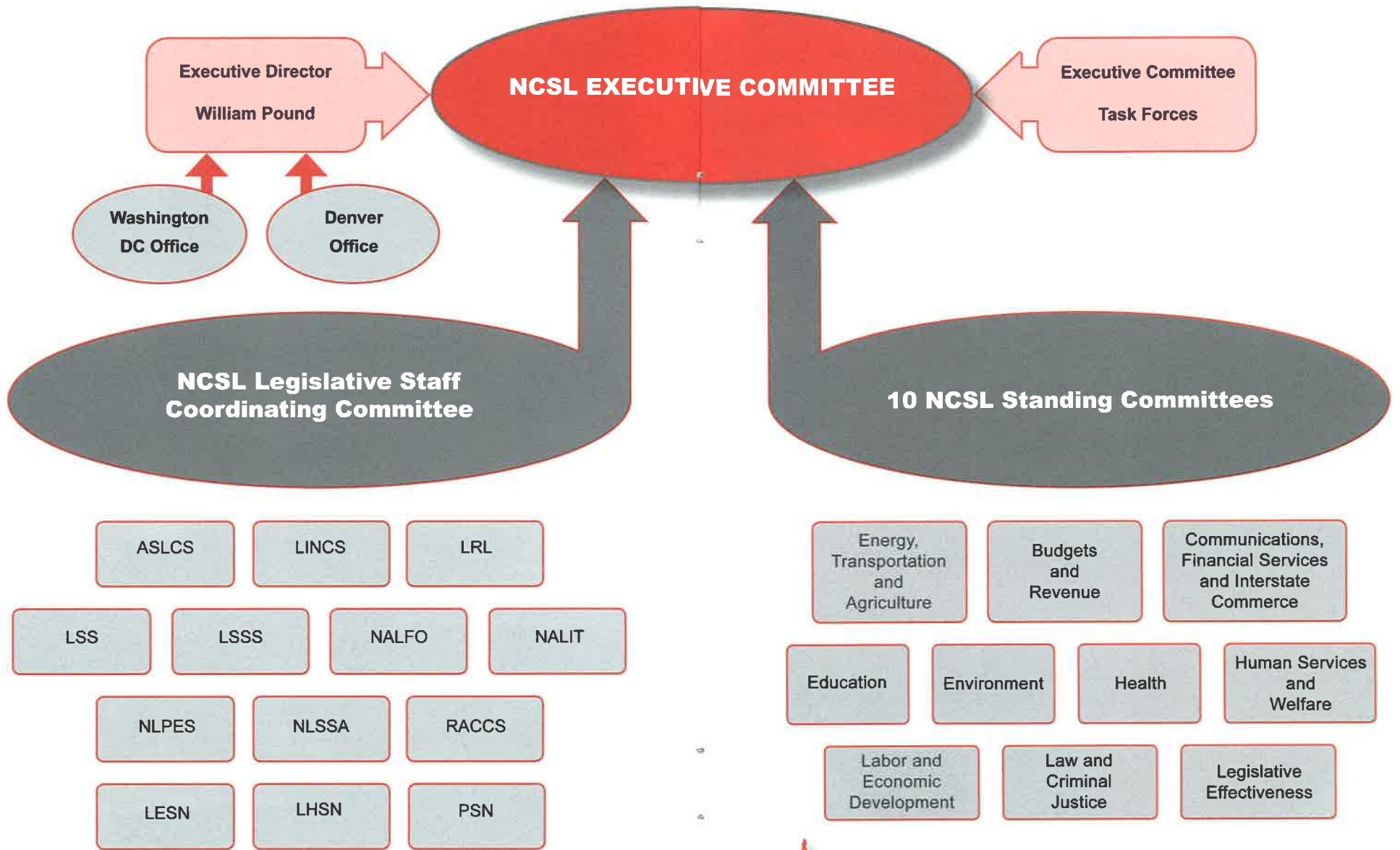
What should I wear to meetings?

Dress for the meetings is generally business casual for the LSCC meeting, but you should probably wear professional business attire if you attend the Executive Committee meeting. The meeting rooms are occasionally a little too cool or warm, so layers are useful.

Where can I get more information on the LSCC and NCSL?

Check out the LSCC link at the NCSL website www.ncsl.org. You will find information about the officers, the membership, the schedule, the LSCC's background and history, the NCSL staff contacts, and more.





MEMBERS OF LSCC INCLUDE STAFF SECTION CHAIRS & VICE CHAIRS

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|------------------------------|----------------------------|------------------|
| ASLCS — Clerks & Secretaries | LINCS — Communications | LRL — Librarians |
| LSS — Leadership | LSSS — Legal | NALFO — Fiscal |
| NALIT — Technology | NLPES — Program Evaluation | NLSSA — Security |
| | RACCS — Research | |

STAFF NETWORKS: LESN — Education, LHSN — Health, & PSN — Personal Staff



2012 ORGANIZATION STRUCTURE OF NCSL

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