

Bylaws and Standing Orders Committee Meeting Minutes

2017 NCSL Legislative Summit
Boston
Sunday, Aug. 6, 2017

Call to Order

The meeting of the Bylaws and Standing Orders Committee was called to order by Buddy Johnson (Ark.), chair.

Attendance

The following members of the committee were present: Buddy Johnson (Ark.), chair, Sandy Tenney (Utah), 1st vice chair, Judy Barrows (Maine), Paul Campos (Wash.), Liz Clark (Alaska), Susan Furlong (Nev.), Maryann Horch (Va.), Martha L. Jarrow (Ark.), William MaGill (Vt.).

Other members/guests in attendance included Janice Gadd (Utah) and Susan Clarke Schaar (Va.).

Approval of Minutes

Upon a motion by Judy Barrows (Maine), seconded by Sandy Tenney (Utah), the minutes of the last meeting held Saturday, April 22, 2017, at the ASLCS Spring Meeting in Kansas City, Missouri, were approved as amended.

Chairman Johnson expressed appreciation to Holly South, NCSL liaison to the ASLCS, for preparing the committee agenda packet and making it available for the meeting.

Old Business

Chairman Johnson announced there was no old business from the prior meeting.

New Business

Chairman Johnson presented a proposed Standing Orders change, developed by Paul Smith (N.H.), regarding the *Journal of the American Society of Legislative Clerks and Secretaries*. The proposal provided mechanisms in the Standing Orders in the event the Journal was not published in printed form as had been the practice. One change required an electronic copy of the Journal be sent to each dues-paying Principal member of the Society, to each legislative library, and to each dues-paying Associate member. ASLCS member Susan Clarke Schaar recommended the proposal be amended to require two hard copies of the Journal be filed with the Society's archivist. Committee member Liz Clark made a motion, seconded by Janice Gadd, that the proposal be amended as suggested. The motion passed. The committee then by acclamation recommended the proposed Standing Order change to the Executive Committee.

Janice Gadd presented the second proposed change to the Standing Orders to direct the Secretary-Treasurer of the ASLCS to formally communicate Executive Committee recommendations for changes to the Bylaws and Standing Orders to the chair or co-chairs of the Bylaws and Standing Orders Committee. The proposal inserted the directive into two places in the Standing Orders: In Section VI, Committees, under duties of the Bylaws and Standing Orders

Committee; and in Section VIII, General Administration – Officers and Duties, under duties of the ASLCS Secretary-Treasurer. Liz Clark made the motion, seconded by Janice Gadd, for adoption of the proposed change, which the Committee did by acclamation.

Janice Gadd withdrew from Committee consideration a related proposal to amend the Bylaws to include the directive for the Secretary-Treasurer to communicate Executive Committee recommendations to the Bylaws and Standing Orders Committee.

The Committee without objection voted to table two other agenda items: A proposed Standing Order change related to hotel selection for the ASLCS Professional Development Seminar, and committee review of the table of contents of and index to the ASLCS Standing Orders. Chairman Johnson suggested the two agenda items be taken up at the PDS in Phoenix.

Chairman Johnson said the two proposals adopted by the Committee would be developed as amended and presented to the Executive Committee at its meeting on Wednesday, Aug. 9, in Boston.

Adjournment

Upon a motion by Susan Clarke Schaar, seconded by Maryann Horch, the meeting was adjourned.

Respectfully submitted,
Buddy Johnson, chair