Electronic Resources

4:00pm
Electronic Resources
Jamie Schaub, Information Technology Manager
Randi Todd, Computer Programmer
Patty Wells, Technology Specialist
- Overview of legislative internet
- Overview of document database (Alchemy)
- Legislative email accounts

5:00pm
Questions, Overview of Next Day, and Adjournment

Wyoming Legislature
NEW MEMBER ORIENTATION

Orientation Session Two
RESOURCES TO HELP YOU and EXTERNAL RELATIONS

Program Prepared by the Wyoming Legislative Service Office

Friday, December 10, 2010
House of Representatives Chambers
Wyoming State Capitol
Cheyenne, Wyoming
Overview of Previous Day

8:00am  Questions and Thoughts from Previous Day
       All Legislator Faculty

Promoting the Wyoming Legislature Externally

8:15am  The Legislative Branch: It Works!
       Dr. Alan Rosenthal, Eagleton Institute of Politics, Rutgers

Services Provided by the Legislative Service Office

9:15am  Legal Services
       Dave Gruver, Assistant Director for Legal Services

Fiscal Research Services
       Bill Mai, Budget and Fiscal Manager

School Finance Services
       Dave Nelson, School Finance Manager

Program Evaluation
       Gerry Hoppmann, Program Evaluation Manager

General Research Services
       Matt Sackett, General Research Manager

Computer Services
       Jamie Schaub, Information Technology Section Manager

Public Outreach Services
       Wendy Madsen, Legislative Information Officer

10:15am  Break
       - Take your portrait in Basement Conference Room
       - Official legislative pins available for purchase

10:30am  Services Available from Interns and Aides

       Lavonda Kopsa, Intern Coordinator
       Wendy Madsen, Legislative Information Officer

       Different types of interns and aides
       Types of duties appropriate for interns and aides
       Role of LSO in supervising interns and aides

10:45am  A Little Bit of Housekeeping
       Dan Pauli, LSO Director
       Kathy Barrett, LSO Fiscal Officer
       Cheryl Brown, LSO Executive Assistant

11:45am  Lunch
       - Freshman Class photograph
       - Take your official portrait in the Basement Conference Room until 1:00 p.m.

Working with External Entities

1:15pm  Roundtable: Working With the Media
       Senator Tony Ross
       Representative Patrick Goggles
       Wendy Madsen, Legislative Information Officer
       Joan Barron, Casper Star-Tribune
       Robert Geha, KGWN News Channel 5
       Amy Richards, Townsquare Media

2:00pm  Roundtable: Working With Lobbyists
       Senator Jim Anderson
       Senator Marty Martin
       Jody Levin, Capitol Club Officer
       Mike Moser, Capitol Club Officer
       Greg Schaefer, Capitol Club Officer

       - Types of lobbyists
       - The role and services of lobbyists
       - Information about the Capitol Club

2:45pm  Break

External Services and Resources

3:00pm  Services of the National Conference of State Legislatures
       Kae Warnock, National Conference of State Legislatures

3:30pm  Services Provided by Council of State Governments
       Rich Lindsey, Council of State Governments

3:45pm  Resources Available from the Wyoming State Library
       Chris Van Burgh, Wyoming State Library

       - State documents
       - Online resources through WYLD
       - Research assistance available