

The Legislative Administrator



An Official Publication of the American
Society of Legislative Clerks
and Secretaries



New Orleans

Summer 2008

ASLCS PROFESSIONAL DEVELOPMENT

Silver Legacy Resort • Reno, Nevada • October 1-6, 2008

St. Louis Cathedral New Orleans

The St. Louis Cathedral, also known as the Basilica of St. Louis, King of France, has the distinction of being the oldest continuously operating cathedral in the United States. First established in 1718, it is the cathedral Basilica in the French Quarter of New Orleans, Louisiana. It is located on the Place John Paul II, a promenaded section of Chartres Street and is one of the few Catholic churches in the United States that fronts a major public square, indicative of the Catholic roots of New Orleans.

While not usually considered the largest or grandest of the city's Catholic churches, this historic Cathedral remains an important religious and social center as well as the seat of the Roman Catholic Archdiocese of New Orleans.

Located next to Jackson Square, with its statue of Andrew Jackson on horseback, and facing the Mississippi River, the St. Louis Cathedral is one of New Orleans' most recognizable landmarks. It is often used as the backdrop for newscasts and political speeches featuring the city of New Orleans.

While Hurricane Katrina did not affect the French Quarter as profoundly as other parts of New Orleans, the high winds managed to displace two large oak trees in St. Anthony's Garden behind the Cathedral, while the marble statue of Jesus Christ only lost a forefinger and a thumb.

TABLE OF CONTENTS

President's Message	1
Committee Membership and Minutes	
2007-2008 Executive Committee	2
Business Meeting Minutes	22
Executive Committee Meeting Minutes.....	3
2007-2008 Committees	
Bylaws and Standing Orders	6
Canadian-American Relations.....	18
Inside the Legislative Process	8
International Communication and Development	12
Legislative Administrator	13
Membership and Communication	14
Professional Journal.....	19
Program Development	20
Roster	21
Site Selection	9
Support Staff	16
Technology	10
About State Capitols	24
Associate Exchange Program	29
Preliminary Agenda	31
States At a Glance	28
Technology	25



President's Message



Dear Friends,

As the year of my presidency comes to an end and I write my final letter to you, I am both saddened to see it end but extremely proud of our accomplishments and of the position that ASLCS holds as the oldest and strongest of the 10 NCSL staff sections. We are strong in numbers and even stronger in our commitment to our respective legislative bodies and to our profession.

There are so many special friends that I want to thank in my final message. Having just returned from New Orleans I will begin with Butch Speer and Glenn Koepp and their staffs for a warm welcome and wonderful southern hospitality—you are the best!! Also, International Roll Call once again sponsored our business lunch which was held at Mulate's where we enjoyed some delicious traditional Cajun food.

Dave, Debbie, and Bill — we treasure not only your support of ASLCS but also your friendship.

We had tremendous attendance at our committee meetings in New Orleans where plans were finalized for our Professional Development Seminar in Reno. Committee chairs and vice chairs have worked diligently to complete their tasks and have enjoyed unprecedented support from committee members. I encourage you to read the committee minutes which are included in this issue of The Legislative Administrator. Thank you to all committee chairs and vice chairs for yeoman service this year.

Claire Clift and Susan Furlong Reil and their staffs have planned a great time for everyone in Reno, and Susan Schaar and the Program Development Committee have put together a tremendous professional program for the conference. I hope you are planning to attend, and I look forward to seeing everyone in a couple of weeks.

Speaking of our annual conference, the Reno meeting will be our last six-day meeting. At the recommendation of the Program Development Committee and after review of the 2007 meeting evaluations, the Executive Committee unanimously agreed to shorten the meeting by one day and end the conference with the business meeting on Sunday morning rather than Monday morning beginning in 2009 at the Seattle meeting.

Your Executive Committee has worked hard for you this year and has provided invaluable counsel and advice to me. We've had some difficult issues and, without fail, we've made decisions as a team and in complete agreement. Thank you Millie, Greg, Brad, Rob, Claire, Mary, Carmen, George, Norma, Laura, and Cheryl!

By now you all know that Natalie O'Donnell will be leaving her position as NCSL staff liaison to ASLCS. Not only has Natalie been a joy to work with, but she has become a true friend to each of us and to our organization. While we are all saddened at her leaving, we wish her much success in her new endeavor. Personally, I am so very grateful for her help during my presidency and will miss her terribly.

Though hesitant to single out any committee chairs, I need to express my appreciation to Eleanor Ringel, Mick Bailey, and Bo Hoover for the great work they've done on The Legislative Administrator this year. The publications have been beautifully done, and they've been as kind as one can be when reminding the President she needs to get her letter in.

In closing, I must take another personal moment to thank my Texas staff who are ready for any challenge, anxious to assist me in any way, always have a "can do" attitude, and "can do" anything I ask of them! I am blessed with a wonderful staff and I am so thankful for each and every one of them.

It has been an honor and a privilege to serve as your President. Thank you and may God bless you.

Sincerely,

Patsy Spaw
Secretary of the Texas Senate
and ASLCS President



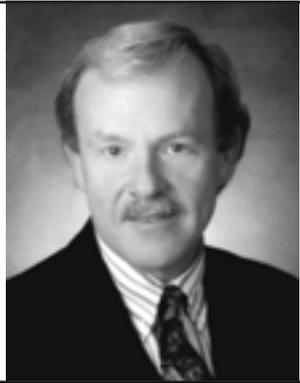
2007-2008 Executive Committee



Patsy Spaw - TX
President



Millicent MacFarland - ME
President - Elect



Gregory Gray - WV
Secretary - Treasurer



Brad Hendrickson - WA
Associate Vice President



Robert Marchant - WI
Elected Principal



Claire Clift - NV
Appointed Principal



Mary Monahan - MD
Appointed Principal



Carmen Cauthen - NC
Elected Associate



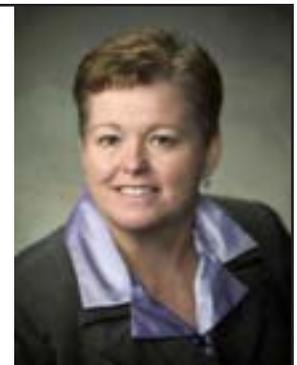
George Bishop - VA
Appointed Associate



Norma Chastain - AZ
Appointed Associate



Laura Clemens - OH
Immediate Past President



Cheryl Laube - AZ
Immediate Past Associate
Vice President

Executive Committee Meeting Minutes

NCSL Annual Meeting
 New Orleans, Louisiana
 July 24, 2008

The Executive Committee of ASLCS met at the New Orleans Convention Center on Thursday, July 24, 2008, and at 4:00 P. M. , was called to order by the Honorable Patsy Spaw, President.

A silent roll call disclosed the presence of a quorum, with the following present:

Laura Clemens (Ohio), George Bishop (Virginia), Rob Marchant (Wisconsin), Mary Monahan (Maryland), Claire Clift (Nevada), Carmen Cauthen (North Carolina), Norma Chastain (Arizona), Cheryl Laube (Arizona) and Greg Gray (West Virginia). Also present was Natalie O'Donnell, NCSL Staff Liaison.

Pending the reading of the minutes of the previous meeting held in Asheville, North Carolina on March 29, 2008, the Chair noted that the name of Claire Clift had been omitted as a member of a special subcommittee heretofore appointed to study recommendations of the Committee on Canadian-American Relations concerning Associate Member attendance and participation in the Canadian-American meeting.

Natalie O'Donnell also noted an erroneous figure previously furnished as the balance in the Professional Development Revolving Account and stated that the correct figure should have been "\$16,699" instead of "\$16,999".



There being no further corrections, the minutes were then unanimously approved, as corrected.

Greg Gray, Secretary-Treasurer, submitted the following report, detailing deposits and disbursements:

TREASURER'S REPORT

July 24, 2008

To: President Patsy Spaw and
 ASLCS Executive Committee

Beginning Balance 03/29/08	\$57,893.82
Deposit Dues 4/18/08	\$9,555.00
Check received by NCSL for Missouri	\$195.00
Deposit Dues 7/16/08	\$5,330.00
TOTAL DEPOSIT	\$15,080
Subtotal	\$72,973.82

Less Disbursements

Trisha Geiser	
Stipend - Exchange	(250.00)
Refund Mississippi House	
(Paid dues twice)	(390.00)
Refund Washington Senate	
(Paid dues twice)	(325.00)
Millie MacFarland	
LSCC Wilmington, DE	(750.87)
Greg Kenworth	
Stipend - Exchange	(250.00)

BALANCE AS OF JULY 24, 2008 \$71,007.95

Respectfully submitted,
 Gregory M. Gray
 Secretary-Treasurer

On motion of Laura Clemens (Ohio), seconded by Claire Clift (Nevada), the Treasurer's Report was unanimously approved.

