Call to Order  The meeting was called to order by Denise Weeks (NC).

Attendance  The following members of the committee were present: Crystaline Jones (AK), Denise Weeks (NC), Alan Whittington (TN), Maryann Horch (VA). Other members/guests in attendance included Russell Humphrey (TN), ASLCS President and Ann Krekelberg (AK).

Approval of Minutes  Upon a motion by Alan Whittington (TN), seconded by Cryst Jones (AK), the minutes of the last meeting held Oct. 9, 2014, during the 2014 ASLCS Professional Development Seminar in Baton Rouge, Louisiana, were approved.

New Business  Denise Weeks (NC) asked the committee for ideas that the technology committee could sponsor for the fall professional development seminar to be held in Raleigh, NC. Creating Efficiencies was a popular idea, which would allow a variety of topics and several states to be able to participate, and Russell Humphrey (TN) suggested the Constituent Management Program they are working on in Tennessee.

Crys Jones (AK) expressed her interest in trying to get the Roster online. Since it is such a large project, this might help the next group not have to start from scratch. She also felt that this would help create some efficiency and help eliminate duplication, as it seems several people are keying in the same information for different purposes. (ASLCS Treasurer and ASLCS Roster work closely together – maybe they can share a document.) Maryann Horch (VA) mentioned the possibility of using Google Docs or Dropbox for this document. Russell Humphrey (TN) said he would bring this suggestion up to the Executive Committee.

It was recommended at the next meeting a new Facebook administrator be nominated to replace Tim Taycher (NV).

The committee also recommended touching base with the E-Learning workgroup charged with updating the standards for video specifications- to keep up with current technologies. Members of this workgroup include: Vice-Chair Joy Engelby (MO), James Goulding (OR), Amy Leach (CA), and Emily White (MO).

Maryann Horch will email the meeting minutes to the committee Chair and Vice Chairs so they can share it with the committee members to get their feedback, as many of them were not able to attend.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Maryann Horch, VA