ASLCS Lunch and Business Meeting Minutes

2022 NCSL Legislative Summit
Denver
Wednesday, August 3, 2022

Call to Order
The meeting was called to order at 12:45 p.m. by President Brad Young (Ohio).

President Young thanked the staff from International Roll Call for sponsoring the luncheon. President Young also congratulated Sabrina Lewellen (Ark.) for being named staff vice-chair to the NCSL Executive Committee.

Committee Reports

Bylaws and Standing Orders, Chair Susan Furlong (Nev.) reporting.
Chair Furlong provided an update on the recommendations provided by the subcommittee on succession planning chaired by Paul Smith (N.H.). The subcommittee was created to explore addressing the line of succession for vacancies within the ASLCS Executive Committee. The recommendations presented by the subcommittee were adopted by the Bylaws and Standing Orders committee at their meeting on July 31 and were subsequently adopted by full Executive Committee at their meeting earlier today on August 3.

Inside the Legislative Process, Tammy Wehrle (Wis.) reporting.
The committee is currently collecting survey questions pertaining to the ability for ASLCS to remotely participate in segments of the annual Professional Development Seminar (PDS).

Site Selection, Chair Nanette Mitchell (Tenn.) reporting.
Chair Mitchell shared that planning for the 2023 PDS in Eugene, Oregon, is going well. The Oregon Capitol will be under construction at the time of the PDS so unfortunately the building will not be open for tours. Several states have indicated an interest in hosting future meetings. Utah is potentially interested in hosting in 2024, and Puerto Rico has expressed interest for hosting the 2025 PDS.

Technology, Chair Michael Queensland (Wis.) reporting.
Chair Queensland reported that the committee has been finalizing a concurrent session for the 2022 PDS that will relate to technological adjustments that state legislative bodies have made in response to the COVID pandemic that will be permanent changes. The committee is also conducting a review of the ASLCS website and are discussing producing the ASLCS roster in PDF form.

International Communication and Development, Jennifer Novak (Idaho) reporting.
Chair Obie Rutledge (Ore.) and Lacy Ramirez (Ore.) are working on updates to the International Directory. Lacy was able to establish contact with the South African delegation of clerks and secretaries (formerly known as SALSA) and was informed that the group has reorganized and is now known as the Forum of Secretaries of South Africa.
Legislative Administrator, Chair Sarah Bannister (Wash.) reporting. Chair Bannister indicated that the current issue was mailed in early July. There will be a quick turnaround for the next issue. The chair expressed appreciation for the great submissions and asked that members keep them coming for future issues.

Membership and Communication, Chair Angela Smith (La.) reporting. Chair Smith shared that personalized notecards have been developed to send to first-time attendees of the PDS and they are now ready to use. The committee has also discussed the possibility of providing special pins to members of the Executive Committee that will be used in the pin-trading contest. The chair also reported that the mixer/meet-and-greet has been coordinated and is ready to go for the fall PDS.

Support Staff, Chair Joshua Babel (Ariz.) reporting. Chair Babel reported that four candidates recently participated in the Legislative Exchange program, and three reports have been submitted by the attendees. The committee discussed recommending an inflationary increase to the Legislative Exchange scholarship stipend. The Legislative Expo has moved to an afternoon time slot and will be held as part of a reception. The chair expressed that more participants were needed for the Expo and asked attendees to please consider participating. The committee will be sponsoring a concurrent session at the PDS.

Canadian-American Relations, Dana Rademan Miller (Mo.) reporting. The upcoming Society of Canadian Clerks-at-the-Table (CATTs) meeting is scheduled for August 28-September 2 in Charlottesville, Prince Edward Island. The ASLCS will be well-represented at the meeting with President Young, Canadian-American Relations Chair Yolanda Dixon, and other ASLCS members in attendance. The committee will also be coordinating with the International Communication and Development committee to host a general session at the upcoming PDS. The topic being considered is a roundtable discussion of best practices for employee retention.

Professional Journal, Morgan Barton (Mo.) reporting. The committee is actively seeking new material for consideration and will workshop with anyone interested in submitting an article.

Program Development, Chair Susan Kannarr (Kan.) reporting. Chair Kannarr reported that plenary and concurrent programming content for the fall PDS has been finalized. Clerk of the United States House of Representatives Cheryl Johnson will be presenting the general session and has made plans to attend several days of the PDS.

Special Committee Reports

Strategic Planning, Chair Scott Kaiser (Ill.) reporting. Chair Kaiser reported that the committee had recommended to the Executive Committee to add an additional associate position (Associate Vice-President Elect) and that the Executive Committee had approved the recommendation at their meeting earlier today on August 3.
addition of this position requires an amendment in the ASLCS By-laws. The proposed change will be voted upon by the Society at the fall PDS.

Adjournment
With no further business to report, upon a motion by Paul Smith (N.H.), seconded by Susan Kannarr (Kan.), the meeting was adjourned at 1:25 p.m.

Respectfully submitted,

Dana Rademan Miller (Mo.)