Executive Committee Meeting Minutes Continued



OLD BUSINESS

Natalie O'Donnell presented a review of the Special Meetings Fund, the Professional Development Revolving Account, and the Revised 2008 Budget. She reviewed the fundraising efforts for Reno and Seattle.

Claire Clift then gave an update concerning the upcoming Annual PDS in Reno, and Susan Schaar (Virginia) presented a brief program outline for the Reno meeting.

NEW BUSINESS

President Spaw presented a report from the LSCC Meeting in Wilmington and reviewed PDS cost allocation formulas, and also discussed vendor participation at the Job Fair/Job Share segment of the PDS.

Rob Marchant and Natalie O'Donnell presented a detailed overview of the Milwaukee hotel selection. Additionally, Rob Marchant reviewed the fundraising structure under the procedures now mandated by Wisconsin ethics statutes. He also discussed the drafting of a letter for sponsor solicitations.

Travel reimbursement for Millicent MacFarland (LSCC Wilmington), and refunds to the Mississippi House and Washington Senate for overpayment of dues, previously outlined in the Treasurer's Report, were, on motion of Laura Clemens, seconded by Cheryl Laube, approved.

The Chair announced that members attending the Joint Canadian-American meeting are herself, Pat Harris and Brad Hendrickson. She stated that she would not seek reimbursement for travel associated therewith. The Chair further announced that she, Steve Arias and Sandy Tenney would attend the ANOMAC meeting.

On motion of Claire Clift, seconded by Laura Clemens, travel reimbursement for these upcoming meetings was approved.

Carmen Cauthen discussed a proposed Bylaws amendment concerning Associate members and their attendance at meetings, and stated that this proposed amendment to the Bylaws will be formally presented at the PDS in Reno.

Laura Clemens next addressed the Executive Committee concerning Associate participation in the Joint Canadian-American meetings, and stated that the subcommittee had unanimously agreed to recommend that an Associate from each Chamber be permitted to attend, as long as such Associate has the approval of his or her Principal Clerk or Secretary, referencing Sec. X (A) of the Standing Orders.

She also stated that the recommendations of the subcommittee were that SALSA attendance at ASLCS should be the same as ANOMAC attendance, and that the President of ASLCS invite other Clerks Associations to attend our meeting.

Pending discussion, George Bishop suggested a modification to the foregoing recommendation, stipulating that the Canadian Clerks first be approached



Executive Committee Meeting Minutes Continued

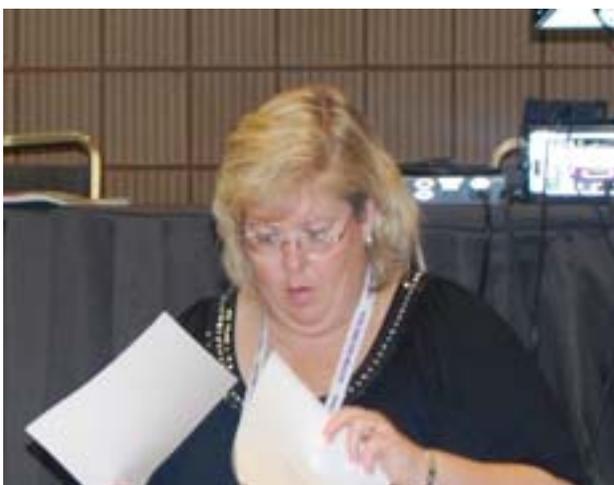


concerning this American Associate attendance proposal.

Laura Clemens stated that she would contact the President of the Canadian Clerks-at-the-Table to ascertain their collective feeling on this matter.

Unanimous consent having been obtained, the foregoing recommendation was withdrawn.

A modified proposal to Sec. X of the Bylaws was then submitted by Laura Clemens as follows:



“F. (SALSA) Attendance at the ASLCS Professional Development Seminar. Three (3) representatives from SALSA shall be invited to the PDS and their registration will be waived. The cost of a room for one (1) attendee shall be paid by the Society.”



On motion of Laura Clemens, seconded by Mary Monahan, the foregoing modified proposal to Sec. X of the Bylaws was unanimously adopted.

There being no further business to come before the Executive Committee, on motion of Norma Chastain, seconded by Cheryl Laube, the Committee then adjourned.

Respectfully submitted,
Gregory M. Gray
Secretary-Treasurer



Committee Membership and Meeting Minutes

Bylaws and Standing Orders



NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

The Bylaws and Standing Orders Committee was called to order by Jeannine Wood, Chair.

In attendance:

Jeannine Wood - ID, Chair
Diane Bell - FL, Vice Chair
Claire Clift - NV, Vice Chair

Patsy Spaw - TX	Cheryl Laube - AZ
Steve Arias - NM	Dowe Littleton - AL
Jeff Finch - VA	George Bishop - VA
Karen Wadsworth - NH	JoAnn Hedrick - DE
Norm Moore - AZ	

The Chair handed out copies of the Standing Orders with the latest revisions as of July 16. These copies reflected changes and recommendations since the Spring Meeting held March 29, 2008, in Asheville, North Carolina, specifically reflecting consistency in spelling, acronyms, and wording throughout the document. The committee began reviewing the Standing Orders page by page, suggesting changes to the latest version before them. Specific recommendations are hereby noted.

George Bishop raised the issue of how the publication Inside the Legislative Process should be handled

as far as hard copies to the Society's Archives now that the publication is only offered online at the NCSL website. Discussion ensued that Brenda Erickson, Program Principal of NCSL, and Melissa Bybee-Fields, Chair of the Inside the Legislative Process Committee, should be consulted concerning this issue. Claire Clift suggested that the chair of the Inside the Legislative Process Committee (not only the current chair but any future chair) should notify members of the Society at the time the two-year survey results are posted online with the site address included in



Committee Membership and Meeting Minutes

Bylaws and Standing Orders Continued

the notification. This would be an ongoing notification by the chair of the committee at the end of each survey posting.

Following discussion it was the consensus of the committee members that the word "amended" not be included in the parenthetical citations that follow a newly adopted standing order or amendment of a current standing order. The parenthetical citation now consists of the date and meeting site the ASLCS Executive Committee adopts a new standing order or a change to the current Standing Orders.

It was also the consensus of the committee that the format be changed for numerals in the text of the Standing Orders so that numbers one through nine be spelled out, and numbers 10 and above be a number figure. Also the committee agreed that the current process of spelling out a number followed by the number in figures enclosed in parenthesis be discontinued.

Following discussion the committee members recommended to specifically change the language of "retiree" to "former member" wherever it appears in the Standing Orders, the Roster, and any other document or publication of the Society. Also, the suggestion was made and so noted that in addition to the information currently contained in the Roster; i.e., name, former title and chamber, and home address, a telephone number and e-mail address be included. Two additional items the members recommended: (1) Reference to the Association of Central American Legislative Clerks (ATELCA) should be removed from the Standing Orders inasmuch as it is no longer an official organization; and (2) Publication Standards should include the language "shall be filed by the committee chairs with the Society's Archives. . . ."

The committee agreed to recommend the following wording change in the current Standing Orders: Change "Innovation Award Program" to "Innovation Award." The committee also agreed

to recommend that the following language be added: "The Innovation Award is a special award that is presented infrequently." These changes make the language consistent with other awards in that particular section of the Standing Orders.

Following committee discussion it was the consensus to change the title of the section in the Standing Orders regarding videotaping to "Video Recording," and that it include specific language of the guidelines mentioned in this section.

Chair Wood asked for a motion to approve the minutes from the Spring Meeting in Asheville, North Carolina. A motion made by Jeff Finch, seconded by Cheryl Laube, carried by voice vote.

Chair Wood reported that the next issue assigned to this committee by the ASLCS Executive Committee at its meeting in Burlington, Vermont, is a review and possible enhancement of the current index for the Standing Orders. As soon as a new draft of the Standing Orders containing all recommendations by this committee is sent to the committee members, they will be asked to submit their suggestions prior to the PDS in Reno.

To complete the work of the committee as directed by Patsy Spaw, President of the Society, the members continued their work past the appointed hour of 9 A.M. adjournment.

There being no further business to come before the committee, the meeting was adjourned at 10:15 A.M.

Respectfully submitted,

Jeannine Wood, Chair
Diane Bell, Recorder/Vice Chair

Committee Membership and Meeting Minutes

Inside the Legislative Process



NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

The Inside the Legislative Process Committee meeting was called to order by Kirsten Waid (Alaska).

