

# ASLCS Executive Committee Meeting Minutes

July 12, 2021

Via Zoom

## **Call to Order**

The meeting was called to order by President Paul Smith (N.H.) at 2:32 p.m.

## **Attendance**

A quorum of the Executive Committee was present with the following members in attendance: Paul Smith (N.H.), Brad Young (Ohio), Carrie Maulin (Idaho), Brad Hendrickson (Wash.), Jay Braxton (Va.), Ali Sagraves (Ohio), Joyce Wright (Ala.), Pat Harris (Ala.), Bernadette McNulty (Calif.), Darek Grant (ME) and Jim Drake (Ariz.).

Also present were: Holly South (NCSL), Susan Furlong (Nev.), and Patsy Spaw (Texas).

Tim Sekarek (Ore.) was excused from the meeting due to travel.

## **Approval of Minutes**

Bernadette McNulty moved the minutes of the June 5, 2021 Executive Committee meeting be approved. Jay Braxton seconded. The motion carried.

## **Old Business**

### *Treasurer's Report*

Brad Hendrickson reported the balance of the dues account to be \$67,917.05. There have been \$16,423 in deposits since the last balance and \$60.10 in withdrawals. A spreadsheet of the 2021 dues received to date are included in the handouts.

### *Financial Account Statuses*

Holly South presented the report of the financial accounts. There have been no changes since the Executive Committee met in June. Charges from the Spring meeting will appear on the June statement and will be sent out when received.

### *2021 PDS Budget*

The final site visit charges are the only changes to the budget. Bernadette McNulty questioned the high AV costs. Discussion ensued about AV costs increasing in general.

## **New Business**

### *2021 PDS Update*

Holly South discussed updates to the schedule and the potential for additional revenue this year.

### *International Guest Proposal*

Paul Smith presented a request to issue invites to Scotland, Wales, and Northern Ireland. Pat Harris moved the motion to issue invitations. Bernadette McNulty seconded the motion. The motion carried.

Pat Harris moved that ASLCS cover registration fees for invitees. Carrie Maulin seconded the motion. The motion carried.

Paul Smith asked that Holly South extend the invitations to Scotland, Wales, and Northern Ireland.

#### *2021 PDS Host State Committee Update*

Darek Grant gave a positive report of PDS fundraising and planning. They have received \$47,000 to date and expect to raise an additional \$13,000.

#### *PDS Per Diem Registration Request*

Holly South presented a request from Steve James (Mass.) allowing staff to attend certain meeting events on a per diem basis. Discussion ensued on how to balance per diem rates vs. registration rates. Bernadette McNulty moved that a \$200.00 daily per diem rate be available for those who can't attend the full conference. This includes evening activities. Brad Hendrickson seconded the motion. The motion carried.

#### *Selection of Betty King Scholarship Winners*

Holly South submitted the applications of Michael Hurley (Massachusetts Senate) and Patricia Hanson (California Senate) for LSMI. The scholarship covers half the tuition, \$1700.00 each. Both are dues-paying members of ASLCS. Bernadette McNulty moved approval. Jim Drake seconded the motion. The motion carried.

#### *Selection of the Millicent "Millie" MacFarland Scholarship Winners*

Holly South submitted the applications of Jennifer Story (Utah Senate) and Lee Cassis (West Virginia Senate). Bernadette McNulty moved that the committee award \$1000.00 scholarships to each. Jay Braxton seconded the motion. The motion carried.

#### *Selection of the David A. Ward Technology and Innovation Scholarship Winners*

Holly South announced that the Technology Committee approved the application of Brittany Yunker Carlson (Wash. Senate) for the \$1500.00 scholarship to help defray expenses to the PDS. Bernadette McNulty moved approval. Carrie Maulin seconded the motion. The motion carried.

#### *2020 Dues Memo from the Budget and Financial Review Special Committee*

Susan Furlong presented the results of the committee after examining payment of dues for the previous year. The connection was intermittent, and Susan eventually dropped off the call. Paul Smith restated that dues statements were sent out late in 2020 and only a handful of members paid dues. The Committee's recommendation is to accept dues from those that paid and not seek 2020 dues from those members that did not pay. We would start with a clean slate for 2021. The second recommendation of the committee was to make changes to the standing orders of the committee giving it more of an audit role. Patsy Spaw spoke in favor of the committee recommendations. Brad Hendrickson moved that the recommendations be approved. Bernadette McNulty seconded the motion. The motion carried.

#### *Approval of Travel for the NCSL LSCC Meeting*

Bernadette McNulty moved approval for Brad Young and Tim Sekerak (Paul Smith's designee) to attend the Summer NCSL Executive Committee/LSCC Meeting, August 12-14, in Denver. Jay Braxton seconded the motion. The motion carried.

#### *NCSL Legislative Summit Proposed Sponsored Sessions*

Holly South announced that they are waiting for final information about sessions for legislative staff.

**Announcements**

Agreement on continuation of the Executive Committee booth at the PDS Legislative Expo.

Brad Hendrickson announced his retirement from the Washington State Senate effective January 2022.

The committee thanked Paul Smith for his work as President.

**Adjournment**

Brad Hendrickson moved to adjourn at 1:33 p.m. Bernadette McNulty seconded the motion. The motion carried.