

Executive Committee Meeting Minutes

Conference Call
July 23, 2015

Call to Order

The meeting of the Executive Committee was called to order by Russell Humphrey (Tenn.), ASLCS President, at 2:03 EDT.

Attendance

The following members of the committee were present on the conference call: Russell Humphrey (Tenn.), Susan Kannarr (Kan.), Robert Haney (Texas), Maryann Horch (Va.), Pat Harris (Ala.), Yolanda Dixon (La.), Suzi Lowell (Alaska), Janice Gadd (Utah)

Other members/guests on the conference call included Jeanne Mejeur (NCSL liaison to ASLCS) and Patsy Spaw (Texas), Chair of Bylaws and Standing Orders committee.

Old Business

President Humphrey commented that the purpose of the conference call was to review and take action, if appropriate, on a number of recommendations from the Bylaws and Standing Orders Committee. Patsy Spaw (Texas), chairperson of the committee, led the executive committee through each of the items in the recommendations. All changes approved by the Executive Committee will be integrated into a clean document without markup for approval at the Legislative Summit in Seattle.

The Executive Committee reviewed the following submitted documents:

Proposed technical changes to ASLCS Standing Orders

Yolanda Dixon (La.) asked about decision-making process and frequency of awards in Section V, Subsections A-E. Ms. Spaw explained that these awards are generally awarded about every 5 years but the determination whether to create a committee is at the discretion of the President.

Ms. Spaw noted that the Oct. 2014 decision of the Executive Committee to remove FAX numbers from the *Roster and Reference Guide* was not reflected in the proposed amendments. The decision to remove FAX numbers was not previously forwarded to her committee for review. She recommended amending the technical changes document to reflect the removal of these numbers in Section XVI, Subsection F. In response to a question from Ms. Spaw, the executive committee agreed that the removal of FAX numbers was not intended to apply to the *International Directory*.

Pat Harris (Ala.) moved and Yolanda Dixon (La.) seconded to approve *Proposed technical changes to ASLCS Standing Orders*, including the suggested amendment regarding FAX numbers in the Roster. The motion passed unanimously.

Proposed language relating to ASLCS committees

Suzi Lowell (Alaska) asked if there should be language in the Technology committee regarding the duties and policies related to the ASLCS Facebook page. After discussion it was determined that the Facebook policy previously approved by the executive committee was not intended for inclusion in the standing orders at the time it was decided. The committee had a discussion regarding the need for policy decisions of the executive committee to be communicated to committees. The committee directed Ms. Spaw and her committee to draft language for the Standing Orders regarding responsibilities and policies regarding the ASLCS Facebook page for consideration at the Fall PDS in Raleigh.

A motion by Maryann Horch (Va.), seconded by Suzi Lowell (Alaska), to approve the *Proposed language relating to ASLCS committees* was adopted unanimously.

Proposed language regarding ASLCS President-elect responsibilities

Ms. Spaw noted that there is currently no language regarding duties of the President-elect in the standing orders. Italicized language from the Bylaws has been inserted in Section VIII.B. Ms. Spaw suggested that creation and review of this language be assigned as a project for next Bylaws and Standing Orders committee.

At the suggestion of President Humphrey, the Executive Committee determined that discussion of these issues be held for the committee meeting at the Summit in Seattle to allow the current President-elect to participate.

Proposed language relating to ASLCS video recording

Patsy Spaw (Texas) reviewed the proposed language for Sections XIX.A.6 and XIX.B of the Standing Orders. She noted that her committee's goal in drafting this language was to make sure host states understood their responsibilities with regard to recording the state dinner at the annual PDS. With regard to storage of recordings, the proposed language for XIX.A.6 states that the NCSL staff liaison and the Society's archivist are responsible for maintain these materials.

The Executive Committee reviewed the two options proposed in the new language for XIX.B regarding the responsibility for the costs of recording. Alternative 1 states that the Society is responsible for costs and Alternative 2 would make the host state responsible. Jeanne Mejeur (NCSL), in response to a question from President Humphrey, indicated that all other costs of the state dinner are paid through registration fees. The approximate cost is \$400 and has traditionally been paid for by the Society. Suzi Lowell (Alaska) moved and Robert Haney (Texas) seconded a motion to approve the proposed language for both sections, including alternative 1. The motion was adopted unanimously.

Proposed language relating to the MacFarland Scholarship

Patsy Spaw (Texas) reviewed the proposed language for Section V.I in the standing orders regarding the creation of a scholarship to help principals attend the Society PDS. She commented that this scholarship was patterned on Ed Burdick and Jane Richards scholarships but noted that the amount is currently blank pending Executive Committee

action. Suzi Lowell (Alaska) moved and Pat Harris (Ala.) seconded a motion to adopt the language with an amount of \$1,000 per scholarship. The motion passed unanimously.

Maryann Horch (Va.) asked about the ability of a principal to reapply if they were selected and then were not able to go to the meeting. The tradition in this situation has been that as long as they haven't received the money they could reapply. The committee unanimously adopted a motion by Janice Gadd (Utah), seconded by Yolanda Dixon (La.), to change the phrase "selected for" in V.I.3 to "awarded." The committee acknowledged that this wording change may need to be made to other scholarships described in the standing orders at a future date.

Potentially conflicting provision in the Orders

Patsy Spaw (Texas) reviewed the list of potentially conflicting provisions her committee had noted.

The first item concerns potential conflicts concerning the storage and archiving of Society materials in Sections III, VIII.C and XIX.A.6. After a discussion of what items are currently being sent to the Archivist President Humphrey indicated that he would like to talk with Steve James, Society Archivist, to get clarification on what he currently receives before deciding if any action needs to be taken on this issue. The committee took no further action.

The second item concerns Sections V.G.3 and V.G.5 regarding funding for the Ed Burdick Scholarship. Funding flows through the Professional Development Revolving Account. Money is currently provided by Thompson Reuters who has agreed to fund it again this year at \$1,500 but has noted that it will be funded on year to year basis going forward. The Executive Committee agreed that the intention is to award it annually but that that it may need to take action to fund the scholarship if the corporate funding ceased.

The next potential area of conflict concerns the signing of membership certificates. Ms. Spaw was directed to propose language conforming the Standing Orders to the Bylaws and present to the Executive Committee at the Legislative Summit next month.

The remaining six items regarding expenditures from the dues account were deferred until the meeting at the Legislative Summit so that Susan Furlong, who originally brought up the issues, could be present.

Patsy Spaw (Texas) acknowledged the hard work of the members of her committee and thanked the Executive Committee for its consideration of the material.

Adjournment

Without objection, President Humphrey adjourned the meeting at 3:06 EDT.

Respectfully submitted,
Susan W. Kannarr (Kan.)
Secretary-Treasurer