Members in attendance:

Kirsten Waid - AK	Donna Scott - OR
Susan Furlong Reil - NV	Carmen Cauthen - NC
Patty Lung - VA	Linda Hopkins - TX
Trish O'Brion - VA	Polly Emerson - TX
Patience Worrel - TX	Obie Rutledge - OR
Susan Kannarr - KS	Dianne Russell - NC

Also in attendance:

Brenda Erickson, NCSL

The current survey regarding bill processing, messaging and bill recall went out a couple of months ago. Brenda passed out a survey response report which showed that 43 of our 99 chambers have responded and she said that was about what is expected at this point in the process. Brenda will re-send the survey to non-responsive chambers when she gets back home. Then after a couple of weeks she will send committee members an updated survey response list.

The committee went over the list of non-responsive chambers and members signed up to make follow-up calls to specific chambers. Once the updated response list is received from Brenda, committee members will make follow-up calls to the remaining non-responsive chambers.

After discussion of the two-year survey process, committee members were satisfied they were right on track.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Melissa Bybee-Fields



Committee Membership and Meeting Minutes



NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

The Site Selection Committee met on Wednesday, July 23, 2008, in New Orleans, LA. Chair Denise Weeks, NC, called the meeting to order at 8:00 a.m. The following members of the Committee were present:

Denise Weeks - NC, Chair
Jackie Scott - VA, Vice Chair

- | | |
|-----------------------|----------------------|
| Mardi Alexander - TX | Dave Avant - AL |
| Mick Bailey - WV | Joan Blanson - MO |
| Jay Braxton - VA | Norma |
| Chastain - AZ | |
| Ann Cornwell - AR | Janice Gadd - UT |
| Greg Gray - WV | Judy Hall - OR |
| Anna Hanback - VA | Nathan Hatfield - VA |
| Emily Howard - VA | Suzi Lowell - AK |
| Charlotte Mary - VA | Mary Monahan - MD |
| Tara Perkinson - VA | Melanie Reekes - VA |
| Sandy Tenney - UT | Linda Tubbs - TX |
| Alan Whittington - TN | Joyce Wright - AL |

Dave Avant moved, with Judy Hall seconding, that the minutes from the March 29, 2008, meeting in Asheville be approved. The motion was agreed to unanimously.

Chair Weeks stated that the Site Selection Com-

mittee had completed its work for the year since the site for the 2010 Professional Development Seminar had been agreed upon by the Committee and approved by the Executive Committee during the Spring Meeting. She reminded the Committee that the site of the meeting would be Milwaukee, WI.

Chair Weeks informed the Committee that ASLCS President Patsy Spaw had suggested that the Committee think of possible sites for the next Spring meeting of the Society. Chair Weeks encouraged any member with suggestions to give their recommendations to incoming President Millie MacFarland.

Chair Weeks stated that she had spoken to Pat Mau-Shimizu from Hawaii, who offered the possibility of having some sessions/seminars related to ASLCS at the meeting Hawaii was hosting for NALIT in 2009.

The Committee was reminded that the 2008 PDS would be held in Reno, Nevada, October 1-6 and that the 2009 meeting was to be in Seattle, Washington, September 16 - 20.

There being no further business, Ann Cornwell moved that the meeting be adjourned. Mary Monahan seconded the motion. The motion carried and the meeting was adjourned.

Respectfully submitted,
Emily Howard, recorder

Committee Membership and Meeting Minutes

Technology



NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

In attendance:

Tim Rice - IL, Chair
Judy Barrows - ME, Vice Chair
Maryann Horch - VA, Recorder

Dianne Arrington - TX	Mick Bailey - WV
Burney Durham - TN	Cyndy Johnston - OR
Crystaline Jones - AK	Scott Kaiser - IL
Ann Krekelberg - AK	Rob Marchant - WI
Steve Marshall - VT	Dana Miller - MO
Deb Shipley - IL	Natalie O'Donnell - NCSL
Doug Sacarto - NCSL	

Tim Rice - IL called the meeting to order.
Burney Durham - TN moved to approve the minutes.
Dianne Arrington seconded the motion.

Three main items that needed discussion:

1. Technology survey issue
2. Alternative to the current listserv (discussed in Burlington)
3. PDS (Professional Development Seminar) planning for Fall meeting
 - a. Tips and Tricks
 - b. 10 Things you would like to know
 - c. Job Fair



Technology Survey and Alternative to Listserv

Subcommittee is working on this and may need to start a new survey. Gather information on technology each state uses. How do we get info? How we communicate this info? How do we keep it updated? How do we display it? Vendor information? Maybe list items by function (Journal Creation; Bill Drafting; etc.)

If it is not moderated are we concerned that people may post inappropriately? Current listserv is not moderated.

Doug Sacarto (IT Director for NCSL) updated us on the new web site design NCSL is working on, and said that it will allow ASLCS to have some of the new features we are considering, such as forums, blogs and wikis. ASLCS will need to appoint someone

Committee Membership and Meeting Minutes

to work with NCSL on the design for our website, which might be a role for the Technology Committee. We will also be able to update our site ourselves, instead of asking NCSL to make any changes - and ASLCS will need to decide how to do that.

Restated the Wiki idea that Rob Marchant - WI shared with us in Asheville.

Professional Development Seminar - ASLCS Reno, NV

“PC Whisperer” - Tips and tricks
 Steve Marshall will moderate
 Maryann Horch will present
 Wallace Austin (NC) will also present (he volunteered in the Asheville spring meeting)

“Boring Ultimatum” - 10 Questions (you wish leadership would ask/leadership wishes you would ask)

Tim Rice?

Panelists - try to get a few principles and a few IT



folks

Check with Claire Clift and other NV staff
 Natalie will check with the CA staff

Suggestion made to see if Matt Baker - NV would be on the panel or could suggest someone from NV; another suggestion was an IT person from California, as a neighboring state that might send more people to the meeting if we invited them to be on a panel. General Consensus was that it would be good to have two IT people and two Principals (Tim Rice - IL recommended as either one of the IT people or as the moderator).

Job Fair/Job Share
 Joint effort with Support Staff
 Cyndy Johnston - OR volunteered to be the liaison

Recommended that participants and vendors have print outs of the products that are actually produced.

Encourage people to download their presentations, etc. (so there is little to no need for internet- keep costs low)

Natalie will contact vendors

There being no further business Scott Kaiser - IL motioned to adjourn. The motion was seconded by Steve Marshall - VT and the meeting was adjourned.

Respectfully submitted,
 Maryann Horch

Committee Membership and Meeting Minutes

International Communication and Development



Steve Arias - NM
Chair



Russell Humphrey - TN
Vice Chair



Dowe Littleton - AL
Vice Chair



Sandy Tenney - UT
Vice Chair

NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

The meeting of the International Communication and Development Committee was convened by Chairman Arias in New Orleans, LA at 10:00 am on July 23, 2008. The minutes of the previous meeting were approved on a motion by Denise Weeks and seconded by Judy Hall. Chairman Arias announced that invitations had been extended by President Spaw to the affiliated international groups to attend ASLCS Professional Development Seminar in Reno, NV. Representatives from South Africa, ANOMAC, the Clerks from Australia, New Zealand and the Canadian Clerks-at-the-Table are expected to attend. The following members of the committee were present:

Dowe Littleton - AL	Dave Avant - AL
Steve Marshall - VT	Obie Rutledge - OR
Greg Gray - WV	Donna Scott - OR
Judy Hall - OR	Ann Cornwell - AR
Patience Worrel - TX	Melanie Reekes - VA
Sandy Tenney - UT	Deb Shipley - IL
Scott Kaiser - IL	Alan Whittington - TN
Rob Marchant - WI	

The annual meeting of ANOMAC has been scheduled for late August in Toluca, Mexico. A letter

of invitation from the President of ANOMAC was read to the committee by Chairman Arias. He also distributed a collection of memoranda and correspondence from this year's committee work to the Associate Vice Chair and to President Spaw.

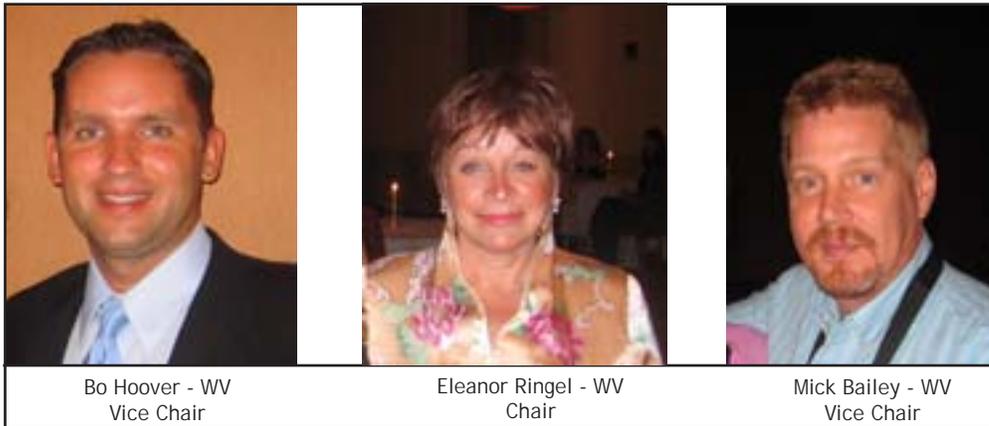
There being no further business the meeting was adjourned on a motion by Ann Cornwell.

