

Inside the Legislative Process Meeting Minutes

2018 NCSL Legislative Summit
Los Angeles, Calif.
July 30, 2018

Call to Order

The meeting of Inside the Legislative Process was called to order by Donna Robinson Holiday (Ky.), chair.

Attendance

The following members were present: Lisa Davis, vice chair (Miss.), Jay Braxton (Va.), Mollie Melton (N.C.), Heshani Wijemanne (Calif.), Lisa Ortiz (N.M.), Erin Gillitzer (Wis.), and Ann-Marie Sweeney (Pa.).

Guests in attendance were: Angela Andrews, NCSL.

Approval of Minutes

Upon a motion by Lisa Davis (Miss.), seconded by Jay Braxton (Va.), the minutes of the last meeting held at the Spring Business Meeting in Charleston, South Carolina, were approved.

Old Business

The chair discussed topics that were discussed at the previous meeting for the Inside the Legislative Process survey and website. The goal is to have recommendations for the future of Inside the Legislative Process ready to be submitted to President Haney at the Professional Development Seminar in Madison, Wisconsin in September.

New Business

Committee members discussed visual changes to the website, as well as possibly cleaning up listserv questions and answers and posting them online by topic to make the site more user-friendly for clerk staff, as well as others, to search. Angela Andrews was in attendance and told the committee that questions are currently gathered but could be analyzed and displayed in the future.

The committee suggested:

- Easily searchable database;
- Visually appealing site;
- Information first, by topic; and
- Highlight items most searched

Surveys were also discussed. It was agreed that long surveys usually get a low response rate. Members suggested shorter surveys with no more than 10 questions, on only one topic at a time. Multiple choice options would also speed up response time.

Several other ideas for the proposed revised web page were: to shine a light on an individual state and add a “Did you know?” section to highlight historical information.

The committee also suggested a social media presence for Inside the Legislative Process as well. Those in attendance suggested we prepare a web site mock-up of proposed ideas for the web site to present to President Haney at the ASLCS PDS in Madison, Wisconsin.

Adjournment

Upon a motion by Heshani Wijemanne (Calif.), seconded by Erin Gillitzer (Wis.), the meeting was adjourned.

Respectfully submitted,

Donna Robinson Holiday (Ky.), chair