

Site Selection Committee Minutes

2017 ASLCS Professional Development Seminar

Phoenix, Ariz.

Thursday, September 28, 2017

Call to Order

The meeting of the Site Selection Committee was called to order by Sarah Armistead (Va.), chair, Site Selection Committee.

Attendance

The following members of the committee were present: Susan Aceves (Ariz.), Nicole Albers (Texas), Mary Andrus (Utah), Sarah Bannister (Wash.), Scott Caffey (Texas), Ann Cornwell (Ark.), Yolanda Dixon (La.), Londi Ensor (Alaska), Meggan Foesch (Wis.), Greg Glass (Tenn.), Jason Hataway (Nev.), Lucy Hepburn-Darris (Mo.), Daniel Hicks (Tenn.), Cathy Hooe (Va.), Tara Jenkins (Tenn.), Mary Ann Krol (Ky.), Jeannine Layell (Va.), Lourdes Litchfield (Texas), Elaine Logan (Mo.), Nanci Longoria (Texas), Steven Marshall (Vt.), Julie Martyn (Wis.), Jim McElroy (N.C.), Jennifer McGowan (Maine), Nanette Mitchell (Tenn.), Jennifer Novak (Idaho), Tracy Ortiz (Texas), Tara Perkinson (Va.), Jay Pearson (Va.), Gena Plummer (Nev.), Lori Roland (Alaska), Obie Rutledge (Ore.), Ali Sagraves (Ohio), Donna Schulte (Mo.), Jackie Schulz (Alaska), Jackie Scott (Va.), Gayle Smith (Ky.), Kathryn Steveline (Ohio), Anabel Urbina (Calif.), Jeryn Vesperat (Wis.), Brad Young (Ohio). Special guest: ASLCS President Robert Haney (Texas).

Approval of Minutes

Upon a motion by Cathy Hooe (Va.), seconded by Jennifer Novak (Idaho) the minutes of the last meeting held Sunday, August 6, 2017, during the NCSL Legislative Summit in Boston, Massachusetts, were approved.

Welcome from ASLCS President Robert Haney

ASLCS President Robert Haney addressed the committee and welcomed new members. President Haney spoke about what the charge of the committee is and asked the committee to plan a few years ahead.

Old Business

The Committee reviewed the tri-fold "Your Quick Guide to Hosting a Professional Development Seminar" that was put together by the committee last year. It was approved by the Committee and is ready to be sent on to the Executive Committee for final approval.

New Business

Chair Armistead said we need to find a host for the 2019 PDS. It was discussed that Maine, New Hampshire, and Vermont together would host, and pick one place for the PDS to be held. The three states would raise the funds. Since this has not been done before, the Chair will contact the Executive Committee and get their approval to approach the three states.

Oregon has expressed an interest to host in 2020. Brad Young (Ohio) mentioned that Kentucky was interested as well at some point. There was a brief discussion on giving host states more time for fundraising.

Ann Cornwell (Ark.) suggested sending out letters, along with the tri-fold to all the states to see if they are interested in hosting in the future.

Jennifer Novak (Idaho) discussed updating the Host Manual with examples of letters of support and thank-you letters that Arizona used. Arizona will review the manual and share any suggestions that might be helpful to future states. Jennifer Novak offered to tweak the examples. The examples that are currently in the manual date back to 2010.

2018 ASLCS PDS will be in Madison, Wisconsin on the last of week of September (Sunday the 23rd through Friday the 28th). So far \$25,000 has been raised for the meeting. They don't do their own fundraising; the Department of Tourism does the fundraising for them.

Arizona was just shy of having raised \$50,000, but money was still coming in. Leadership does their fundraising. Their first letters went out in January 2017. Someone asked if this was early enough and they said yes.

Adjournment

Upon a motion by Steve Marshall (Vt.), seconded by Mary Andrus (Utah), the meeting was adjourned.

Respectfully submitted,

Jackie Scott (Va.)