Respectfully submitted,
Steve Arias, Chair



Committee Membership and Meeting Minutes

Legislative Administrator



Bo Hoover - WV
Vice Chair

Eleanor Ringel - WV
Chair

Mick Bailey - WV
Vice Chair

NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

The meeting was called to order by the Acting Chair, Mary Monahan.

The following members were present:

Mick Bailey - WV, Vice Chair
Bonnie Alexander - ID
Gregory Gray - WV



The minutes from the previous meeting held in Asheville, NC were approved.

Gregory Gray stated that the Legislative Administrator was under budget because both the West

Virginia House and the Maryland House each had printed the Legislative Administrator "in-house".

Rob Marchant had suggested putting teasers on the front cover about articles contained in the edition during the previous meeting. This was not done in the current issue, but may be a good idea for the next issue.

"About State Capitols - A Brief History" has been very well received and should be continued.

There being no further business to come before the Committee, the meeting was adjourned.

Respectfully submitted,
Gregory Gray, Acting Recorder

Committee Membership and Meeting Minutes

Membership and Communication



NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

Chair Janice Gadd called the Membership and Communication Committee meeting to order at 9:10 a.m.

The following members were in attendance:

Janice Gadd - UT	Ann Krekelberg - AK
Linda Tubbs - TX	Mardi Alexander - TX
Judy Barrows - ME	Susan Kannarr - KS
Linda Hopkins - TX	Jackie Scott - VA
Kirsten Waid - AK	Suzi Lowell - AK
Norman Moore - AZ	George Bishop - VA
Susan Reil - NV	Nellie Humphries - AL
Cynthia Breck-Smith - Washington D.C.	
Brenda Erickson - NCSL	
Natalie O'Donnell -NCSL	

Judy Barrows moved to approve the minutes from the spring meeting. Suzi Lowell seconded the motion.

Chair Gadd brought up the New Attendee Orientation as the first order of business saying a budget of \$500 was approved by the Executive Committee and she would check on getting donations for food as well as decorations from the casinos. She also suggested having a few extra gifts on hand for the ori-

entation and discussed using pins for prizes at \$3.00 each and pin maps that are free.

A sample agenda for the Orientation was presented as follows:

- Welcome by the committee chair.
- Introduction of president and executive committee members.
- Introduction of committee chairs and brief explanation of committee duties
- Explanation of NCSL and ASLCS including business meetings, annual events, hospitality suite
- Description of the pin contest
- Description of the icebreaker game
- Treats and mingling

It was brought up that not knowing how many people will attend orientation makes planning for it difficult. The suggestion to email chief clerks and senate secretaries of states with new attendees so they could encourage them to contact their sponsors before leaving home was made. A \$10 cap for new attendee gifts was established as well as the standard procedure that there will be two new members per sponsor.

The question of whether or not committee chairs (item 3) should attend the orientation was discussed. It was decided to come up with a list of committees

Committee Membership and Meeting Minutes

Membership and Communication Continued



and an explanation of what they are responsible for. Norman Moore (AZ), former President of ASLCS, was volunteered (and accepted) to describe the NCSL process and Patsy Spaw was volunteered (and accepted) to describe the ASLCS process (item 4); Susan Kannarr (KS) agreed to explain the pin contest (item 5), how it felt to be a new member last year, and describe the role of the hospitality suite.

Under item 6, discussion found that the game at last year's orientation was fun but confusing and we want to keep ours fun and simple. The game the committee worked on is called "Three of a Kind" and goes something like this:

- twelve tables with every other seat marked "red" or "blue" and a corresponding cup of the same color at each place
- a "dealer" in some form of head gear, hat, or bandanna (Table directors should arrive one hour earlier than the orientation (4:30 p.m.) to help set up the room and finalize the game instructions.)

- one set of six dice in a cup like Yahtzee per table
- "red" or "blue" cards with ice breaker questions for the "dealer" to ask so there is a period of "getting to know you" and introductions
- everyone takes a turn rolling the dice and each person who rolls three of a kind will receive a red or blue chip from the dealer to put in their own cup
- after ten minutes (there will be a time keeper) the reds or blues will move to a new table randomly to mix people up
- start again with new members at different tables
- top three high scores will get a prize

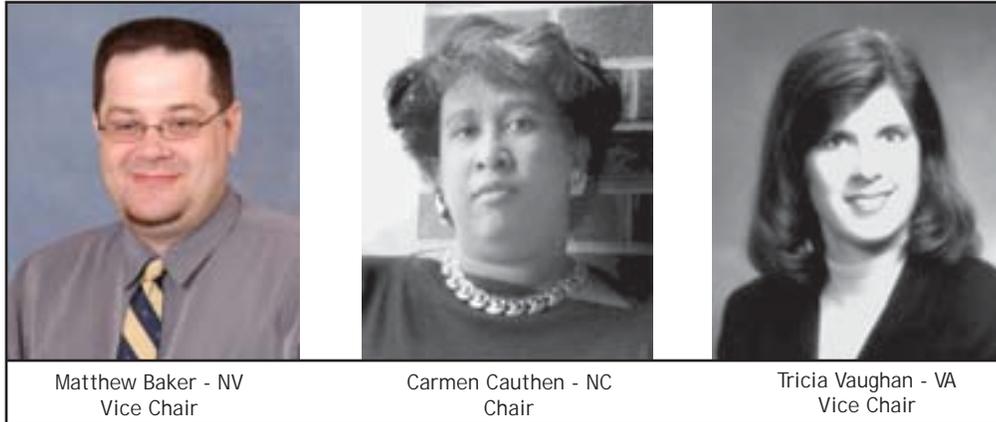
Linda Hopkins (TX) moved to adjourn the meeting at 10:07 a.m. There were no objections and it was so ordered.

Respectfully submitted,
Janice Gadd, Chair



Committee Membership and Meeting Minutes

Support Staff



NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

The meeting was called to order by Chair Carmen Cauthen.

Members in attendance were:

Carmen Cauthen - NC, Chair
Polly Emerson - TX, Recorder

Dianne Arrington - TX	Joan Branson - MO
Jay Braxton - VA	Norma Chastain - AZ
Burney Durham - TN	Jeff Finch - VA
Anna Hanback - VA	Nathan Hatfield - VA
Emily Howard - VA	Kathy Jackson - UT
Cyndy Johnston - OR	Crystaline Jones - AK
Patty Lung - VA	Charlotte Mary - VA
Trish O'Brion - VA	Tara Perkinson - VA
Dianne Russell - NC	Joyce Wright - AL

A motion was made and seconded to adopt the minutes of the spring meeting in Asheville, North Carolina.

Chair Cauthen noted that 3 of the 4 exchange participants had made their trips out to their respective host states:

- Tisha Gieser (Alaska)
Delaware House hosted (report received)

- Adanna Hydes (Kentucky)
Delaware House hosted (report received)
- Greg Kenworth (Illinois)
North Carolina House hosted (June 23-27)
- Matt Baker (Nevada)
California Senate to host (August 25-27)

A report from the subcommittee (Inga Emerson, Tara Perkinson, Jeff Finch) on marketing and requirements for the Associate Exchange Program was presented by Tara Perkinson.

Several of the suggested/recommended bylaw changes are:

- Change the maximum number of participants from 4 to 8 and doing away with the alternates
- Remove the prior 2 year ASLCS membership requirement and replace with "must have attended an ASLCS meeting or NCSL annual meeting or have worked for the legislature for a minimum of 2 years"
- Remove "must have demonstrated and documented outstanding job performance and exhibited leadership abilities in his or her current position"
- Increase the \$1000 budgeted amount to fund the program to \$2000 and add the wording

Committee Membership and Meeting Minutes

Support Staff Continued

“Selectees shall submit a financial request for reimbursement, if needed, to the President of the Society for approval by the Executive Committee”

- Remove unnecessary continuation of program language “the AEP will continue indefinitely unless changed by action of the Executive Committee. (September 27, 2004; Baltimore, MD)”, because the program is no longer a pilot program, but an up and running continuous program. After these changes were discussed, Patricia Lung noted an editing change.

A motion to adopt the recommended revisions to present to the Executive Committee was made by Tara Perkinson and carried unanimously.

Inga Emerson is also working on a flyer to publicize the Associate Exchange Program. Norma Chastain suggested that the exchange program be publicized in the Administrator.

