

ASLCS Executive Committee Meeting Minutes

December 15, 2020

Via Zoom

Call to Order

The meeting was called to order by President Paul Smith (N.H.) at 3 p.m. Eastern.

Attendance

A quorum of the Executive Committee was present with the following members in attendance: Paul Smith (N.H.), William MaGill (Vt.), Bernadette McNulty (Calif.), Jay Braxton (Va.), Ron Smith (La.), Carrie Maulin (Idaho), Ali Sagraves (Ohio), Joyce Wright (Ala.), Pat Harris (Ala.), and Brad Hendrickson (Wash.).

Also present were: Holly South (NCSL), Susan Kannarr (Kan.), and Jim Drake (AZ)

Old Business

The August 3 minutes were presented and corrected. Jay Braxton moved to approve the minutes. Pat Harris seconded the motion. The minutes were adopted unanimously.

Treasurer's Report

William MaGill expressed that due to moving out of his office, the actual reports were in moving boxes and not accessible at this time. He did express the accounts are better this year due to a lack of expenditures. President Paul Smith announced the Treasurer's Report would be presented at a later date.

Financial Account Statuses

Holly South presented the report of the financial accounts. The LLCS Account (Professional Development Revolving Account) had no activity to report, except Thompson Reuters has agreed to sponsor the Ed Burdick scholarship again. That is reflected with the deposit of \$1500 to cover two \$750 scholarships. As of the end of November, the balance is \$21,150.34.

The L190 Account (ASLCS Special Meeting Fund) had no activity to report other than Thompson Reuters agreeing to sponsor a breakfast at the Fall PDS. They have committed a contribution of \$3,000. As of the end of November, the balance is \$196,490.96.

New Business

President Paul Smith announced that William MaGill would be leaving the organization. Pursuant to the Standing Orders, President Smith proposed Brad Hendrickson be elevated to the position of Secretary-Treasurer; Tim Sekarek from Appointed to Elected Member; and Jim Drake be selected to become the Appointed Member. Carrie Maulin moved the motion. Jay Braxton seconded. No debate was had and the motion passed unanimously.

President Paul Smith welcomed Jim Drake to the Committee. Jim Drake made remarks. The Committee thanked William MaGill.

David A. Ward Scholarship

Jay Braxton presented the report of the study group on the scholarship. The scholarship was proposed by International Roll Call to honor David Ward. The scholarship will help Associate Members with costs associated with attending the PDS. Committee membership included Josh Babel (Ariz.), Jeff Takacs (Fla.), Sabrina Lewellen (Ark.), Patsy Spaw (Texas), Carrie Maulin, Brad Hendrickson, Joyce Wright and Jay Braxton. The group recommends that the scholarship be awarded to no more than two associate members annually. It will be funded from the Professional Development Revolving Account in the amount of \$1,500 for a single recipient or \$750 for two recipients. Recipients are not eligible for multiple awards. This scholarship will follow the same process as other association scholarships. The associate will submit a letter to the President via the staff liaison; the letter must be endorsed by the associate's principal; applicants will be reviewed by the Technology Committee; the Committee will make recommendations to the Executive Committee for final approval. The scholarship is not limited to technology staff. The Associate Vice-President will notify the associate by August 1 of each year.

Jay Braxton moved that the Committee consider the scholarship. Bernadette McNulty seconded the motion. There was no discussion and the scholarship was approved by a voice vote.

Associate Exchange Program

Holly South reported that the decision had been made to suspend the program in 2021 due to the Covid-19 virus. There are four associates who were approved for the program in 2020 who were unable to participate. Holly and the Support Staff Committee will work with them to try and find a solution so they can participate when travel makes sense again.

Bernadette McNulty moved to adjourn at 3:25 p.m. Brad Hendrickson seconded the motion. It was adopted by a voice vote.

Respectfully submitted,

Brad Hendrickson
ASLCS Secretary-Treasurer