

# ASLCS Executive Committee Meeting Minutes

ASLCS Professional Development Seminar  
Renaissance Hotel  
Phoenix, Ariz.  
September 29, 2017

## **Call to Order**

The meeting of the ASLCS Executive Committee was called to order by President Robert Haney at 9:14 a.m.

## **Attendance**

A quorum of the executive committee was present with the following members in attendance Robert Haney (Texas), president; Pat Harris (Ala.), president-elect; Paul Smith (N.H.), secretary-treasurer; Yolanda Dixon (La.), associate vice-president; Susan Kannarr (Kan.), Bernadette McNulty (Calif.), Jay Braxton (Va.), William MaGill (Vt.), Tim Sekerak (Ore.), Sabrina Lewellen (Ark.).

Also present: Ali Sagraves (Ohio), Jennifer Novak (Idaho), Holly South (NCSL), Angela Andrews (NCSL).\

## **Approval of President's Executive Committee Appointments**

The executive committee adopted the President's Executive Committee appointments of Principal Members William MaGill and Tim Sekerak, and Jay Braxton and Sabrina Lewellen as Associates. The motion was made by Susan Kannarr, seconded by Yolanda Dixon, and adopted unanimously.

## **Review of Treasurer's Report from September 24**

There was nothing additional to report as to the Treasurer's report, it being the same as that approved by the executive committee the previous Sunday except that there are two pending payments awaiting disbursement by the new Treasurer. The motion to adopt the report was moved by Yolanda Dixon, seconded by Harris, and adopted unanimously.

## **Old Business**

None.

## **New Business**

### *Financial Accounts Overview*

The report presented by Holly South, NCSL Liaison, was the same as that presented at the Sunday executive committee meeting prior with the only change being in terms of audio visual (an increase of \$903.42), and meal functions (an increase of \$964.72).

### *Publication Budgets*

Discussion and approval of publication budgets, printing and distribution by means determined by committee chair in the amounts of \$0 for the International Directory, \$11,000 for the

Legislative Administrator, \$10,000 for the Professional Journal, and \$10,000 for the Roster and Reference Guide. Bernadette McNulty suggested that the amount suggested for the Professional Journal was not necessary and suggested the figure of \$3,000 be appropriated; that change was approved without objection. A motion was made by Susan Kannarr to approve the amounts; it was seconded by Bernadette McNulty, and adopted unanimously.

#### *ASLCS Technology Initiative*

President Haney presented a draft memo written to Bill Pound at NCSL with a request for technology-based services for the ASLCS technology initiative. It details the basics of what we're looking for in terms of what we can accomplish between our Strategic Planning Committee and NCSL's IT department, with benefits to the many different groups within ASLCS that benefit from updated membership information. The chair of the strategic planning committee is on board with this endeavor. After discussion that included remarks from NCSL's representative that there would be positive movement in this area, Yolanda Dixon moved to accept the proposed memo to send to NCSL, Bernadette McNulty seconded, and it was adopted unanimously.

#### *2019 Joint Canadian-American Meeting*

Presentation by Paul Smith, Chair of the Canadian American Relations Committee, to host the Joint Meeting in Concord, New Hampshire in 2019. Tentative dates of October 1-5, 2019 were suggested. Yolanda Dixon moved to approve the request of New Hampshire to host, Bernadette McNulty seconded, and the motion was adopted unanimously.

#### *Standing Orders Revisions*

Presentation by Tim Sekerak, vice chair of Bylaws and Standing Orders, to offer three changes to the standing orders. The committee met the day previous and recommended that a new item C be added to Article II, Section I of the standing orders, regarding ASLCS/NCSL hotel arrangements-specifically that the NCSL would not utilize a third party to seek proposals or negotiate any contracts without prior approval of the executive committee of ASLCS. This would re-letter that section of the standing orders. The second piece would affect (new) item D, regarding fees for the PDS; taking out the fixed dollar amount that had been approved in 2003, and leaving the fee setting open to the executive committee. Lastly, amending Section XVIII, B. to include travel reimbursement for the Associate Vice President and Chair of the respective committees (or their designees) regarding the travel of additional peoples to the Joint Canadian-American meeting. There was little discussion on the first proposed change with the committee understanding the issue. Discussion ensued regarding the second proposal whereby people would like to know as soon as possible what the fees would be for the upcoming PDS. An amendment to that proposal was made by Yolanda Dixon to include the words "at the spring meeting," at the end of the sentence. It was seconded by Bernadette McNulty and adopted without opposition. Susan Kannarr moved to adopt three amendments, Bernadette McNulty seconded the motion, and the amendments to the standing orders were adopted.

### **Other Business**

#### *2017 PDS Feedback*

Jennifer Novak (Idaho) was recognized and presented the following feedback: The Program Development Committee recommends getting rid of one plenary and adding another program

opportunity (most likely two concurrent sessions). They also recommended having one local program as a stand-alone time; discussion seemed to basically follow that the Executive Committee shouldn't really be that deeply involved in the programming level. Ms. Novak confirmed that she will be working with her committee over the coming months to make suggestions for the next PDS.

#### *2018 PDS Hotel Contract*

The president started the discussion regarding giving Wisconsin the ability to negotiate the 2018 PDS costs at this time or proceed with NCSL's choice of conference third party planner. Questions arose regarding the planning procedure and whether NCSL would participate in signatures if Wisconsin negotiated solely. It was clarified that Wisconsin would like to work with NCSL to determine best rates for the upcoming PDS. Suggestions arose regarding appointing a subcommittee, allowing them to proceed with finding more information. Pat Harris moved to create a subcommittee to meet with NCSL to determine information, and not allow Wisconsin to proceed until results are known. Bernadette McNulty moved to amend that motion to include a two-week timeframe so that we could proceed in a timely fashion; it was seconded by Yolanda Dixon and adopted. Without objection, the subcommittee was appointed and the President appointed the following members of the executive committee to said subcommittee: Harris, Braxton, and McNulty.

#### **Announcements**

There were no announcements to come before the committee.

#### **Adjournment**

Bernadette McNulty moved to adjourn, Pat Harris seconded, adopted unanimously. The meeting stood adjourned at 10:16 a.m.

Respectfully submitted,

Paul C. Smith  
Secretary-Treasurer