

## Bylaws and Standing Orders Committee Meeting Minutes

*Meeting:* 2015 Professional Development Seminar

*Location:* Raleigh, North Carolina

*Date:* Thursday, Sept. 24, 2015

### Call to Order

The meeting of the Bylaws and Standing Orders Committee was called to order by Clair Clift (NV), Chair.

### Attendance

The following members of the committee were present: *(Check members present)*

X	<b>Claire Clift (NV), Chair</b>	X	Tisha Gieser (AK)
X	Bo Hoover (WV), Vice Chair	X	JoAnn Hedrick (DE)
X	Bill MaGill (VT), Vice Chair		Maryann Horch (VA)
X	Judy Barrows (ME)		Michael Linn (MN)
X	Patty Benskin (WY)		Suzi Lowell (AK)
X	Julie Bochat (MO)	X	Paul Nardo (VA)
	Brad Bolin (IL)	X	Pat O'Donnell (NE)
	Lori Brocker (OR)	X	Susan Clarke Schaar (VA)
X	Paul Campos (WA)	X	Paul Smith (NH)
	Liz Clark (AK)	X	Ron Smith (LA)
X	Phil Cottingham (TX)	X	Patsy Spaw (TX)
X	Sandra Daly (CA)	X	Butch Speer (LA)
	Jessica Fagan (CA)	X	Sandy Tenney (UT)
	Susan Furlong (NV)	X	
X	Janice Gadd (UT)		

### Old Business

Patsy Spaw (TX explained to the committee the work done by the previous committee, including making the committee descriptions in the Bylaws and Standing Orders consistent; language relating to the Millie MacFarland Scholarship; duties of the President-elect; and duties of the Roster Committee. She suggested that further work needed to include adding text to the Standing Orders so that the italicized language from the Bylaws could be removed.

### New Business

The Chair led a discussion regarding the updating of the website, and who is the responsible person in charge of the updates. The committee discussed making certain that the index to the Bylaws and Standing Orders are up to date online.

Chair Clift also discussed the Host State duties and manual and if there should be some language included in the Standing Orders to give direction to the Host State.

It was also discussed by the committee that, unlike the Standing Orders, the Bylaws do not contain citations of the date of amendment, and the committee agreed to research and provide those citations.

The Chair announced to the committee that the Executive Committee had no specific charges for this year's committee.

The Chair again thanked members of the committee for their dedication to the Society and the Bylaws and Standing Orders Committee and for their continued hard work on this committee.

### Adjournment

Upon a motion by Paul Smith (NH), seconded by Susan Schaar (VA), the meeting was adjourned.

Respectfully submitted,

Bo Hoover (WV), Vice Chair