Chair Cauthen is requesting state organizational charts for the ASLCS website. A sign-up sheet was passed around to allow committee members to select states they would be willing to personally contact to request organizational charts. It was noted that each committee member should make it clear that the request is only for functions of the organization - NOT salaries. Natalie O'Donnell asked that all charts submitted be in .pdf format if at all possible. Chair Cauthen said that conversions to .pdf may be an option and she would check into the conversion process.

Job Fair/Job Share is scheduled for Friday, October 3rd, 9-11:30 a.m. at the Silver Legacy Hotel. Jeff Finch, Tara Perkinson, Tricia Vaughn and Joyce Wright are to work on the email/flyer inviting all chambers to participate by bringing work product and com-

puter applications. The deadline for participants to reply will be a month before the scheduled event. Natalie O'Donnell reported that 15 eight-foot tables should be enough, any more than 15 will incur additional charges. Jeff Finch said there were 3 different setup options for the fair: vendors only; staff only; or vendors & staff. He also said it's difficult setting up for the vendor because none of them want to be placed together and all of them require lots of wiring for power and cabling for internet access. Norma Chastain reminded everyone that vendors do help bring in money. Chair Cauthen informed the committee that she would report back after the executive committee meets but feels certain that they will want vendor participation. Cynthia Johnston reported she was involved in one of the fairs and was able to use her laptop and paper products to show how technology helped to create the end result and it was quite successful, and said there had been quite a few requests to show how IRC voting worked with their system. She will be reporting back to the Technology committee on what Support Staff technical needs are for upcoming Job Fair/Job Share event.

Chairman Cauthen opened up the discussion on the particulars for the Associate Exchange Session to be held from 3:30 - 5:30 p.m.; using a list of past participants to select maybe 8 and have them present with a Q & A. Have a picture program running in the background of past participants while the presentation is going on. That way there could be “picture participants” as well as “speaking participants”.

Natalie O'Donnell said that the staff breakout sessions will be held in the hotel rather than the capitol this time due to the size of the capitol. Chairman Cauthen asked for volunteers to partner with host state staff as facilitators.

There being no further business, Norma Chastain moved the committee adjourn, Tara Perkinson seconded the motion and it was carried unanimously.

Respectfully submitted,
Polly Emerson, Acting Recorder

Committee Membership and Meeting Minutes

Canadian - American Relations



NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

The Meeting of the Canadian - American Relations Committee was called to order by Chairman Pat Harris - AL.

The following members of the committee were present:

Ann Cornwell - AR, Vice Chair
JoAnn Hedrick - DE, Vice Chair

Steve Marshall - VT	Joyce Wright - AL
Denise Weeks - NC	Russell Humphrey - TN
Dave Avant - AL	Diane Bell - FL
Steve Arias - NM	Jeannine Wood - ID
Emily Howard - VA	Karen Wadsworth - NH
Kirsten Waid - AK	Robert Haney - TX
Patsy Spaw - TX	

Ann Cornwell moved, seconded by Steve Arias, that the minutes of the March 2008 ASLCS Spring Meeting in Asheville, NC be approved. The Committee passed the motion unanimously.

Discussion continued from the Spring meeting in Asheville regarding allowing ASLCS Associate Members to attend Joint Canadian / American Meetings.

The Standing Committee is awaiting the recommendation from the Executive Subcommittee. It was reiterated that no opposition to allowing Associate members to attend Joint meetings has been expressed by the Canadians. Chairman Harris will be traveling to the Canadian Clerks-at-the-Table in Winnipeg in August. At that time, he will have further discussions with the Canadians regarding the matter and will obtain a letter from them citing their lack of opposition.

On a motion of Denise Weeks, seconded by Ann Cornwell, the meeting adjourned.

Respectfully submitted,
Joyce Wright



Committee Membership and Meeting Minutes

Professional Journal



NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

Members in attendance included:

Nathan Hatfield - VA, Co-Chair
Maryann Horch - VA, Co-Chair
Polly Emerson - TX

Nathan Hatfield, co-chair, called the Professional Journal Committee to order at 4:15 pm.

The minutes from the spring meeting in Asheville, North Carolina were approved.

It was agreed that sending out a teaser via email using listserv prior to each publication of the Professional Journal will continue and will hopefully encourage reading of the articles. Polly Emerson suggested utilizing the subject line so the email would not get lost in busy inboxes across the country.

Maryann Horch, co-chair, has been in touch with several members hoping to secure some interesting articles for the next publication of the journal, so far, no firm commitments. Members were encouraged to bring ideas of

ways to get all ASLCS membership interested in participating in submitting articles to the next meeting.

There being no further business, a motion was made and seconded to adjourn.

Respectfully submitted,
Polly Emerson



Committee Membership and Meeting Minutes

Program Development



NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

Obie Rutledge, Vice Chair, called the Program Development Committee to order at 4:15pm. The following members were present:

Obie Rutledge - OR, Vice Chair

Judy Barrows - ME	George Bishop - VA
Jay Braxton - VA - NC	Carmen Cauthen
Norma Chastain - AZ	Claire Clift - NV
Janice Gadd - UT	Greg Gray - WV
Kathy Jackson - UT	Crystaline Jones - AK
Scott Kaiser - IL	Ann Krekelberg - AK
Cheryl Laube - AZ	Suzi Lowell - AK
Patty Lung - VA	Rob Marchant - WI
Mary Monahan - MD	Melanie Reekes - VA
Susan Furlong Reil - NV	Deb Shipley - IL
Jeannine Wood - ID	

The minutes from the 2008 Spring Meeting in Asheville, North Carolina were approved.

Natalie O'Donnell reviewed the brochure of the preliminary schedule for the upcoming fall meeting in Reno. There were 10 concurrent session proposals and the committee had to drop two proposals. The committee voted to drop "Greatest Hits of the List-

serv" and "Generational Issues". The following are the concurrent sessions and preliminary panelists for the Reno meeting:

1. PC Whisperer
2. Boring Ultimatum
3. Legislative Off the Record
4. Blogging and the Press
5. Associate Exchange Program
6. Legislature of the Future
7. Cultural Diversity
8. To Tell the Truth/Mentoring

Natalie will email the committee an updated timeline for the Reno meeting. It was also mentioned that the program booklet will be printed in the beginning of September.

There was also discussion about the staff breakout sessions. The committee expressed a desire for clear definitions of the groups. It was asked if the sessions are the responsibility of the Program Committee or the Support Staff Committee. It was determined that it's the duty of the Support Staff Committee and they were charged with developing the breakout groups.

On motion of Norma Chastain, seconded by Mary Monahan, the meeting adjourned.

Respectfully submitted,
Melanie Reekes

Committee Membership and Meeting Minutes

Roster



NCSL Annual Meeting
New Orleans, Louisiana
July 23, 2008

The meeting of the Roster Committee was held July 23, 2008 at the Hilton Hotel in New Orleans, Louisiana. The meeting was called to order by the chair, Mardi Alexander-TX, at 4:15 pm. The following were in attendance:

Patience Worrel-TX, Vice Chair
Linda Tubbs-TX, Vice Chair

Jackie Scott - VA	Cyndy Johnston - OR
Linda Hopkins - TX	Dianne Arrington - TX
Sandy Tenney - UT	Dianne Russell - NC

The minutes of the previous meeting were approved on a motion from Cyndy Johnston-OR, seconded by Jackie Scott-VA. ASLCS President Patsy Spaw visited to check on the progress of the Roster Committee.

There was a discussion of how to get the best response for updated information from each state. The decision was made to contact states that had not yet responded and to offer to send the scanned Roster pages by email and to follow up with a phone call. Previously the committee has received pictures with no updated information or incomplete information. The committee will work off the final list of dues paid to compile all needed information. At



that point, there will still be adequate time for new pictures to be submitted.

The color of the cover was discussed. Jeannine Wood-ID, chair of the Bylaws and Standing Orders Committee, informed the committee of a proposed change regarding former members that may need to be reflected in the Roster entries.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Mardi Alexander, Chair

Business Meeting

NCSL Annual Meeting
New Orleans, Louisiana
July 25, 2008

The Members of ASLCS in attendance at the NCSL Annual Legislative Summit in New Orleans assembled at Mulate's Restaurant for a luncheon and Business Meeting on Friday, July 25, 2008.

The Business Meeting was called to order by ASLCS President, the Honorable Patsy Spaw, Secretary of the Senate of Texas.

