

Program Development Committee Meeting Minutes

2019 ASLCS Professional Development Seminar
Seattle, Wash.
Thursday, Sept. 26, 2019

Call to Order

The meeting of the Program Development Committee was called to order by Timothy Carroll (Mass.), chair.

Attendance

The following members of the committee were present: Vice Chair Jennifer Novak (Idaho), Vice Chair Rob Hunt (Maine), Cathy Hooe (Va.), Sarah Armistead (Va.), Jackie Scott (Va.), Jennifer Jones Welch (Va.), Martha Jarrow (Ark.), Malisha Straw (Ark.), Brad Hendrickson (Wash.), Joshua Babel (Ariz.), Heather Fahey (Ariz.), Susan Aceves (Ariz.), Daniel Loyd (Ark.), Jenny Manning (Ark.), Shannon Smith (Ark.), Jacquelyn Delight (Calif.), Anabel Urbina (Calif.), Jay Jacobs (Ky.), Mary Ann Krol (Ky.), Patience Worrel (Texas), Nicole Albers (Texas), Amanda Bookout (Texas), Scott Caffey (Texas), Phil Cottingham (Texas), Michelle Fontenot (La.), Sue Morain (La.), Ron Smith (La.), Steven Tilley (La.), Alison Morris (Mass.), Lisa Davis (Miss.), Sherry Rodriguez (Nev.), Greg Glass (Tenn.), Daniel Hicks (Tenn.), Michelle Hill (Texas), Lourdes Litchfield (Texas), Tracy Ortiz (Texas), Monica Partida (Texas), Jeannine Layell (Va.), Andrew Lunney (Va.), Jay Pearson (Va.), Paul Nardo (Va.), Tara Jenkins (Tenn.), Callie Nobles (Tenn.), Jake Rose (Tenn.), Sarah Curry (Ore.), Carrie Maulin (Idaho), Tammy Letzler (Tenn.), Kim Cox (Tenn.), Kristin Canterbury (W.Va.), Jeryn Vesperat (Wis.), Ellen Thompson (Wyo.), Mary Andrus (Utah), Jennifer Christopherson (Utah), Nancy Ellison (Utah), and Phalin Flowers (Utah).

Other members and guests in attendance: Holly South (NCSL).

Approval of Minutes

Upon a motion by Susan Aceves (Ariz.), seconded by Cathy Hooe (Va.), the minutes from the last meeting at the NCSL Legislative Summit on August 5 in Nashville, Tennessee were approved.

New Business

The committee chairs and President-Elect Paul Smith introduced themselves. Chair Timothy Carroll discussed the purpose of the committee: to plan the agenda for the Society's portion of the NCSL Legislative Summit and develop the program for the ASLCS Professional Development Seminar (PDS).

Goals for the Committee, 2019-2020:

1. Plan to cut down the length of the PDS (Sunday-Thursday)
 - a. Change session formats – more brainstorming exercises?
 - b. Other committees that have designated slots:
 - i. Technology Committee – Ready and able, or not with a program

- ii. Support Staff Committee – need to check with
- iii. International Communication and Development Committee – program is typically on its own and not up against another session.

2. Rough draft of agendas – Looking for feedback

Question: Is there another NCSL association that hosts a 4-day weeklong seminar? If so, we could use the template. Holly will look into it and gather information.

3. Sessions that attendees like best:

- a. Breakout sessions
- b. Mason's Manual sessions

4. Possible ideas

- a. Hold staff breakout sessions at the end
- b. Consolidate committee meetings
- c. Photo contest

5. Potential topic ideas

- a. Redistricting
- b. Soft skills
- c. Plenary session, similar to the session on Leadership by Dave Weber; good but not necessary

Adjournment

Upon a motion by Martha Jarrow (Ark.), seconded by Brad Hendrickson (Wash.), the meeting was adjourned.

Respectfully submitted,

Timothy Carroll (Mass.), chair