Legislative Administrator Committee Meeting Minutes

2016 ASLCS Professional Development Seminar
Boise, Idaho
Thursday, Sept. 22, 2016

Call to Order
The meeting of the Legislative Administrator Committee was called to order at 3:15 p.m. by Paul Campos (Wash.), Chair.

Attendance
The following members were present: Bernadette McNulty (Calif.), Carrie Maulin (Idaho), Susan Aceves (Ariz.), Maryann Horch (Va.), Donna Holiday (Ky.), Julie Bochat (Mo.), Scott Kaiser (Ill.), Kelsey Hood (Wash.), Paul Campos (Wash.), and Sarah Schaben (Mo.). Special guest: Susan Kannarr (Kan.), ASLCS President.

Approval of Minutes
Upon a motion by Scott Kaiser (Ill.), seconded by Bernadette McNulty (Calif.), the minutes of the last meeting held Monday, Aug. 8, 2016 at the NCSL Legislative Summit in Chicago, Ill., were approved.

Old Business
The Chair noted that the “Ask Mr. Mason” column remains a popular item in the Administrator. Those submissions came via Denise Weeks (N.C.) who is retiring. Bernadette McNulty (Calif.) volunteered to become the new point of contact and will discuss the development and submission of additional Q&As with the Chair of Mason’s as well as review previously printed questions to avoid repetition. The chair continues to solicit “States at a Glance” articles comprised of a few paragraphs from each capitol about things of general interest – legislative action; campaign / ballot initiatives, chamber restoration updates, etc. Sarah Schaben (Mo.) asked about the Associate Exchange Program and possibly providing additional notification in the magazine. It was agreed that this program and other programs and scholarships would have a focus in the next Administrator. The Chair noted that the Exchange program had been discussed with the liaison from NCSL. Once the participating states are verified, the Program and the host states would be in the next issue. Sarah Schaben (Mo.) suggested some details of what is expected of a host state also be included. Carrie Maulin (Idaho) suggested electronic versions of the Administrator be available. The Chair noted that, while not easily found, past issues are available via the ASLCS web page within the NCSL website.

New Business
Following on the Associate Exchange discussion, Carrie Maulin (Idaho) suggested an “Opportunities” section that highlights all upcoming programs, scholarships, and events with descriptions be created. The chair will work on including that new section. The chair discussed placing key article titles on the cover page so it is easier to find articles in prior issues. The chair also discussed creating and index of all the articles. The chair noted that a number of attendees have asked to review all the photos taken during the conference(s). Committee members present suggested Facebook, Dropbox, and Flickr. The chair and Maryann Horch (Va.), the Society’s
photo archivist, will be discussing ways to most easily accomplish that online. The chair stated that articles for the next issues should be in by the month of November for the Winter issue, with the expectation that the next Administrator will be out in early January 2017.

**Adjournment**
Without any further business, upon a motion by Bernadette McNulty (Calif.), seconded by Scott Kaiser (Ill.), the meeting was adjourned.

Respectfully submitted,
Paul Campos (Wash.), Chair