Following remarks by the President, reports of Standing Committees were next received, as follows:

COMMITTEE MEETINGS - A

- Bylaws and Standing Orders
Jeannine Wood, Idaho
- Inside the Legislative Process
Melissa Bybee-Fields, Kentucky
- Site Selection
Denise Weeks, North Carolina
- Technology
Tim Rice, Illinois

COMMITTEE MEETINGS - B

- International Communication and Development - Steve Arias, New Mexico
- Legislative Administrator
Gregory Gray, West Virginia
- Membership and Communication
Janice Gadd, Utah
- Support Staff
Carmen Cauthen, North Carolina

COMMITTEE MEETINGS - C

- Canadian-American Relations
Pat Harris, Alabama
- Professional Journal

Nathan Hatfield, Virginia

- Program Development
Susan Schaar, Virginia
- Roster
Mardi Alexander, Texas

[Secretary's Note: For committee proceedings, see Committee Minutes, Summer Issue, Legislative Administrator]

Claire Clift, Secretary of the Senate, Nevada, gave an update to the members on the Annual Professional Development Seminar, to be held in Reno, Nevada on October 1-6, 2008.

President Spaw then called the Honorable Jeannine Wood, Secretary of the Idaho Senate, and the Honorable Susan Clarke Schaar, Clerk of the Virginia Senate, to the Rostrum.

President Spaw delivered remarks relative to the outstanding service and accomplishments of Secretary Wood and Clerk Schaar, thanked them on behalf of all the members of ASLCS for their continued outstanding work with the Society and presented each with the Legislative Staff Achievement Award, in accordance with Section V (B) of the Standing Orders.

Secretary Wood and Clerk Schaar each addressed the assembly, thanked their respective State's legislative leadership and individual staff teams, extended individual thanks to President Spaw and all ASLCS Members and pledged their continued efforts on behalf of the legislative institution. (Applause, the Members rising)

There being no other matters to come before the members, the Business Meeting adjourned.

Respectfully submitted,
Gregory M. Gray
Secretary-Treasurer



EXCERPT FROM **STANDING ORDERS**

SECTION V: **AWARDS AND SCHOLARSHIPS**

B. NCSL Legislative Staff Achievement Award

1. The NCSL Legislative Staff Achievement Award will be awarded annually at the NCSL Annual Meeting to designated individuals or offices who have demonstrated excellence in supporting the work of a state legislature and strengthening the legislative institution. ASLCS may nominate up to two (2) individuals from its staff section. (October 17, 1997; Vail, CO) (July 27, 1999; Indianapolis, IN)

The recipients are to be selected by a special committee appointed by the President for this purpose.

2. Following the selection of award recipients, the President shall send letters of notification to the recipient with a copy to his or her leadership, and if the recipient is an Associate member, a copy to his or her Principal Clerk.

3. In addition, the President shall send thank you letters, along with a listing of the recipients, to the persons who submitted nominations for this award. (April 22, 2001; Salt Lake City, UT)

4. Plaques for recipients of the Legislative Staff Achievement Award are purchased when authorized by the President through the NCSL Staff Liaison.

About State Capitals - A Brief History

NEVADA

Eleanor Ringel



Carson City, Nevada's territorial and state capital, has a rich and colorful frontier past. Carson City was founded as a community in 1858, seven years after the first settlement of Eagle Station trading post in 1851. Carson City is named for the famous frontiersman and scout, Christopher "Kit" Carson. During his 1843-1844 expedition, John C. Fremont had named Carson City's nearby river for Kit Carson, who was Fremont's scout.

Pioneer Abraham Curry arrived in Eagle Valley in 1858 and soon thereafter surveyed and plotted a town site. A cadre of well-connected attorneys whose names still decorate street signs (Proctor, Musser) bought the richest part of the valley for \$500 and a herd of horses. The farsighted and optimistic Curry set aside 10 acres expressly for the construction of a capitol - this was before the formation of the Nevada Territory in 1861. Carson City was soon designated both the territorial capital and county seat of the new Ormsby County. President Abraham Lincoln, recognizing the importance of Nevada's silver and gold to the Union's Civil War effort, signed the proclamation that ushered Nevada into statehood on October 31, 1864. Carson City was selected as the state capital at the constitutional convention and has retained that honor to the present day.

Following the discovery of gold and silver on the nearby Comstock Lode in 1859, Carson City became a thriving commercial center. To the astonishment and delight of its citizens, the discovery of the Comstock Lode brought Carson City to life as a freight and transportation center. Abe Curry, then built the crude Warm Springs Hotel a mile to the east, and when Carson City was selected as the territorial capital in 1861, leased it to the Legislature as a meeting hall. The Legislature then established Carson City as the seat of Ormsby County. The legislators also leased the Warm Springs Hotel to serve as the Territorial Prison, and named their genial host and landlord, Abe Curry, as its first warden. The property was eventually purchased by the state and is still part of the state prison system.

With the completion of the Virginia and Truckee Railroad between Carson City and Virginia City, and then north to connect with the transcontinental railroad at Reno, 36 trains a day passed through Carson City during the time the Comstock mines reached their peak of production. These mines provided Carson City with most of its economic importance as a freight and staging center until they began to decline in the 1880s.

The traffic through Carson City came to a sudden halt when the Southern Pacific Railroad built a branch line connecting with the Carson and Colorado lines from the east and bypassed the Virginia and Truckee altogether. The capital city then resumed the quiet lifestyle that evolved after the decline of the Comstock and which continues to this day.

Technology

The Hawaii Senate's Paperless Initiative

Transforming the Legislative Process
Submitted by the Hawaii Senate Clerk's Office

In December 2007, Hawaii Senate President Colleen Hanabusa launched the Senate's Paperless initiative for the 2008 Regular Session (January 16 to May 1). The Initiative's goals were twofold: reduce our consumption of paper and increase public access to the legislative process through technology. This Initiative was the result of months of discussions amongst Senate leadership and key staff who participated during the 2007 interim in working groups established to chart a course and develop an operational plan for the Initiative.

For our Senators, this initiative transformed chamber floor sessions so that by the end of our 2008 session, over 90 percent of our members were solely using their Senate issued laptops to access our interactive Order of the Day (OD) in their caucus discussions and on the chamber floor. The interactive OD contained links where members could view measure text, status, committee reports, and testimony received on any measure on the OD. Additionally, the Senate Health Committee and the Senate Ways and Means Committee agreed to conduct all their public hearings throughout the 2008 session solely using their tablet personal computers (TPC's). These TPC's allowed the members and staff to review measures and testimony via interactive hearing notices and supported on-screen note-taking. Based upon their success, additional committees are interested in "going paperless" in the 2009 Regular Session.

For the public, participation in the legislative process became more accessible as they could submit testimony via e-mail as well as view all measures, committee reports, and testimony submitted on any measure via the Legislature's website. Public hearing notices posted on our website were also interactive, containing links to the above documents. Free Wi-Fi service provided throughout the State Capitol building allowed constituents to bring their laptops or other electronic devices to follow along in reviewing testimony submitted during the hearings.

At the end of this 2008 session, we compared paper usage statistics from the 2007 regular session and found that we had reduced our paper usage by 60 percent, having used 6,707,084 less sheets of paper, or, saving the equivalent of 725 trees. Additionally, our website statistics indicated that subscribers to RSS (really simple syndication) feeds from the Legislature's website tripled from 714,482 hits to 2,561,907 hits between January to April 2008.

We will again be convening working groups during this 2008 interim to develop a plan for expansion of paperless operations to other committees and to consider how existing and enhanced technology can more effectively support our legislative process. We want to acknowledge the leadership of Senate President Hanabusa and Senator David Ige who worked with our members to encourage their participation, and offer our thanks to Senate leadership staff for their assistance and support. Finally, a generous Mahalo to our Senate Data Systems staff who spent countless hours ensuring that our Initiative would be properly supported with the appropriate hardware, software, and technical assistance.

Technology

Idaho's Government Electronic Management System (GEMS)

IDAHO

Norma Clark

GEMS has arrived!! After years of planning, designing, programming, and testing, Idaho's Government Electronic Management System (GEMS) will be up and running for the 2009 Legislative Session. Idaho's Legislative Services Office and Senate and House Staff have completed a week's "mock session" to test all components of the system and work out glitches. The "mock session" was a success, with staff excited about the prospects of the new integrated system.

Prior to GEMS, the Senate, House of Representatives, Research and Legislation's bill drafting staff, and Budget and Policy Analysis staff were all working on separate systems to create legislation, journals, and various tracking publications. The bill drafting process has been operating with a thirty-two year old system (TextDBMS) and with a WordPerfect front-end; bill tracking publications were done using TextDBMS; the subject index used an Access program and interfaced back to TextDBMS; The numbers for appropriation bills were created in Access and were then re-entered by Research and Legislation staff into TextDBMS for bill procession; and journals, reading calendars, and scripts used WordPerfect macros. While some integration among the systems was incorporated, much of the integration was completed by e-mailing files and data repetitiously re-keyed. With GEMS, all data is entered at the point where it originates and continues throughout the system. House and Senate Journals are "built" based upon each day's agenda, floor action, and roll calls. The action recorded in the journals is also available for the various tracking publications.

