

ASLCS Executive Committee Meeting Minutes

September 18, 2020

Via Zoom

Call to Order

The meeting was called to order by President Paul Smith (N.H.) at 1 p.m. Eastern.

Attendance

A quorum of the Executive Committee was present with the following members in attendance: Paul Smith (N.H.), Brad Young (Ohio), Brad Hendrickson (Wash.), Tim Sekerak (Ore.), Carrie Maulin (Idaho), Jay Braxton (Va.), Ali Sagraves (Ohio), Bernadette McNulty (Calif.), and Ron Smith (La.).

Also present were: Holly South (NCSL), Patsy Spaw (Texas), Susan Furlong (Nev.), and Ann Cornwell (Ark.).

Old Business

The minutes of July 23 and August 3 were laid over for further editing.

The Treasurer's Report was laid over to the December meeting as the Treasurer was not present at today's meeting.

Financial Accounts Status

Holly South presented the report of the financial accounts. The LLCs Account (Professional Development Revolving Account) had minimal activity consisting of the two Betty King Scholarships approved in July for Leann Gallagher (Calif.) and Melissa Palmer (Wash.). Each was for \$600, which is half of the LSM tuition. The total expenditures in the last period amounted to \$1,200. As of the end of August, the balance is \$21,150.34.

The L190 Account has had no revenue or expenditures since the last meeting. As of the end of August, the balance is \$186,490.96.

New Business

Patsy Spaw presented the report from the Bylaws and Standing Orders Committee. The Committee received comments that the Standing Orders were confusing and may not have been organized in a logical way. The committee reviewed the Standing Orders and made revisions. The proposed report has added language underlined and any removed language is bracketed. Almost all of the new language is currently in the bylaws or is current precedent. The Committee strived to make the Bylaws and Standing Orders consistent, more logically organized, and easier to read and understand.

President Paul Smith asked if the Committee would like to move through the recommendations item by item or approve the standing orders as laid out? Bernadette McNulty moved that the Standing Orders be adopted as presented by the Bylaws and Standing Orders Committee. Jay Braxton seconded. There was no discussion. The committee approved the motion by voice vote.

President Paul Smith announced a proposed amendment to the bylaws of the Society from the Bylaws and Standing Orders Committee. It was explained that the Executive Committee needed to endorse the amendment for a vote by the full Society at the annual meeting. Brad Hendrickson moved to endorse the amendment as proposed by the Bylaws and Standing Orders Committee. Bernadette McNulty seconded the motion. The motion to endorse the amendment was approved by voice vote.

David A. Ward Scholarship

President Paul Smith proposed establishing a group to study International Roll-Call's David A. Ward Scholarship proposal. He proposed the group be comprised of members of the Technology, Bylaws and Standing Orders, and Executive Committees. This group will report their recommendations for the scholarship at the December Executive Meeting. The Executive Committee agreed. President Smith appointed Joshua Babel and Jeff Takacs from the Technology Committee; Sabrina Lewellen and Patsy Spaw from the Bylaws and Standing Orders Committee; and Carrie Maulin, Brad Hendrickson, Joyce Wright and Jay Braxton from the Executive Committee to serve on the group.

Membership Dues Status

President Smith announced dues collection was on par with the previous year.

Committee Leadership Update

President Smith announced there were to be a handful of changes to committee leadership. Jeff Takacs (Fla.) is the new Vice Chair of Technology. Melissa Bybee-Fields (Ky.) and Jay Jacobs (Ky.) are switching roles with Jay as the new Chair of the Membership and Communications Committee.

LSCC Overhead Allocation

Holly South presented the report. The \$2,500 base fee has been eliminated and incorporated into the formula, which is based on meeting size. So, there will be no additional fee on top of meeting size, resulting in a cost savings to all professional staff associations. Patsy Spaw explained the \$2,500 fee was originally implemented to create balance between large and small groups of the conference. The committee unanimously voted to endorse the change.

PDS

Holly South presented changes for the 2021 PDS in Portland. The Westin revised the room block back to the original contract, giving ASLCS the ability to eliminate ten percent of the room block by May 3. At that point, ASLCS would be responsible for 525 rooms. The Force Majeure clause was negotiated at 50 percent non-attendance due to a natural disaster to activate zero penalty contract negotiation. The 750-room block accommodates just under 200 attendees. It includes guests, sponsors and staff. Bernadette McNulty made the motion to approve the contract addendum. Carrie Maulin seconded the motion. The motion was passed by voice vote.

Other Business

2019-2020 Roster

Holly South explained that she emailed all principals requesting changes to the roster.

Announcements

Holly South explained marketing for Mason's Manual was going to start in the next couple of weeks. Books should be back from the printer by the end of October and ready for shipping by early November.

President Paul Smith asked if the Committee agreed that the next meeting would be in December. The Committee agreed.

Bernadette McNulty moved the Committee adjourn. Carrie Maulin seconded the motion. The meeting adjourned.

Respectfully submitted,

Brad Hendrickson (Wash.)