Call to Order
The meeting of the Canadian-American Relations Committee was called to order by Paul Smith (N.H.), chair.

Attendance
The following members of the committee were present: Paul Smith (N.H.), chair, Brad Young (Ohio), vice chair, Jeremy Weiss (Vt.), Bill MaGill (Vt.), Sarah Curry (Ore.), Obie Rutledge (Ore.), Jackie Schulz (Alaska), Corey Carnahan (Kan.), Chad Starzer (Va.), Michael Adams (Va.), Effie Ameen (Colo.), Crystaline Jones (Alaska), Lindsey Vroegindewey (Mont.), Paul Campos (Wash.), Mollie Melton (N.C.), John Foster (Ohio), Lenore Naranjo (N.M.), Brittany Yunker Carlson (Wash.), Polly Emerson (Texas), Ann Cornwell (Ark.), Yolanda Dixon (La.), Bernard Dean (Wash.), Liz Clark (Alaska), Steve Marshall (Vt.), Stephanie Hall (Alaska), Alfred Speer (La.), Lori Roland (Alaska), Londo Ensor (Alaska), Janice Gadd (Utah), Sara Thomas (Utah), Dana Rademan Miller (Mo.), Pat Harris (Ala.) and Joyce Wright (Ala.).

Others in attendance included: Francois Arsenault (Quebec, Canada) and Bev Isles (Ottawa, Canada).

Approval of Minutes
Upon motion by Steve Marshall (Vt.), seconded by Liz Clark (Alaska), the minutes from the meeting held Sunday, Aug. 6 at the 2017 NCSL Summit in Boston, were approved.

Old Business
The chair acknowledged outgoing Chair Ann Cornwell for her leadership throughout 2016-2017. The Canadian delegates in attendance were also welcomed to the committee meeting.

Butch Speer provided a summary of the 2017 Joint Canadian-American Clerks Conference, which was held Sept. 5-9, in Regina, Saskatchewan. ASLCS attendees participated in panel discussions relating to extraordinary/special sessions and the independence of the legislative branch. Other issues such as statehouse security and the selection of legislative clerks were also discussed. Obie Rutledge added that the meeting served as an excellent learning experience and encouraged all Associate members to attend a future meeting.

New Business
The committee discussed the next Canadian-American joint meeting, which will be held in Concord, New Hampshire in 2019. Tentative dates have been set for Oct. 1-5. The chair indicated that a programming subcommittee would be formed and requested suggestions for meeting content. Generally, two-thirds of the agenda is set by the host, with the remaining one-third developed by the guest country.
A host state is needed for the next joint meeting to be held in the United States, which will be in 2023. Attendees were asked to consider the possibility of hosting the meeting.

Chair Smith provided an overview of the Jane Richards Scholarship, which provides assistance to ASLCS Principal and Associate members to participate in the Canadian-American Exchange Program. The Executive Committee is seeking input into how the scholarship is administered, and has expressed interest in utilizing the Canadian-American Relations committee to serve as a selection committee.

**Adjournment**

Upon a motion by Lori Rowland (Alaska), seconded by Steve Marshall (Vt.), the meeting was adjourned.

Respectfully submitted,

Dana Rademan Miller (Mo.)