



## 2013 NLPES PROFESSIONAL DEVELOPMENT SEMINAR

Our annual NLPES seminar offers professional development opportunities for program evaluators and performance auditors of all skill levels. Participate in informative presentations and engage in roundtable discussions with colleagues working on similar issues. Learn new approaches, share ideas and network with your peers from other states.

### SEMINAR HIGHLIGHTS

Legislative audit and evaluation offices operate in diverse environments, providing objective analysis and conclusions in many different subject areas. We are planning the seminar program to cover a wide range of topics to help meet these difficult challenges of our profession:

- Hiring New Talent
- Scoping/Risk Assessment
- Presenting Data Effectively
- Research Methods Topics
- Innovative Evaluation Approaches
- Communicating with Legislators
- Measuring Impact
- Healthcare
- Contracting
- Technology
- Economic Development

Two networking social events are planned, including a real Texas BBQ dinner with our colleagues from the National Legislative Services and Security Association.

### CONTINUING PROFESSIONAL EDUCATION

Sessions may qualify for continuing professional education (CPE) credit. Attendance at all conference sessions will yield a total of 16.8 hours (including the Pew session).

Materials will be available to document participants' attendance at seminar events. However, CPE credits must be awarded by each seminar participants' own organizations. NCSL and NLPES are not registered with the National Association of State Boards of Accountancy's National Registry of CPE Sponsors.

## PRELIMINARY AGENDA

### Sunday, September 22

9 a.m.-3:30 p.m. NLPES Executive Committee  
4 p.m.-6 p.m. Registration

### Monday, September 23

7 a.m.-4:30 p.m. Registration  
8:15 a.m.-9:15 a.m. Welcome  
9:30 am-11:30 a.m. Pew Plenary Session  
11:45 a.m.-12:45 p.m. Lunch  
1 p.m.-2:30 p.m. Concurrent Sessions  
3:00 p.m.-4:30 p.m. Concurrent Sessions  
5:30 p.m.-9:00 p.m. Event for NLPES & NLSSA

### Tuesday, September 24

7:30 a.m.-4:30 p.m. Registration  
8:15 a.m.-9:45 a.m. Concurrent Sessions  
10 a.m.-11:30 a.m. Concurrent Sessions  
11:45 a.m.-1:30 p.m. Lunch  
2 p.m.-3:30 p.m. Concurrent Sessions  
4 p.m.-5:30 p.m. Plenary Session  
5:50 p.m.-7 p.m. NLPES Event

### Wednesday, September 25

7:30 a.m.-12 noon Registration  
8:30 a.m.-10 a.m. Concurrent Sessions  
10:15 a.m.-11:45 a.m. Plenary Session

## REGISTRATION INFORMATION

There are four ways to register

- Register online. Visit the [NLPES Professional Development Seminar](#) website.
- Fax. Fax your registration form to 303-364-7811.
- Mail. Mail your registration form to NCSL Registration/Accounting, 7700 East First Place, Denver, CO 80230
- Onsite. Register when you arrive in Austin at the DoubleTree Suites by Hilton Hotel-Austin.



NLPES PROFESSIONAL DEVELOPMENT SEMINAR  
SEPTEMBER 22-25, 2013—AUSTIN, TEXAS

Name \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_

Emergency Contact Phone Number \_\_\_\_\_

### Select Seminar Registration Fee

<input type="checkbox"/> Legislator/Legislative Staff	\$350
<input type="checkbox"/> Texas Host State Legislator/Staff (special authorization is required)	\$275
<input type="checkbox"/> Other Government or Nonprofit	\$350
<input type="checkbox"/> Daily	\$150
<input type="checkbox"/> Spouse/Family Member	\$100

### Select Payment Option

Pay onsite

Check enclosed (check # \_\_\_\_\_)

Bill state legislature (Voucher/P.O. # \_\_\_\_\_ and agency name \_\_\_\_\_)

