Technology Committee Meeting Minutes

2016 Spring Business Meeting
Alexandria, Va.
Saturday, April 23, 2016

Call to Order
The meeting of the Technology Committee was called to order by Michael Adams (Va.), chair.

Attendance
The following members of the committee were present: Michael Adams (Va.), Lee Cassis (W.Va.), Robert Haney (Texas), Cyndy Johnston (Ore.), Rose Ramsey (Va.), Ali Sagraves (Ohio), Timothy Sekerak (Ore.), and Denise Weeks (N.C.).

Other members/guests in attendance included: Clark Barnes (W.Va.), Dowe Littleton (Ala.), and Erica Manson (Va.).

Approval of Minutes
Upon a motion by Denise Weeks (N.C.), seconded by Robert Haney (Texas), the minutes of the last meeting held Thursday, Sept. 24, 2015 at the ASLCS Professional Development Seminar in Raleigh, N.C., were approved.

Old Business
Michael Adams reminded the committee of its ongoing priorities and outlined the work of the committee, to date.

Michael Adams reminded the attendees that the committee's tasks can only be accomplished with vigorous participation by its members. Realizing that many are still grappling with the end of legislative sessions, everyone is encouraged to get involved with the committee's efforts as soon as possible, in whatever way makes the most sense.

New Business

ASLCS Facebook Policy Update
A draft recommendation will be distributed for comment to this committee's members, with a goal of finalizing a recommendation before the next meeting in August.

Electronic Administration of the Roster
NCSL's Technology Staff has offered to host the ASLCS Roster database. First, they would like to create a "Proof of Concept," based upon a copy of the existing database(s). This proof of concept would exist separately and have no impact on the current year's record-keeping. There was discussion about the business requirements of the Roster project, and the committee unanimously agreed to recommend that ASLCS provide them with a copy of the database for further development.

NCSL Foundation E-Learning Grant Application
The general consensus is that e-learning and/or distance-participation efforts must be short and very well produced, in order to be useful. There was further discussion regarding the difficulty associated with getting keynote speakers to agree to broadcast their content, as well as difficulty associated with setting up a panel and/or concurrent session for optimum remote-consumption. The committee recommends exploring the option of creating a PR and/or educational video on the Structure/Value/History/Work of ASLCS with a focus on outreach to new members and/or those who do not otherwise participate. There was further discussion about NCSL staff resources available for this kind of effort, and possible cross-functional benefits to the Membership and Communication Committee. The committee unanimously agreed to work with NCSL staff to explore this possibility.

2016 PDS Technology Concurrent Session
The committee brainstormed options for possible content at the Fall Professional Development Seminar. A number of ideas were discussed, including: Impact of Social Media on Chambers; Paperless Chambers; E-filing; When One Chamber's Technology Doesn't Match the Other; Managing Technology Expectations; Journal Compilation Innovation; When Technology Implementation Disrupts Traditional Workflow; and Website Evolution. The committee unanimously agreed that the heading "When Technology Disrupts Tradition" could be applied broadly to a number of other "subtopics" discussed, and would probably garner the broadest base of panelists/participants. This heading also seems to align with the Program Committee's priorities, and it was agreed this is a good Concurrent Session topic.

Adjournment
Upon a motion by Denise Weeks (N.C.), seconded by Timothy Sekerak (Ore.), the meeting was adjourned.

Respectfully submitted,
Michael Adams (Va.), Chair