# 2013 NLPES Professional Development Seminar

Our annual NLPES seminar offers professional development opportunities for program evaluators and performance auditors of all skill levels. Participate in informative presentations and engage in roundtable discussions with colleagues working on similar issues. Learn new approaches, share ideas and network with your peers from other states.

## Seminar Highlights
Legislative audit and evaluation offices operate in diverse environments, providing objective analysis and conclusions in many different subject areas. We are planning the seminar program to cover a wide range of topics to help meet these difficult challenges of our profession:

- Hiring New Talent
- Scoping/Risk Assessment
- Presenting Data Effectively
- Research Methods Topics
- Innovative Evaluation Approaches
- Communicating with Legislators
- Measuring Impact
- Healthcare
- Contracting
- Technology
- Economic Development

Two networking social events are planned, including a real Texas BBQ dinner with our colleagues from the National Legislative Services and Security Association.

## Continuing Professional Education
Sessions may qualify for continuing professional education (CPE) credit. Attendance at all conference sessions will yield a total of 16.8 hours (including the Pew session).

Materials will be available to document participants’ attendance at seminar events. However, CPE credits must be awarded by each seminar participants’ own organizations. NCSL and NLPES are not registered with the National Association of State Boards of Accountancy’s National Registry of CPE Sponsors.

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## Preliminary Agenda

- **Sunday, September 22**
  - 9 a.m.-3:30 p.m. NLPES Executive Committee
  - 4 p.m.-6 p.m.

- **Monday, September 23**
  - 7 a.m.-4:30 p.m.
  - 8:15 a.m.-9:15 a.m. Welcome
  - 9:30 am-11:30 a.m. Pew Plenary Session
  - 11:45 a.m.-12:45 p.m. Lunch
  - 1 p.m.-2:30 p.m.
  - 3:00 p.m.-4:30 p.m. Concurrent Sessions
  - 5:30 p.m.-9:00 p.m.
  - Event for NLPES & NLSSA

- **Tuesday, September 24**
  - 7:30 a.m.-4:30 p.m.
  - 8:15 a.m.-9:45 a.m. Concurrent Sessions
  - 10 a.m.-11:30 a.m.
  - 11:45 a.m.-1:30 p.m. Lunch
  - 2 p.m.-3:30 p.m.
  - 4 p.m.-5:30 p.m.
  - 5:50 p.m.-7 p.m.

- **Wednesday, September 25**
  - 7:30 a.m.-12 noon Registration
  - 8:30 a.m.-10 a.m. Concurrent Sessions
  - 10:15 a.m.-11:45 a.m. Plenary Session

## Registration Information
There are four ways to register:

- Register online. Visit the [NLPES Professional Development Seminar](#) website.
- Fax. Fax your registration form to 303-364-7811.
- Mail. Mail your registration form to NCSL Registration/Accounting, 7700 East First Place, Denver, CO 80230
- Onsite. Register when you arrive in Austin at the DoubleTree Suites by Hilton Hotel-Austin.
CANCELLATION/REFUND POLICY
All cancellations must be made in writing and sent to NCSL by fax (303-364-7811) or e-mail (registration@ncsl.org) no later than September 20, 2013. Cancellations received by this date will be refunded, minus a $50 processing fee. Fees cannot be refunded for registrations cancelled after the seminar begins. No onsite cancellations will be permitted.

Please complete your pre-registration by September 6, 2013, to facilitate program planning. If you are unable to meet the pre-registration deadline, you may register onsite. Registration fees are payable to NCSL. Confirmations and badges will not be mailed prior to the seminar; all badges are to be picked up onsite at registration.

SPECIAL NEEDS
We want to ensure full participation and accessibility for all meeting attendees. Please call 303-364-7700 or e-mail events@ncsl.org to notify NCSL meeting staff of any special accommodations or dietary restrictions.

HOTEL RESERVATIONS
A block of rooms has been reserved for seminar attendees at:

Double Tree Suites by Hilton Hotel—Austin
303 W. 15th Street
Austin, Texas, 78701-1692
512-478-7000

Each attendee is responsible for making his or her hotel arrangements. When arranging hotel accommodations, please indicate that you are attending the NCSL conference to receive the negotiated rate of $174 per night (plus tax). Reservations must be held by one night room deposit (major credit card guarantee is acceptable). The cut-off date for the negotiated rate is August 30, 2013.

To book, modify or cancel reservations, you may call the hotel or use the special NLPES hotel reservation website NLPES Reservation Page [Click Here].

AIR TRAVEL
Austin is served by the Austin Bergstrom International Airport (AUS). To make flight reservations, call Christopherson Travel, the official travel agency of NCSL, at:

800-825-3283 (7 a.m. to 6 p.m. MDT)
303-694-4344

Airline reservations should be made at least seven days in advance. Christopherson Travel maintains a 24-hour toll-free line for changes and emergencies.

GROUND TRANSPORTATION
Shuttle service is available from the airport to the hotel through SuperShuttle, 1-800-BLUE VAN (258-3826).

The MetroAirport bus provides service into downtown Austin. The $1 bus fare takes you between the airport and downtown every 30 minutes on the hour and half hour with a stop two blocks from the hotel.

Cabs also are available; fares are approximately $30 one way.

ATTIRE
Business casual attire is appropriate for all seminar events. Dressing in layers will allow adjustments for comfort.

Austin enjoys a subtropical climate with mild and sunny weather, having around 300 days of sunshine each year. September weather typically is mild, with average temperatures in the upper 80s to low 90s during the day and in the low 70s at night.

FOR MORE INFORMATION
Visit the 2013 NLPES Professional Development Seminar website.

For general questions, contact Brenda Erickson, NCSL liaison to NLPES, at 303-856-1391 or brenda.erickson@ncsl.org.

For questions about meeting registrations, contact Lisa Castro at 303-856-1358 or registration@ncsl.org.

For questions about hotel reservations, contact Tricia Simmons at 303-856-1486 or events@ncsl.org.