

ASLCS Annual Business Meeting Minutes

ASLCS Professional Development Seminar
September 25, 2018
Madison, Wisconsin

Call to Order

President Robert Haney (Texas) called the meeting to order at 12:40 p.m.

He thanked International Roll-Call for their sponsorship of the business luncheon, and asked Bill Schaeffer, Diane Bell, Robert Feidt, and Tyler Schaefer to stand and be recognized.

The roll call of states was dispensed with upon motion by Paul Smith (N.H.), seconded by Liz Clark (Alaska), and so ordered.

Minutes

The minutes of the September 26, 2017 business meeting in Phoenix, Arizona were presented. A motion to adopt was made by Bernadette McNulty (Calif.), seconded by Lori Roland (Alaska), and so ordered.

Treasurer's Report

President Haney recognized ASLCS Secretary-Treasurer Paul Smith (N.H.) to present the Treasurer's report for the ASLCS Dues Account. The report was a comprehensive report of the year showing an ending balance, as of September 14, 2018, of \$40,321.18. The Secretary-Treasurer moved the adoption of the report, seconded by Bernadette McNulty, and adopted after questions.

International Guests

President Haney recognized, welcomed, and introduced the following international guests: Michael Ries (Australia); Robert Benoit, Annette Boucher, and Deborah Deller (Canada); Ann Pedro, Kayla Milong-Iechad, Sandra Mongami, Olie Albert, and Nangisa Mai (Palau).

Committee Reports

The President then called for committee reports.

A Committees

Bylaws and Standing Orders

Chair Buddy Johnson (Ark.) reported that the major task assigned to the committee for the year had been updating the index of the standing orders. He thanked the members of the committee for their service.

Inside the Legislative Process

Chair Donna Holiday (Ky.) reported that the President had asked the committee to look at the website to determine whether it should be updated or scrapped. The committee felt it should be updated and expanded and the incoming committee will be looking at webpage mockups this week to recommend to the Executive Committee.

Site Selection

Vice Chair Ron Smith (La.) reported that the 2019 PDS in Seattle is set and the hosts are working hard; 2020 is up for grabs to those interested!

Technology

Vice Chair John Hollman (Ill.) reported that the committee reorganized after losing its chair earlier this year. They are hosting a concurrent session the next day and encouraged all members to attend. The Facebook page has been updated and all members are encouraged to stop by their booth at the Expo the following day.

B Committees

International Communication and Development

Chair Liz Clark (Alaska) reported that the main task of the committee is to produce the International Directory; the committee is awaiting some further information before the next directory is printed. Liz mentioned how ANOMAC has expanded to include other countries from Central and South America, and the opportunities have increased for membership participation.

Legislative Administrator

Chair Sarah Schaben (Mo.) reported that fall issue had been sent prior to the beginning of the PDS. She thanked the vice chairs, Holly South and Paul Smith for their assistance in helping the Administrator get out. At the conclusion of her report, Sarah presented President Robert Haney with the Legislative Administrator cover plaque.

Membership and Communication

Chair Bill MaGill (Vt.) reported there was a high number of first-time attendees present (39) at this year's meeting and thanked the sponsors who worked with them. The committee had just concluded a concurrent session that went exceptionally well, and he thanked those who attended for their participation.

Support Staff

Chair Ali Sagraves (Ohio) began by asking Barrett Dudley (Ark.) to speak about the Associate Exchange Program, which the Support Staff Committee is involved in recommending. Ali thanked those who engaged in the staff breakout sessions the day prior, encouraged everyone to engage in the Expo the following day, and is excited about the cross-training concurrent the committee will host tomorrow as well.

C Committees

Canadian-American Relations

Chair Paul Smith (N.H.) reminded the members of the date of the 2019 Joint Canadian-American meeting in Concord, New Hampshire from September 3-7 and encouraged them to attend. The two vice chairs of the committee travelled to Iqaluit, Canada for the CATTs and represented the society well. The Canadians are insisting that volleyball must continue at the meetings and so attendees are encouraged to practice for next year.

Professional Journal

Chair Bernadette McNulty (Calif.) reported that this year's journal is essentially completed. She

reminded the members the Journal is available online (we've stopped printing them) and reminded members that the Journal is our legacy, a tool for us that will last into the future.

Program Development

Chair Jennifer Novak (Idaho) thanked the committee for their participation and input into making this a successful professional development seminar and reminded members to participate in feedback for next year's seminar.

Special Committees

Budget and Financial Review

Chair Patsy Spaw (Texas) informed the members that the committee had been created the year prior and was developed to provide information to membership about our various accounts, as most members do not know about them. The committee developed a comprehensive report and training manual that covered information from 2004-2018; all information regarding the accounts and responsibilities of officers is included in the manual.

Roster

Chair Erica Manson (Va.) reported the Roster had been sent to all members and encouraged members to stop by the Roster booth at the Expo to update any relevant information.

Strategic Planning

Chair Claire Clift (Nev.) reported that a survey had been sent to all principal members and that 70 out of 99 US chambers responded. It is hoped the results will be used for future deliberations. The roster program development being done in conjunction with NCSL is going well, and that a transition from a hard copy to electronic copy is going well. President Haney will continue to beta test the new system that NCSL has been working on.

Internal Audit

Chair Susan Furlong (Nev.) reported the committee had examined all the records of Secretary-Treasurer Paul Smith and found them in order.

Other Business

President Haney thanked the Wisconsin Host State Committee for their work and presented them with gifts.

President Haney thanked additional ASLCS sponsors, Propylon, Tallan, and Thomson Reuters.

President Haney again thanked Program Committee Chair Jennifer Novak for her work in making this a successful PDS.

President Haney recognized the 2017-2018 Executive Committee and offered them his thanks.

Nominating Committee Report

Acting Chair Susan Furlong presented a slate of officers recommended by the committee consisting of: Pat Harris (Ala.) - President; Bernadette McNulty (Calif.) - Associate Vice

President; Paul Smith (N.H.) - President-Elect; Brad Young (Ohio) - Secretary-Treasurer; Bill MaGill (Vt.) - Elected Principal; Jay Braxton (Va.) - Elected Associate. John Hollman (Ill.) moved adoption of the proposed slate, Claire Clift (Nev.) seconded. President Haney asked for ayes and nays; the ayes were unanimous and the above were declared elected.

President Haney mentioned the ASLCS Legislative Staff Achievement Award Winners for 2018, Yolanda Dixon (La.), and Susan Furlong (Nev.).

President Haney recognized Jim Scott and Nia Doherty from Thomson Reuters as the sponsors of the Ed Burdick Memorial Scholarship for Associates. The recipients were Patty Moore of the Washington House, and Anabel Urbina of the California Senate.

President Haney recognized the winner of the Millicent (Millie) MacFarland Scholarship, Paul Smith of the New Hampshire House.

Announcements

President Haney announced that the community service project would take place directly across the hall to benefit the Dane County Humane Society. He also reminded members to have their ASLCS passports filled out for the ability to collect a special pin at the conclusion of the PDS.

Adjournment

With no other business to come before the meeting, Pat Harris (Ala.) moved to adjourn; the motion was seconded by Steve Marshall (Vt.) and adopted without debate. The meeting stood adjourned at 1:38 p.m.

Respectfully Submitted,

Paul C. Smith
ASLCS Secretary-Treasurer