Legislative Administrator Committee Meeting Minutes

2018 ASLCS Spring Business Meeting
Charleston, South Carolina
Saturday, April 21, 2018

Call to Order
The meeting of the Legislative Administrator Committee was called to order by Sarah Schaben (Mo.), chair.

Attendance
The following members of the committee were present: Sarah Schaben (Mo.), chair, Carrie Maulin (Idaho), Bernadette McNulty (Calif.), Paul Nardo (Va.), and Donna Holiday (Ky).

Approval of Minutes
Upon motion by Bernadette McNulty (Calif.), seconded by Paul Nardo (Va.), the minutes from the meeting held Thursday, Sept. 28 at the 2017 ASLCS Professional Development Seminar in Phoenix, Ariz., were approved.

Old Business
The chair shared that the Spring issue of the Administrator has been completed and was printed by an outside vendor. This issue was distributed to attendees at the Spring Business Meeting. All other copies have been mailed to Society members.

New Business
The committee discussed possible cost saving options for future issues. Carrie Maulin (Idaho) asked if it would be feasible to consolidate the Spring and Summer issues of the Administrator to reduce the number of annual printings.

The printing and mailing costs for the Spring 2018 issue totaled $5,145. The chair will present a written proposal to the Executive Committee at the Legislative Summit in Los Angeles, California requesting an increase to the annual budget. This will cover all printing and mailing costs for future issues, including the frame of the published covers presented to the outgoing president at the Fall PDS.

The committee also discussed providing a shared place that would be available to all members for submitting photos taken during meetings.

Adjournment
Upon a motion by Paul Nardo (Va.), seconded by Bernadette McNulty (Calif.), the meeting was adjourned.

Respectfully submitted,

Sarah Schaben (Mo.), chair