



American Society of Legislative Clerks and Secretaries

2020 Spring Business Meeting

May 1-2, 2020

Hyatt Regency Cleveland at the Arcade | Cleveland, Ohio

Preliminary Agenda

February 5, 2020

Friday, May 1, 2020	
4-5 pm	Registration and Information Desk <i>Free wi-fi available in all meeting and guest rooms</i>
5-7 pm <i>Superior Avenue Room</i>	Welcome Reception <i>Cocktails and hors d'oeuvres</i>
Evening	Dinner on your own in Cleveland
Saturday, May 2, 2020	
8-9 am <i>Kaiser Boardroom</i>	Breakfast
9-10 am <i>Meeting Level</i>	Committee Meetings – A <ul style="list-style-type: none"> • Bylaws and Standing Orders (<i>Emanuele A Boardroom</i>) • Inside the Legislative Process (<i>Emanuele B Boardroom</i>) • Site Selection (<i>Emanuele C Boardroom</i>) • Technology (<i>Kaiser A Boardroom</i>)
10-11 am <i>Meeting Level</i>	Committee Meetings – B <ul style="list-style-type: none"> • International Communications and Development (<i>Emanuele A</i>) • Legislative Administrator (<i>Kaiser A</i>) • Membership and Communication (<i>Emanuele B</i>) • Support Staff (<i>Emanuele C</i>)
11 am-Noon <i>Meeting Level</i>	Committee Meetings – C <ul style="list-style-type: none"> • Canadian-American Relations (<i>Emanuele A</i>) • Professional Journal (<i>Emanuele B</i>) • Program Development (<i>Emanuele C</i>)
12:15-1:30 pm <i>Kaiser Boardroom</i>	Business Meeting and Luncheon Presiding: Paul Smith, Clerk of the New Hampshire House of Representatives and ASLCS President
1:30-3:30 pm <i>Emanuele A Boardroom</i>	Executive Committee Meeting Presiding: Paul Smith, Clerk of the New Hampshire House of Representatives and ASLCS President
2:30-3:30 pm <i>Emanuele B Boardroom</i>	Strategic Planning Special Committee
2:30-3:30 pm <i>Emanuele C Boardroom</i>	Budget and Financial Review Special Committee (tentative)
3:30-5 pm <i>Emanuele A Boardroom</i>	2020 Mason's Manual Commission Meeting Presiding: Claire Clift, Secretary of the Nevada Senate and Chair of the 2020 Mason's Manual Commission
Late Afternoon/Evening <i>Progressive Field</i>	Cleveland Indians vs. the San Francisco Giants Enjoy the game from the comfort of a suite! Game time is 6:10 pm, but the suite opens two hours beforehand. (Progressive Field is 0.5 mile from the hotel.)