

National Legislative Program Evaluation Society

Executive Committee Meeting Minutes

August 17, 2006 Nashville, Tenn.

The Executive Committee convened at 10:15 a.m. on Thursday, August 17, 2006 at the Opryland Resort and Conference Center, Presidential Boardroom A in Nashville Tennessee. Copies of handouts discussed during the meeting are kept on file with the NLPES secretary.

Attendance: Committee Members - Ken Levine (Chair), Tim Osterstock (Vice Chair), Jan Yamane (Secretary), Trish Bishop, Steve Hendrickson, Joe Lawhon, Leslie McGuire, Rakesh Mohan, Gerry Schwandt, Jan Yamane, and Perry Simpson; NCSL - Bob Boerner; Guests- Martha Carter (Nebraska), Gary Van Landingham (Florida) and John Silvia (West Virginia).

Introduction: Ken Levine, executive committee chair, opened the meeting by informing the committee that past chair, Wade Melton, was voted onto the LSCC executive committee. Gary Van Landingham (Florida) did not receive the vice chair appointment for the LSCC. Ken stated that among his goals for the coming year are: to make some changes in the structure of NLPES's sub-committees, to increase the connection between NLPES and the LSCC, and to address the diversity issue now being addressed by NCSL.

Professional Development: Time was turned over to Gary Van Landingham to discuss his experience with the LSCC Training Task Force. Gary stated that the task force has determined that a large portion of states' staffs cannot come to regularly programmed NCSL training. The LSCC is trying to find a way to take our programs to staff through distance learning systems. NLPES has been a leader in this effort with CDs of Powerpoint presentations. Gary proposes that NLPES work closely with the LSCC to take the lead in distance learning programs, we have the ability to do resource sharing. Technically, the only system off the table is Webinars. He suggests that NLPES develop 3 to 5 training topics that could be available to all staff. Gary would also like to see the development of a second, active-discussion format to take the place of the static "Question of the Month" .

Evaluation Forms: The committee as a whole discussed working on the fall conference evaluation forms and agreed to include John Silvia in future discussions. All e-mails on the fall conference should be copied to John.

Committee Assignments: Ken has added primary chair goals to each committee. Each committee, in turn, is asked to add additional goals and strategies. Each is also asked to get back with the chair before the Utah Fall Conference with time frames and pre-reports. Assignments are as follows:

Elections (Wade Melton, Chair)

Annual Meeting (Gerry Schwandt, Chair; Steve Hendrickson, Joe Lawhon)

Awards (Joe Lawhon, Chair; Leslie McGuire, Gerry Schwandt, Tim Osterstock)

Communications and Technology (Rakesh Mohan, Chair; Steve Hendrickson, Trish Bishop, Jan Yamane, James Barber, Perry Simpson)

Professional Development and Training (James Barber, Chair; Tim Osterstock, Trish Bishop, Wade Melton)

Fall Training Conference (Jan Yamane, Chair; Leslie McGuire, Rakesh Mohan, Perry Simpson)

Fall Conference: The committee agreed to work with West Virginia to help keep the preparation for the conference on the pre-set time lines and work with West Virginia's staff on developing topics and filling panels. Wisconsin submitted a letter declaring its desire to host the 2008 conference.

Motion to accept Wisconsin as the 2008 site made by Jan Yamane, seconded by Joe Lawhon, passed unanimously.

Diversity: NLPES will be working on a diversity statement. The chair will be tapping into past chairs to gain perspective on the diversity issue.

Officer Elections:

Vice Chair - nomination of Tim Osterstock made by Gerry Schwandt, seconded by Joe Lawhon, passed unanimously.

Secretary - nomination on Jan Yamane made by Joe Lawhon, seconded by Steve Hendrickson, passed unanimously.

Reminders: The Awards Review Session planned for Park City, Utah will be on Tuesday September 26th at 1:00 p. m. and will go till 5 or 6. The Executive Committee Meeting will be the following morning at 9:00 a. m .

Martha Carter handed out appreciation awards to the committee members from Wade Melton, the outgoing chair. Meeting adjourned at 11:30 a.m. The next meeting is scheduled for Wednesday, September 27, 2006 from 9:00 a. m. to 12:00 a.m. at the Park City Marriott, Park City, Utah.

Submitted by Tim Osterstock, Secretary