NCSL Privacy Policy

The National Conference of State Legislatures ("NCSL","we," or "us") respects your privacy. This Privacy Policy describes the types of information we may collect from you when you visit our websites and domains, including www.NCSL.org, or otherwise use our other products and services that include an authorized link to this Privacy Policy (collectively, the "Services"). This Privacy Policy also describes how we use the information we collect, with whom we share it, and the choices we offer you regarding our collection and use of such information.

1. Information We Collect

We may collect personal information about you, meaning information that can uniquely identify you, from various sources, such as:

- Directly from you when you use the Services, such as when you register for an account, register for one of our meetings or for our training, or otherwise access certain features or content on our website.
- Social networks through which you may access the Services or otherwise interact with us.
- Our affiliates, service providers, business partners, and other third parties.

The personal information we may collect about you may include, without limitation:

- Contact information, such as name, postal address, email address, and phone number.
- Demographic information, such as age, date of birth, gender, job information, and postal code.
- Login information, such as username, password, and security questions and answers.
- Payment and financial details, such as payment card number, expiration date, authentication code, billing address, and bank account number.

When you use the Services, we may also collect certain information by automated means, such as cookies and web beacons. A "cookie" is a text file that websites send to a visitor’s computer or other Internet-connected device to uniquely identify the visitor’s browser or to store information or settings in the browser. A "web beacon," also known as an Internet tag, pixel tag, or clear GIF, is used to transmit information about actions of the user opening the page or email containing the beacon back to a web server. Certain features of the Services may use local shared objects (or Flash cookies) to collect and store information about your preferences and how you interact with the Services. We may also use third-party analytics tools (such as Google Analytics) that collect information about use of the Services and user traffic. The information we may collect by automated means may include, without limitation:

- Information about the devices you use to access the Services (such as the IP address and the type of the device, operating system, and web browser).
- Dates, times, and duration of use of the Services (including whether you are a repeat or first time visitor).
- Information on actions taken when using the Services (such as page views and website navigation patterns).

This information helps us to improve and personalize our Services, including by enabling us to identify and authenticate users.

2. How We Use the Information We Collect

We may use information we obtain about you to:

- Process orders you place and complete other transactions you have requested using the Services, and provide you with products and services you request.
- Send you information or materials you request.
- Maintain a record of your purchases and other transactions using the Services.
- Respond to your questions and comments and provide customer support.
Communicate with you about our products, services, offers, and promotions.
Operate, evaluate, and improve our business and the products and services we offer.
Analyze and enhance our marketing communications and strategies.
Analyze trends and statistics regarding use of the Services and transactions conducted using the Services.
Protect against and prevent fraud, unauthorized transactions, claims, and other liabilities, and manage risk exposure, including by identifying potential hackers and other unauthorized users.
Enforce our Terms of Use and other agreements.
Comply with applicable legal requirements and industry standards.

We also may use the information we obtain about you in other ways for which we provide specific notice at the time of collection.

3. Disclosure of Information
We may disclose aggregated information about our users, and information that does not identify any individual user, without restriction. We may disclose personal information about you:

- To third parties we use to support our operations and who are bound by contractual obligations to keep personal information confidential and use it only for the purposes for which we disclose it to them.
- To comply with any court order, law, or legal process, including to respond to any government or regulatory request.
- To enforce or apply our Terms of Use and other agreements.
- If we believe disclosure is necessary or appropriate to protect the rights, property, or safety of NCSL, users of the Services, or others.
- With your consent, to certain third party partners whose products or services may be of interest to you.
- Otherwise with your consent.

We also reserve the right to transfer your personal information to a buyer or other transferee in the event of a merger, divestiture, restructuring, reorganization, dissolution, sale, or other transfer of some or all of our assets. Should such a sale, merger, or transfer occur, we will use reasonable efforts to direct the transferee to use your personal information in a manner that is consistent with our Privacy Policy.

4. Data Security
We have implemented measures intended to protect your personal information from accidental loss and from unauthorized access, use, alteration and disclosure. Please note that the electronic transmission of information is not completely secure. We cannot guarantee that the security measures we have in place to safeguard personal information will never be defeated or fail, or that such measures will always be sufficient or effective. Any transmission of personal information is at your own risk.