The bill drafting process will now begin in a JAVA based application, which is used for the gathering of the legislation tracking information. At the creation of a new draft, log information will be completed. After completion of the log information, the analysts proceed to a screen where XML statutes/documents can easily be gathered to build the draft legislation; while, behind the scenes, the program is assembling/building the legislation and ordering the statutes in numerical sequence. Statutes can be added, deleted, and re-ordered also from this screen. When all statutes/documents are gathered, the analyst will edit the legislation using Arbortext's XML Editor. The Arbortext Editor has also been customized to allow the drafter the same functionality as they have on the front-end (add, delete, move, re-order). When the draft legislation is saved, it is automatically scanned, looking for statutes/constitutions that are new, amended, repealed, re-designated, and reserved and the legislation is then stored into an Oracle database. The draft processing steps are stored in the database so the analyst who drafted the bill or the editors will be able to track each step of processing from the initial draft to delivery to the legislator, and each step in between.

When the bill is introduced, tracking will continue through the Senate and House components which create agendas, reading calendars and journals. Agendas and reading calendars are built from the Senate and House's orders of business and previous day actions entered in the Journal. The information created in the drafting and processing arena, such as bill titles and a paragraph description of the bill, will be available for various publications. For instance, bill

Technology

GEMS - Continued from page 26

titles are used in the journals and the bill descriptions are used in the reading calendars, final journal indexes, and bill tracking. Conversely, Senate and House action and roll calls will be available not only for the journals but also for two tracking publications published by the Legislative Services Office. The subject index will be created in GEMS and will be used in tracking publications, journals, and session laws. A code index is also created from the scanning that takes place as the bill was being drafted/saved, this index will be compiled for staff to address conflicting code sections before they become law and for publications such as bill tracking and session laws.

GEMS will also be used to create the legislative directory, an annual publication of the Legislative Services Office, which lists legislators, their committees, contact information, staff, and agency information. GEMS will also be used to create Session Laws and to update the Idaho Code database.

Introduced bills, bill tracking information, subject index, daily and final journals, reading calendars, the legislative directory, the Idaho Code, and the Constitution will be published to the web.

WEST VIRGINIA

Joe Koval

INFORMATION PLEASE

Plasma displays are being attached to our chamber systems to provide public viewing of voting and announcements of committee meetings and other activities.

Three 55" displays have been installed in fixed locations and one display unit is on a wheeled cart to be used as required where needed.

International Roll Call is integrating these displays with the voting system so that the "roll call" display within the House Chamber will be replicated at four additional locations.

Committee meetings and announcements will be displayed after adjournment.

The wheeled display may be positioned outside the chamber during floor sessions and brought into the chamber for use at public meetings. Power Point presentations or video program material may be viewed.

Most communications utilize IP (internet protocol) and can be accessed anywhere there are network ports; we've located displays in the East Wing, behind the chamber, and outside the front of the chamber.

We discussed this concept in the early '80's before there was an internet and the cost of distributing either video or RF (radio frequency) was prohibitive. We used a primitive character generator to display meeting information and the upkeep for that old system was terrible.

This new approach to making information available is a major step for us and the initial cost is reasonable.

States At a Glance

WASHINGTON

Brad Hendrickson

The 60th Washington State Legislature completed its 2008 Regular Session on March 13. The session brought added focus on a number of recurring issues. The State's Constitution places the burden of basic education upon the State but a number of judicial decisions have renewed the question of what is "basic" education. This interim the Joint Task Force on Basic Education Finance is tasked with the job of proposing a new definition of basic education as well as developing at least two options for revising the K-12 funding structure. Another joint task force is investigating the "underground economy" in the construction industry. The commercial success of the State's wines and microbrews has the Legislature reviewing the now antiquated regulation of these products.

Along with efforts to reduce our impact on the global climate, the Legislature has created a Puget Sound Partnership and is mobilizing communities, agencies and organizations to work together to create a comprehensive Action Agenda to restore Puget Sound. The State also enacted the most stringent toy-safety standards in the nation, banning children's products that do not meet strict standards for allowable levels of lead, cadmium and phthalates. Washington continues to work with Oregon to reduce traffic congestion across the Columbia River between Vancouver (WA) and Portland. Vancouver, a major Washington city in its own right, is also a residential community for many Portland workers (seeking to avoid Oregon's income tax) who make retail purchases in Oregon (avoiding Washington's sales tax). Building a bridge across the Columbia will likely prove more easily done than bridging the issues raised by the two states' tax structures! Vancouver will host the Senate's Committee Assembly Days in September.

The 2008 ballot will be a large one and present Washington voters and elected officials with both new and familiar experiences. In addition to the presidential election, the State has nine (9) statewide executive offices on the ballot, along with 3 of the 9 Supreme Court positions, the nine congressional seats, 26 of the 49 State Senate seats and all 98 State House positions. There are also three statewide citizen initiatives on the ballot. The November election features a rematch for the Governor's Mansion between Governor Christine Gregoire and former State Senator Dino Rossi who lost to Gregoire in 2004 by the narrowest of margins after multiple recounts and a court case.

Prior to the general election, however, Washington will have undergone its first use of a "Top 2" primary in which the top two vote-getters, regardless of party, move on to the general election. The courts threw out the state's long-used "blanket" primary several years ago. Unhappy with legislative solutions, the voters approved a "Top 2" system in 2004 which was upheld by the U.S. Supreme Court earlier this year. This "Top 2" will be the third type of primary used in Washington in the last four primaries. We'll see if this one sticks. Like many states dealing with high gas prices and a slowdown in the nation's economy, Washington is also feeling the effects of an economic slowdown. The Governor has ordered a hiring freeze and cuts in discretionary agency spending and travel to minimize future expenditure adjustments that will be the subject of decisions to be made during the 2009 Regular Session.

Associate Exchange Program

ILLINOIS

Greg Kenworth

Recently I was honored to have been selected as a participant in the ASLCS Associate Exchange Program. I selected North Carolina as my host state and House Principal Clerk Denise Weeks very graciously acted as my host. It was an experience that I will count as a highlight of my career thus far. I was especially pleased to have been able to arrange my visit during the last week of June. With North Carolina's adjournment expected in mid July, this particular week was filled with a great deal of activity both on the House Floor and in the various committee rooms. The timing of my visit allowed for observation of all facets of the North Carolina House.

I learned very early on that southern hospitality is certainly not a myth and is alive and well in Raleigh. I was made to feel most welcome from the very start of my visit. Denise and her Administrative Clerk, Carmen Cauthen, set an agenda for my visit which allowed for a real inside view of the North Carolina Legislature. I also was able to enjoy a tour of the old Capitol Building which was rich with history, as well as a tour of the Governor's Mansion. I was fortunate that during such a busy week Carmen and Denise were able to schedule time for me to visit personally with not just members of the Principal Clerk's Staff but with directors and staff of virtually every one of the various professional and support agencies connected with the North Carolina Legislature. Each of the individuals I spent time with were most accommodating, professional and friendly. I was especially honored to have had an opportunity to meet and chat for a few minutes with Speaker of the House Joe Hackney.

While I was struck by the many differences in how the North Carolina House and the Illinois Senate operate, I also realized how similar many of our computer applications and office procedures are. My time spent on the House floor was truly an eye opener. The North Carolina House operates in an extremely orderly fashion, with great emphasis on decorum. This is certainly somewhat different than what one might observe in the Illinois Legislature, where sessions tend to be just a bit more raucous. That is probably a story best left for another time (and best told off the record).

I returned from North Carolina with some intriguing ideas which I believe will improve and streamline some of our procedures. I should no longer be surprised to find that no matter how much time one spends in this profession, there are always new things to learn and different ways to accomplish our objectives. My Associate Exchange experience along with the ASLCS Professional Development Seminars I have attended continue to reinforce this notion. One innovation that we hope to put into practice here in the Illinois Senate will allow for members to become chief sponsors or co-sponsors of legislative measures electronically. This would provide not only more convenience for members and staff, but also for greater accuracy and efficiency. Additionally, it will lead to a decrease in the massive amount of paper that we must deal with. I am told that it has been a great success in the North Carolina Legislature and look forward to adopting a similar system here in Illinois with an assist from the IT staff in North Carolina.

In summary, I found my exchange to be a very rewarding experience and one that I will long remember. I would like to express my gratitude to Principal Clerk Weeks, Administrative Clerk Cauthen and the entire Principal Clerk's staff, including Michelle Adams, Jim McElroy, Terry Rumley, Sharon Sexton-Gainey, Polly Davison and Ann Luck. I would further like to thank ASLCS for its support of this valuable program and for selecting me to participate in it.

