Membership and Communication Committee
Meeting Minutes

2019 NCSL Legislative Summit
Nashville, Tennessee
August 5, 2019

Call to Order
The meeting of the Membership and Communication committee was called to order by Melissa Bybee-Fields (Ky.), chair.

Attendance
The following members of the committee were present: Angela Smith (La.), Bladen Finch (Va.), Tammy Letzler (Tenn.), Lee Cassis (W.Va.), Rene Williams (La.), Ann Cornwell (Ark.), Diana Ramsey (W.Va.), Lenore Naranjo (N.M.), Ali Sagraves (Ohio), Bill MaGill (Vt.), Barrett Dudley (Ark.), Buddy Johnson (Ark.), Brad Young (Ohio), John Hollman (Ill.), and Carrie Maulin (Idaho).

Other members/guests in attendance included: Holly South (NCSL).

Approval of Minutes
Upon motion by Ann Cornwell (Ark.) and seconded by Lee Cassis (W.Va.), the minutes from the Spring Meeting in Jackson, Wyoming were approved.

Old Business
Chair Bybee-Fields gave an update on new attendee and mentor sign-ups. She has gotten updated lists from Holly and is pairing them according to their titles and which breakout session they plan to attend. At the time of the meeting there was a good number of mentors who had volunteered. The chair said she would reach out to more members if the need arises so that each mentor only has one new attendee.

In a previous meeting it was discussed that there should be something with new attendees before the first night’s welcome reception. Holly informed the committee that there will be a new attendee “mixer” one hour before the first social event on Sunday evening so that mentors and new attendees can go over together. The new attendee breakfast and orientation will still be Monday morning.

Holly South gave an update on the App we will be using for the Passport. It will be a part of the NCSL meeting app. We can definitely have Check-Ins on the App but the committee would need to decide how to validate completion of the passport items. The committee agreed that for this PDS we would go by the honor system and see how well the Passport App goes this first time. The committee decided that paper copies of the Passport should also be available for those who would rather use a hard copy.
Chair Bybee-Fields then gave an update on the Escape Room game for the Concurrent Session hosted by the committee. The game would promote important aspects of the Society such as the different Committees, Mason’s Manual, and the available scholarships. Barrett Dudley (Ark.) suggested we have at least a short introduction about the society at the beginning. The game would use common reference material that we would provide at each table, such as the Roster, Mason’s manual, and the PDS Agenda booklet, which has a wealth of information about the Society and its history. The game is written but is in rough draft form. It was suggested that copies be emailed to members so that the group could proofread it and make suggestions or improvements. Chair Bybee-Fields and Kentucky staff will then create the pieces of the game.

**New Business**
No new business.

**Adjournment**
Upon a motion by Ann Cornwell (Ark.), seconded by John Hollman (Ill.), the meeting was adjourned.

Respectfully submitted,

Melissa Bybee-Fields (Ky.), chair