5. Your Choices
We offer you the following choices about the information we collect from you and how we communicate with you:

Cookies
Most browsers will tell you how to stop accepting new cookies, how to be notified when you receive a new cookie, and how to disable existing cookies. You can find out more about this by visiting www.aboutcookies.org. Flash cookies operate differently than browser cookies and cookie management tools available in a web browser may not remove Flash cookies. To learn how you can manage your Flash cookie settings, visit http://www.macromedia.com/support/documentation/en/flashplayer/help/settings_manager.html. Please note, however, that without cookies you may not be able to take full advantage of all of the features of the Services.

Promotional Communications
If you do not want us to use your email address/contact information to promote our products or services, you can opt out at any time by sending us an email stating your request to privacy@NCSL.org. If you have received a promotional email
6. Accessing and Changing Your Information

You can review and change the personal information associated with your account by logging into your account and visiting your account profile page. You may also send us an email at privacy@NCSL.org to request access to, correct, or delete any personal information that you have provided to us. Where we process your data on the basis that you have consented to such processing, you have the right to withdraw your consent at any time by emailing us at privacy@NCSL.org. We may not accommodate a request to change or delete information if we believe the change or deletion would violate any law or legal requirement or cause the information to be incorrect.

7. Your California Privacy Rights

California Civil Code Section § 1798.83 permits users of our Services who are California residents to request certain information regarding our disclosure of personal information to third parties for their direct marketing purposes. To make such a request, please send an email to privacy@NCSL.org or write us at:

NCSL
7700 East First Place,
Denver, CO 80230
United States

8. Children Under the Age of 13

The Services are not directed to, and NCSL does not knowingly collect or solicit personal information from, children under the age of 13. If we learn we have collected or received personal information from a child under the age of 13, we will delete that information. If you believe we might have any information from or about a child under the age of 13, please contact us at privacy@NCSL.org.

9. Changes to Our Privacy Policy

We reserve the right to update or change this Privacy Policy at any time. If we make a material change to our Privacy Policy, we will provide notice to you (by email and/or posting on our website) that our privacy practices have changed and will provide a link to the new policy. In the event we make a material change to how we use your personal information, we will provide you with an opportunity to opt out of such new or different use. The date this Privacy Policy was last revised is at the top of this page. We encourage you to review this Privacy Policy periodically to check for any updates or changes.

10. Data Transfers

NCSL is based in the state of Colorado in the United States. If you live outside of the United States, it will be necessary for us to transfer, process, and store such information outside of the country in which you reside, including in the United States. By using the Services, you consent to the transfer to and processing and storage of your information in countries outside of your country of residence, which may have different data protection laws than those in the country where you reside.

11. Additional Information for Individuals in the European Economic Area (EEA)

If you are in the EEA, it is your right to request a copy of the personal information we hold about you. You can request a copy of such personal information, and ask us to update, correct or supplement it, by contacting us using the information below. You can also ask us to stop using your personal information, or erase it from our systems. In some circumstances we may not be able to fully comply with your request (if this is the case, we will explain why we can't), or we may ask you to provide us with additional information, for example if we need to verify your identity.
12. Contact Us

If you have any questions about this Privacy Policy or our information practices, please call us at 303-856-1650, email us at privacy@ncsl.org or write to us at:

NCIL
7700 East First Place,
Denver, CO 80230
United States

NCSL Member Toolbox

Members Resources
- Get Involved With NCIL
- Jobs Clearinghouse
- Legislative Careers
- NCIL Staff Directories
- Staff Directories
- StateConnect Directory
- Terms and Conditions

Policy & Research Resources
- Bill Information Service
- Legislative Websites
- NCIL Bookstore
- State Legislatures Magazine

Accessibility Support
- Tel: 1-800-659-2656 or 711
- Accessibility Support
- Accessibility Policy

Meeting Resources
- Calendar
- Online Registration

Press Room
- Media Contact
- NCIL in the News
- Press Releases

Denver
7700 East First Place
Denver, CO 80230
Tel: 303-364-7700 | Fax: 303-364-7800

Washington
444 North Capitol Street, N.W., Suite 515
Washington, D.C. 20001
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