

Program Development Committee Meeting Minutes

2017 NCSL Legislative Summit

Boston

Sunday, Aug. 6, 2017

Call to Order

The meeting of the Program Development Committee was called to order at 3:45 p.m., by Tim Sekerak (Ore.), chair.

Attendance

The following members of the committee were present: Sarah Armistead (Va.), Joshua Babel (Ariz.), Sarah Bannister (Wash.), Jay Braxton (Va.), Barrett Dudley (Ark.), Erin Gillitzer (Wis.), Donna Holiday (Ky.), Cathy Hooe (Va.), Maryann Horch (Va.), Kathy Jackson (Utah), Scott Kaiser (Ill.), Jeannine Layell (Va.), Sabrina Lewellen (Ark.), Ann Luck (N.C.), Jennifer Novak (Idaho), Tara Perkinson (Va.), Ali Sagraves (Ohio), Jackie Scott (Va.), Tim Sekerak, chair (Ore.), Angela Smith (La.), Ron Smith (La.), and Joyce Wright (Ala.).

Other members/guests in attendance included ASLCS President Susan Kannarr (Kan.), Judy Barrows (Maine), Steven James (Mass.), Erica Manson (Va.), Rose Ramsey (Va.), Mario Sassman (Western Cape Provincial Parliament), Susan Schaar (Va.), Betsy Thompson (Mass.), James White (N.C.), and Holly South (NCSL).

Approval of Minutes

Upon a motion by Sarah Armistead (Va.), seconded by Jennifer Novak (Idaho), the minutes of the last meeting held Saturday, April 22, 2017, at the Spring Business Meeting in Kansas City, Missouri, were approved.

Old Business

Chair Tim Sekerak provided an overview of the agenda for the upcoming Fall Professional Development Seminar in Phoenix and solidified details for the various planned concurrent sessions. Members discussed the “Clerks without Borders” program, as well as the wellness session, and discussed potential ideas for the social media session.

For the “ASLCS Believe It or Not” concurrent session, the chair asked committee members to think about who may have helpful stories to share and to send him names of individuals who may be interested in actively participating. He mentioned that the session’s purpose is to assist with not losing “war stories” so that we, as parliamentarians, are able to effectively problem-solve and handle situations that may arise.

Holly South (NCSL) further discussed the agenda layout and that the concurrent session topics cover professional areas, personal areas, and a little bit of everything. She stated that the sessions might be reordered if the committee determines that any of them should occur at a different time. Scott Kaiser (Ill.) voiced that the order makes sense and thanked her for her thoughtful planning. Holly also reminded the committee that she, the Society president, and the committee leadership would be holding conference calls with the plenary speakers to ensure that they know their audience.

New Business

The chair asked the committee to think about potential options for attendees during the instances when ASLCS standing committee meetings are short and how to fill the spare time. ASLCS President Susan Kannarr (Kan.) suggested that attendees join other committee meetings occurring at that time and adding a note encouraging them to do so in the PDS program. Jennifer Novak (Idaho) mentioned having a designated social spot or roundtable at which attendees could gather.

The chair also stated that attendees would have more opportunities to explore local restaurants for meals on their own this year, and Josh Babel (Ariz.) mentioned that the Arizona team was working on trying to provide options and incentives to visit local restaurants.

Adjournment

Upon a motion by Scott Kaiser (Ill.), seconded by Jennifer Novak (Idaho), the meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Ali Sagraves (Ohio)
Vice Chair