

# 2018 Legislative Summit

## July 30-August 2, 2018—Los Angeles, California

### Los Angeles Convention Center

#### Individual/Guest Registration Form

(International attendees—please use designated form)  
 Online registration available at [www.ncsl.org/summit](http://www.ncsl.org/summit)

#### Step 1: Main Registrant Information

First Name                      MI                      Last Name

Badge Name (First or Nickname)                      Job Title

Company Name

Mailing Address                      Home                      Office                      Statehouse

City    State                      Zip

Telephone

Confirmation Email Address (Required)

#### Guest Information (if applicable):

Guest Name    Age (if youth)

Guest Name    Age (if youth)

Please check all that apply.	Early Bird (by May 23)	Advanced (by July 11)	Onsite (After July 11)	One Day Only*
<input type="checkbox"/> State Legislator <input type="checkbox"/> State Legislative Staff	<input type="checkbox"/> \$625	<input type="checkbox"/> \$685	<input type="checkbox"/> \$750	<input type="checkbox"/> \$450
<input type="checkbox"/> Attendee (Business, Govt, University, Charitable and All Others)	<input type="checkbox"/> \$1,100	<input type="checkbox"/> \$1,235	<input type="checkbox"/> \$1,375	<input type="checkbox"/> \$800
<input type="checkbox"/> NCSL Foundation Sponsor	<input type="checkbox"/> \$950	<input type="checkbox"/> \$1,050	<input type="checkbox"/> \$1,150	<input type="checkbox"/> \$675
<b>Guest:</b> <input type="checkbox"/> Adult Guest (18+) <input type="checkbox"/> Youth Guest (5-17)			<input type="checkbox"/> \$125 <input type="checkbox"/> \$75	N/A
<b>CLE (must be paid with registration)</b> (must be paid with full conference registration) Many of the sessions are designed to qualify for CLE credit in those states that have mandatory CLE. NCSL did not apply for CLE accreditation in any state but California. Self-application materials will be made available. There is a \$99 administration fee for this service.			<input type="checkbox"/> \$99	

\*For One Day Only registration, circle day:

**Sun Mon Tues Wed Thur**

#### Step 3: Housing

Book your hotel reservation at [www.ncsl.org/summit](http://www.ncsl.org/summit).  
**Your registration order number is required to reserve your hotel at the special NCSL rate.** Once your paper registration form is processed manually in the system you will receive a confirmation email with a unique link to book your housing. It may take 5-7 business days for your form to be processed.

#### Step 4: Registration Questions

Please provide an Emergency Contact; Name & Phone Number.

Is this your first NCSL Summit?    \_\_\_ Yes    \_\_\_ No

Please list any special accommodations you may require; health, dietary or transportation? \_\_\_\_\_

If you would like to receive meeting updates via text, list telephone number.

Connect on Social Media



Would you like to learn more about NCSL's Young & New Professionals program?  
 \_\_\_ Yes    \_\_\_ No

Will you be attending the Professional Development Preconference: Supercharge Your Talent Legislators and Legislative Staff on Monday, July 30, 7:30 a.m. - Noon?  
 \_\_\_ Yes    \_\_\_ No

Are you interested in attending a free half-day post-conference on Retirement Security in the States on Thursday, Aug. 2 from 12:30 - 5 pm? \_\_\_ Yes \_\_\_ No

#### Step 5: Payment Method for Main Registrant

Bill State Legislature (if applicable) P.O. # \_\_\_\_\_

Agency \_\_\_\_\_ Amt \$ \_\_\_\_\_

Check Number: \_\_\_\_\_

Credit Card Type: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration date: \_\_\_\_\_

Security Code: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

#### Terms & Conditions

**Guest Registration** is meant to accommodate spouses and immediate family members. Attendees from the same organization must register independently. No exceptions will be made. Spouse/guest designation will be clearly visible on name badge and not permitted to attend sessions.

**Registration Substitution Policy:** A \$25 fee, plus any difference in registration rates, will be charged for all substitutions received by midnight on Monday, July 16th, 2018. After July 16th, substitutions are prohibited. To make a substitution: (a) submit a written notice of cancellation requesting payment transfer and (b) submit a new registration form.

**Registration Cancellation & Refund Policy:** All cancellations must be in writing and can be emailed to [registration@ncsl.org](mailto:registration@ncsl.org) or faxed to (303) 856-2554.

**NCSL Members (State Legislators and State Legislative Staff):** A \$50 fee will be charged for cancellations. Full conference registration fee, minus the cancellation fee, will be refunded if received in writing by midnight on Sunday, July 29, 2018. **PLEASE NOTE: Cancellations received after July 29th as well as No-Shows will be charged the full registration fee!**

All others registrants (this includes International Legislators & International Legislative Staff): A \$100 fee will be charged for cancellations and name changes. Full conference registration fee, minus the cancellation fee, will be refunded if received in writing by midnight on Monday, July 16, 2018. **PLEASE NOTE: Cancellations received after July 16th as well as No-Shows will be charged the full registration fee.**

**Guest and Youth registration fees** will be refunded in full if received by midnight, Sunday, July 29, 2018.

**Registration Information**  
 Email: [registration@ncsl.org](mailto:registration@ncsl.org)    Information: 303-364-7810  
**Mail Registration:** 7700 East First Place, Denver, CO 80230  
**Fax Registration:** 303-856-2554  
*\*Please pick up badges onsite.*