

Preparation for January

4:45pm

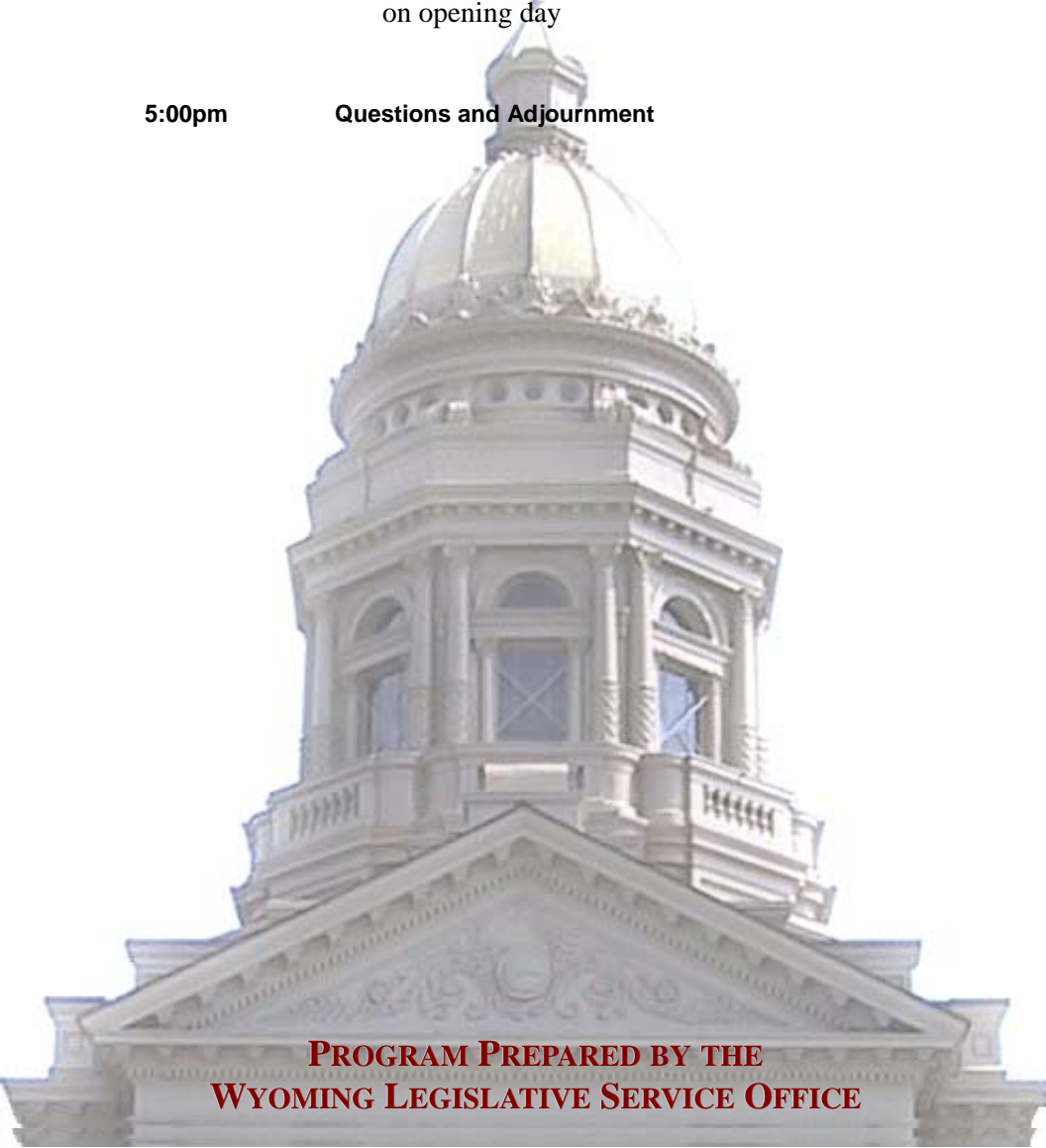
Overview of January Sessions of Orientation

Representative Ed Buchanan

- Mock session packet
- Legislative rules “homework”
- What to expect in January
- Information about swearing-in ceremonies on opening day

5:00pm

Questions and Adjournment



**PROGRAM PREPARED BY THE
WYOMING LEGISLATIVE SERVICE OFFICE**

Wyoming Legislature **NEW MEMBER ORIENTATION**



Orientation Session Three **STRUCTURE of the LAW and BILL DRAFTING PROCEDURES**

Saturday, December 11, 2010
House of Representatives Chamber
Wyoming State Capitol
Cheyenne, Wyoming

SATURDAY, DECEMBER 11, 2010

Overview of Previous Day

8:00am **Questions and Thoughts from Previous Day**
All Legislator Faculty

Structure of the Law

8:15am **Introduction**
Dave Gruver, Assistant Director for Legal Services

Structure of the Law
Jerry Laska, Staff Attorney

Federal Constitution and Federal Statutes
Lily Sharpe, Staff Attorney

Act of Admission
Josh Anderson, Staff Attorney

Wyoming Constitution and Wyoming Statutes
Lynda Cook, Staff Attorney

Codified and Non-Codified Law
Matt Obrecht, Staff Attorney

Federal and State Agency Rules
Maxine Weaver, Staff Attorney

Case Law
Ian Shaw, Staff Attorney

Committee Topics for Upcoming Session

9:15am **Legislation Being Considered by Committees**
LSO Legal Division Staff

10:00am **Break**

Navigating Bills, Session Laws and Statutes

10:15am **Understanding Legislation, Session Laws, and Statutes**
Dave Gruver, Assistant Director for Legal Services

- How to read and understand the structure of bills
- How to read and understand structure of session laws
- How to read and understand the structure of statutes

11:30am **Lunch**

Bill Drafting and Approval

1:00pm **A Partnership Between Legislators and Drafters**
Bruce Feustel, National Conference of State Legislatures
Senator Tony Ross
Senator John Hastert

2:00pm **Statutory Construction Issues**
Dave Gruver, Assistant Director for Legal Services

- Constitutional provisions related to bill drafting

2:30pm **Bill Drafting**
Dave Gruver, Assistant Director for Legal Services

- Requesting a bill draft
- From request to a jacketed bill with a number:
- Confidentiality of bill drafts

3:00pm **Bill Processing**
Dave Gruver, Assistant Director for Legal Services
Debie Child, Bill Processing Supervisor

- Procedural issues related to bill drafting

3:15pm **Break**

3:30pm **Fiscal Notes**
Dean Temte, Legislative Analyst

- Non-administrative fiscal impact
- Administrative fiscal impact

4:00pm **Roundtable: Practical Advice About Bill Drafting**
Senator Tony Ross
Senator John Hastert
Representative Ed Buchanan
Representative Tom Lubnau