Charge my credit card

<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa
<input type="checkbox"/> American Express	<input type="checkbox"/> Discover

Card Number \_\_\_\_\_

Exp. Date \_\_\_\_\_ Amount \_\_\_\_\_

Signature \_\_\_\_\_

Mail or fax form **by September 6, 2013**, to:

NCSL Registration/Accounting  
7700 East First Place  
Denver, CO 80230  
Fax: 303-364-7811

## CANCELLATION/REFUND POLICY

All cancellations must be made in writing and sent to NCSL by fax (303-364-7811) or e-mail ([registration@ncsl.org](mailto:registration@ncsl.org)) no later than **September 20, 2013**. Cancellations received by this date will be refunded, minus a \$50 processing fee. Fees cannot be refunded for registrations cancelled after the seminar begins. No onsite cancellations will be permitted.

Please complete your pre-registration by September 6, 2013, to facilitate program planning. If you are unable to meet the pre-registration deadline, you may register onsite. Registration fees are payable to NCSL. Confirmations and badges will not be mailed prior to the seminar; all badges are to be picked up onsite at registration.

## SPECIAL NEEDS

We want to ensure full participation and accessibility for all meeting attendees. Please call 303-364-7700 or e-mail [events@ncsl.org](mailto:events@ncsl.org) to notify NCSL meeting staff of any special accommodations or dietary restrictions.

## HOTEL RESERVATIONS

A block of rooms has been reserved for seminar attendees at:

Double Tree Suites by Hilton Hotel—Austin  
303 W. 15th Street  
Austin, Texas, 78701-1692  
512-478-7000



Each attendee is responsible for making his or her hotel arrangements. When arranging hotel accommodations, please indicate that you are attending the NCSL conference to receive the negotiated rate of **\$174** per night (plus tax).

Reservations must be held by one night room deposit (major credit card guarantee is acceptable). The cut-off date for the negotiated rate is **August 30, 2013**.

To book, modify or cancel reservations, you may call the hotel or use the special NLPES hotel reservation website [NLPES Reservation Page \(Click Here\)](#).

## AIR TRAVEL

Austin is served by the Austin Bergstrom International Airport (AUS). To make flight reservations, call Christopherson Travel, the official travel agency of NCSL, at:

800-825-3283 (7 a.m. to 6 p.m. MDT)  
303-694-4344

Airline reservations should be made at least seven days in advance. Christopherson Travel maintains a 24-hour toll-free line for changes and emergencies.

## GROUND TRANSPORTATION

Shuttle service is available from the airport to the hotel through [SuperShuttle](#).  
1-800-BLUE VAN (258-3826).

The [MetroAirport bus](#) provides service into downtown Austin. The \$1 bus fare takes you between the airport and downtown every 30 minutes on the hour and half hour with a stop two blocks from the hotel.

Cabs also are available; fares are approximately \$30 one way.

## ATTIRE

Business casual attire is appropriate for all seminar events. Dressing in layers will allow adjustments for comfort.

Austin enjoys a subtropical climate with mild and sunny weather, having around 300 days of sunshine each year. September weather typically is mild, with average temperatures in the upper 80s to low 90s during the day and in the low 70s at night.

## FOR MORE INFORMATION

Visit the 2013 [NLPES Professional Development Seminar](#) website.

For general questions, contact Brenda Erickson, NCSL liaison to NLPES, at 303-856-1391 or [brenda.erickson@ncsl.org](mailto:brenda.erickson@ncsl.org).

For questions about meeting registrations, contact Lisa Castro at 303-856-1358 or [registration@ncsl.org](mailto:registration@ncsl.org).

For questions about hotel reservations, contact Tricia Simmons at 303-856-1486 or [events@ncsl.org](mailto:events@ncsl.org).



NATIONAL CONFERENCE *of* STATE LEGISLATURES

## NATIONAL LEGISLATIVE PROGRAM EVALUATION SOCIETY



**Fall Professional Development Seminar  
September 22-25, 2013  
Austin, Texas**