Western Australia Visitors Tour the South

NORTH CAROLINA

Denise Weeks



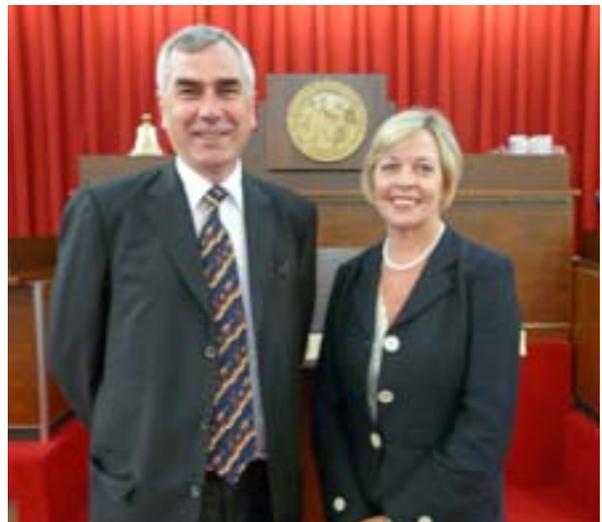
Peter McHugh, Clerk of the Legislative Assembly of Western Australia, and his wife, Penny, extended their stay in the United States following the NCSL Summit in New Orleans by traveling through the steamy South. They ended up in Raleigh, NC by way of Savannah, GA and Charleston, SC. Peter spent two days at the North Carolina General Assembly meeting with staff to discuss a variety of areas that are common to all legislative bodies no matter the locale - Ethics, Budgets, Elections, Redistricting, Education, and Bill Drafting. The NC staff enjoyed meeting with

him and learning from him as well as briefing him on the operations of the NC Legislature.

My husband, Henry, and I first became acquainted with the McHughs while attending a Presiding Officers conference in Fiji in 1999. We were delighted to learn they had planned to include a visit with us this summer while they were in the United States and we had a great time reminiscing. Although the visit was brief, we did our best to show them "southern hospitality" and had them sample some southern fare.

Peter and Penny left NC bound for London, Scotland, and Hong Kong as they completed their around the world trip.

Had it not been for my involvement in our great organization, ASLCS, I would never have met these good people and made such wonderful friends!



The ASLCS Support Staff Committee

We Can Do It!



Contact Information

Carmen Caughen
 Support Staff Chair
 Email: Carmenc@ndeg.net
 Phone: 919-733-7760

Join the ASLCS "Job Share" Campaign



If you are attending the ASLCS Professional Development Seminar from October 1-6, we strongly encourage your chamber to participate in the "Job Share" to exchange ideas and resources with peers from across the country.

Share the "job wealth" with your ASLCS colleagues!



Friday, October 3, 2008
 9:00-11:30 a.m.
 Silver Legacy Resort Casino, Reno, Nevada
 Silver Baron Rooms

Job Share Information



- Location:** Silver Legacy Resort Casino Silver Baron Rooms
- What to bring:** Calendars, journals, rule books, and any information you create for your chamber.
- Tables:** One 6 ft. table is available per participating chamber. Contact Carmen Caughen by September 5, with your table request.
- Internet:** Internet access is available for your laptop. Contact Carmen Caughen by September 5, with your electrical and Internet access requirements.
- Shipping:** The Silver Legacy will hold packages that arrive less than 5 days prior to the conference. Packages shipped to the hotel should be addressed as follows:

Silver Legacy Business Center
 Attn: Rue Jones NC SL/ASLCS
 407 N. Virginia St.
 Reno, NV 89501

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On behalf of the entire membership of ASLCS we want to thank **NATALIE O'DONNELL** for all her support and assistance to each and every one of us -- and especially for taking care of business always with a smile! Good luck to you Natalie -- We will miss your smiling face!

The WV Crew

AMERICAN SOCIETY OF
LEGISLATIVE CLERKS AND SECRETARIES
FALL PROFESSIONAL DEVELOPMENT SEMINAR



Silver Legacy Resort • Reno, Nevada • October 1-6, 2008

Wednesday, October 1, 2008

8:30 am - 1:00 pm	Mason's Manual Commission
12 Noon - 6:00 pm	Registration/Information Desk
1:00 pm - 3:00 pm	Nominating Committee
3:00 pm - 5:00 pm	Executive Committee
4:30 pm - 6:00 pm	New Attendee Orientation
6:30 pm - 9:00 pm	Opening Reception -- Welcome to Reno!

National Bowling Stadium, 300 North Center Street, Reno

Thursday, October 2, 2008

7:00 am - 4:00 pm	Registration/Information Desk
8:00 am - 9:00 am	Breakfast
9:00 am - 12 noon	Plenary Session - Parliamentary Procedure
12 noon - 2:00 pm	Lunch On Your Own
1:30 pm - 2:00 pm	Committee Chair Transition Meeting
2:00 pm - 3:30 pm	Concurrent Session - Legislative Off-the -Record
2:00 pm - 3:30 pm	Concurrent Session - The Boring Ultimatum
3:30 pm - 5:00 pm	Concurrent Session - To Tell the Truth
3:30 pm - 5:00 pm	Concurrent Session - Associate Exchange Program
3:30 pm - 5:00 pm	Concurrent Session - Arthur Ohnimus: Pioneer of the Full-time Legislature
Evening	Dinner On Your Own

Friday, October 3, 2008

8:00 am - 12:30 pm	Registration/Information Desk
8:00 am - 9:00 am	Breakfast On Your Own
9:00 am - 11:30 am	Job Fair/Job Share
9:00 am - 11:00 am	Staff Group Breakouts
11:30 am - 12:30 pm	Lunch
12:30 pm	Board Buses for Carson City
2:00 pm - 3:30 pm	Capitol Tour
3:30 pm	Board Buses for Reno
5:30 pm	Transportation to National Auto Museum
6:00 pm - 9:00 pm	Nevada Night Event - <i>National Auto Museum,</i> <i>10 South Lake Street, Reno</i>



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ASLCS

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Saturday, October 4, 2008

8:00 am - 9:00 am	Breakfast On Your Own
8:30 am - 4:00 pm	Registration/Information Desk
9:00 am - 12 noon	Plenary Session - The Power of a Good Fight: How to Embrace Conflict to Drive Productivity, Creativity and Innovation
12 noon - 2:00 pm	Luncheon and Business Meeting
2:00 pm - 3:30 pm	Concurrent Session - Leading Through Respect
2:00 pm - 3:30 pm	Concurrent Session - Legislature of the Future: It is Here
3:30 pm - 5:00 pm	Concurrent Session - The PC Whisperer
3:30 pm - 5:00 pm	Concurrent Session - Blogging and the Press
Evening	Dinner On Your Own

Sunday, October 5, 2008

8:00 am - 3:00 pm	Information Desk
8:00 am - 9:00 am	Breakfast
9:00 am 10:00 am	"A" Committee Meetings
10:00 am - 11:00 am	"B" Committee Meetings
11:00 am - 12 noon	"C" Committee Meetings
12 noon - 12:30 pm	Committee Chairs Meeting
12 noon - 2:00 pm	Lunch on your Own
2:00 pm - 3:00 pm	Special Committee Meetings
6:00 pm - 7:00 pm	President's Reception
7:00 pm - 9:00 pm	State Dinner
9:00 pm - 11:00 pm	State Dinner Dance

Monday, October 6, 2008

8:00 am - 12 noon	Information Desk
8:00 am - 10:00 am	Business Meeting and Breakfast
10:00 am - 12 noon	2008-2009 Executive Committee Meeting
12 noon	Meeting Adjourned

Thanks to all of you who helped us!!

We could not have done these three issues this year without all those who contributed and we really appreciate your help.

Those who contributed to this edition of the The Legislative Administrator are:

Mardi Alexander
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Natalie O'Donnell
Denise Weeks
Melissa Bybee-Fields

A special thanks to our Clerk, Gregory Gray, for his continued support.

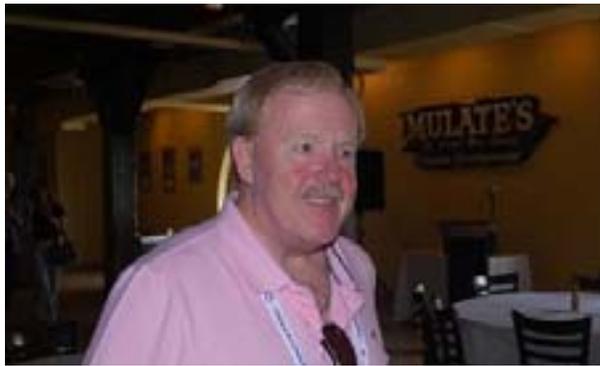
A special thanks to Brad Hendrickson and the Washington Senate for printing this edition of the Administrator.

And,

A special thanks to Mick Bailey for his beautiful picture of the St. Louis Cathedral on our cover.









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