

ASLCS Lunch and Business Meeting Minutes

ASLCS Spring Meeting
Clearwater, Fla.
May 2, 2015

Call to Order

President Russell Humphrey, Chief Clerk of the Tennessee Senate, called the business meeting of the American Society of Legislative Clerks and Secretaries (ASLCS) to order. President Humphrey thanked Debbie Ward and International Roll Call for sponsoring the luncheon and for their support for ASLCS. President Humphrey expressed his appreciation to Angela Andrews who will be moving on to other duties with NCSL after six years as the ASLCS liaison. Jeanne Mejeur (NCSL) was introduced as the society's new liaison with NCSL.

Committee Reports

Bylaws and Standing Orders

Patsy Spaw (Texas) reported that the committee has several issues and proposals it will present to the executive committee for consideration including: committee descriptions; reviewing *Standing Orders* for consistency; language for the Millie McFarland Scholarship, which would help Principals attend the PDS; President-Elect Outreach responsibilities; and clarification of responsibility for host state regarding video recording of the state dinner at the PDS.

Inside the Legislative Process

Bernie McNulty (Calif.) reported that the committee has determined the next topic for inclusion will be Disciplinary Processes. Also, Brenda Erickson (NCSL) will be updating the ASLCS page on the NCSL website to improve navigation. Ms. McNulty also reported that the committee discussed doing phone calls of states for smaller scope topics instead of surveys. Finally, she reported on the NCSL rules Process Survey that is being done.

Site Selection

Brad Young (Ohio) reported that the Site Selection committee voted to recommend to the Executive Committee that the 2016 PDS be held in Boise, Idaho. The meeting will likely be a hybrid host meeting. Mr. Young also reported that the committee had received an update from Denise Weeks (N.C.) on the plans for the 2015 PDS being hosted in Raleigh, N.C.

Technology

Denise Weeks (N.C.) reported that the committee continued its discussion regarding potential concurrent session at the upcoming PDS. The committee also discussed the need for additional integration databases used by the Roster committee and the Secretary-Treasurer to avoid duplication of work and conflicting information.

Membership and Communication

Jennifer Novak (Idaho) reported that the committee discussed plans for the upcoming PDS for new member orientation. Included were a review of the 2014 PDS and a discussion of the pin

contest. The committee also discussed potential options to improve new attendee connections with their sponsor and other ASLCS members.

Legislative Administrator

Joyce Wright (Ala.) reported that the committee had discussed the next issue of the publication and called for articles from members for the States at a Glance section. Minutes from the Spring Business Meeting are needed by June 8 to meet publication deadlines. Ms. Wright also reported that the *Legislative Administrator* publication will be sent to chambers for further distribution instead of directly to individual members beginning with the next issue.

International Communication and Development

Ann Cornwell (Ark.) reported that the committee had discussed potential concurrent session topics for the upcoming PDS. The committee has recommended a roundtable discussion with a moderator on the topics of legislative/government operations and culture.

Support Staff

Jay Pearson (Va.) reported that the committee discussed six different ideas for concurrent session at the 2015 PDS in September that they will continue to discuss. The committee also discussed the theme for the legislative expo at the PDS.

Roster

It was reported that there was no meeting of this committee but that the *ASLCS Roster and Reference Guide* had been published.

Professional Journal

Ann Krekelberg (Alaska) reported that the committee discussed plans for the 20th Anniversary Edition of the *Journal*. She indicated that articles for the upcoming edition will be due in July. The committee also discussed options for moving to an electronic only publication and the potential for the acceptance of articles from academia.

Program Development

Susan Kannarr (Kan.) reported that although there is still no chairperson, the committee is moving forward with planning for the PDS in September. Ideas for the schedule, concurrent sessions and plenaries were discussed. Ms. Kannarr noted that the staff breakout sessions are being planned for the beginning of the meeting on Monday due to positive responses to that schedule at the 2014 PDS.

Canadian-American Relations

Ann Cornwell (Ark.) reported that Brad Young (Ohio) has agreed to host the joint meeting this fall in Columbus, Ohio. No date has been set at this point but a subcommittee has been appointed to work on planning the meeting.

Announcements

President Russell Humphrey thanked Brad Young (Ohio) for agreeing to host the Joint Canadian-American meeting this fall and for his work as Site Selection chairman for the

recommendation of Boise, Idaho for the 2016 PDS. He also thanked Bonnie Alexander (Idaho) and Jennifer Novak (Idaho) for the proposal to host the 2016 PDS.

Adjournment

There being no objection, President Humphrey adjourned the meeting at 1:04 p.m.

Respectfully submitted,
Susan Kannarr (Kan.)
Secretary-Treasurer