

Technology Committee Meeting Minutes

2016 ASLCS PDS Fall Business Meeting
Boise, Idaho
Thursday, Sept. 22, 2016

Call to Order

The meeting of the Technology Committee was called to order by Scott Kaiser (Ill.), Chair.

Attendance

The following members of the committee were present: Scott Kaiser (Ill.) (Chair), Amy Leach (Calif.) (1st Vice Chair), Nancy Ellison (Utah) (2nd Vice Chair), Nicole Albers (Texas), Joshua Babel (Ariz.), Jay Braxton (Va.), Jacquelyn Delight (Calif.), Joy Engelby (Mo.), Londi Ensor (Alaska), Phalin Flowers (Utah), Stephanie Hall (Alaska), Gary Holt (Wash.), Crystaline Jones (Alaska), Sabrina Lewellen (Ark.), Erica Manson (Va.), Carrie Maulin (Idaho), Tyler Peavler (Ky.), Ali Sagraves (Ohio), Timothy Sekerak (Ore.), Emily White (Mo.), and Patience Worrel (Texas).

Other members/guests in attendance included: Michael Adams (Va.) (previous chair), Daniel Cech (Ohio), Zach Gill (Va.), Wendy Harding (Wyo.), Jay Jacobs (Ky.), and James White (N.C.).

Approval of Minutes

Upon a motion by Amy Leach (Calif.), seconded by Nancy Ellison (Utah), the minutes of the last meeting held Monday, Aug. 8, 2016 at the 2016 NCSL Legislative Summit in Chicago, Ill. were approved.

Old Business

Scott Kaiser (Ill.) (Chair), opened the meeting and outlined the work of the past year:

ASLCS Facebook Policy Update

The Facebook Policy Update, which was finalized and approved for presentation to the Executive Committee at the 2016 NCSL Legislative Summit in Chicago, is currently before the Executive Committee.

Electronic Administration of the Roster

Work with NCSL's Technology Staff on the Electronic Administration of the Roster will continue this year and should consider strategic planning needs.

NCSL Foundation E-Learning Grant Application

Chair Kaiser requested an update on the video project from Michael Adams (Va.), who informed the committee that Mick Bullock, NCSL, was unable to attend the Boise PDS and a new videographer was secured. The pilot video project is an ongoing one, and he and Immediate Past President Susan Furlong (Nev.) would continue to work on necessary editing to create a quality product.

Welcome from ASLCS President Susan Kannarr

ASLCS President Susan Kannarr addressed the committee and welcomed new members. President Kannarr asked the committee to continue the work from the previous year relative to the coordination of databases.

New Business

2017 PDS Technology Concurrent Session

Chair Kaiser solicited ideas for Concurrent Sessions for next year's Fall Professional Development Seminar in Phoenix, Ariz. The committee brainstormed options for possible content for Concurrent Sessions and the Legislative Expo. A number of ideas were discussed, including: Web site design updates with mobile device access; Purpose of Web sites and Intranet for public and staff; E-Signatures; Guidelines for going paperless considering those without access to computers; Communication using shared documents: Dropbox.com, Google Docs, Microsoft OneDrive, and Microsoft Office 365; Cyber security in the age of document theft and ransomware; E-Filing of bills by Members; E-Signatures for Co-Sponsors; Update on paperless systems: Are they really all that paperless; Rules changes necessary to keep up with technology advances: PDFs fulfilling in-print requirements; Electronic comparison of bill versions to improve/reduce proofreading; E-Learning for Members; Member orientation on process and technology: best practices and pitfalls.

Chair Kaiser expressed appreciation to the committee members for their numerous ideas for the 2017 PDS in Phoenix, and reminded the committee that ASLCS President Kannarr asked that the committee address what technologies, Apps, Facebook, and Dropbox for example, could be used within ASLCS to improve the society.

Adjournment

Upon a motion by Jay Braxton (Va.), seconded by Ali Sagraves (Ohio), the meeting was adjourned.

Respectfully submitted,
Scott Kaiser (Ill.), Chair