Support Staff Committee Meeting Minutes

2016 Professional Development Seminar
Boise, Idaho
Thursday, Sept. 22, 2016

Call to Order
The meeting of the Support Staff Committee was called to order by Sarah Armistead (Va.), chair.

Attendance
The following members of the committee were present: Sarah Armistead (Va.), Chair, Lisa Davis (Miss.), Vice Chair, Mark Garcia (Texas), Vice Chair, Michael Adams (Va.), Nicole Albers (Texas), Mary Andrus (Utah), Josh Babel (Ariz.), Sarah Bannister (Wash.), Lucinda Benjamin (Nev.), Joanna Bolstad (Va.), Jay Braxton (Va.), Sarah Burhop (Wis.), Scott Caffey (Texas), Joseph Calvo (Texas), Mike Campbell (Texas), Kristin Canterbury (W.Va.), Lee Cassis (W.Va.), Dan Cech (Ohio), Sandra Daly (Calif.), Nancy Ellison (Utah), Phalin Flowers (Utah), Zach Gill (Va.), Erin Gillitzer (Wis.), Stephanie Hall (Alaska), Cathy Hooe (Va.), Gary Holt (Wash.), Maryann Horch (Va.), Kay Inabnet (Wis.), Sabrina Lewellen (Ark.), Nanci Longoria (Texas), Mary Ann Krol (Ky.), Erica Manson (Va.), Joy Murphy (Va.), Melanie Newby (Va.), Tracy Ortiz (Texas), Neva Parker (Calif.), Jay Pearson (Va.), Rose Ramsey (Va.), Donna Schulte (Mo.), and Ron Smith (La.).

Approval of Minutes
Upon a motion by Jay Braxton (Va.), seconded by Rose Ramsey (Va.), the minutes of the last meeting held Aug. 8, 2016, during the 2016 NCSL Legislative Summit in Chicago, Ill., were approved.

Old Business
Chair Armistead asked for the opinion of the Committee regarding the breakout sessions, particularly the way they were broken down. The Expo was discussed. How can we revamp and gather more interest from other states? Prizes at each table for correct answers to games, etc. Mark Garcia (Texas) recommended a state by state expo coupled with the breakfast. Ron Smith (La.) stated that having the Expo in the same room as the breakfast was a good idea. Jay Pearson (Va.) made a statement that maybe the expo should be given a rest. Have the sponsors set up at the Capitol or outside of the ballroom. Jay Braxton (Va.) commented in the past vendors were set up in the hospitality suite. Scott Caffey (Texas) stated the breakout sessions are more useful than the expo.

Ron Smith (La.) stated that having a mock session for the next PDS should be mentioned to the host state. Joshua Babel (Ariz.) commented he would be happy to accommodate the mock sessions in both chambers next year.

Michael Adams (Va.) mentioned that the Technology Committee last year highlighted the different innovative social media to get their message out. This idea was floated to set up a corner for the state to display their presentation.

New Business
Chair Armistead encouraged states to become a host state for the associate exchange program and to encourage staff members to participate.

**Adjournment**
Upon a motion by Maryann Horch (Va.), seconded by Michael Adams (Va.), the meeting was adjourned.