

ASLCS Executive Committee Meeting Minutes

ASLCS Professional Development Seminar
Madison, Wisconsin
September 23, 2018

Call to Order

The meeting of the ASLCS Executive Committee was called to order by President Robert Haney at 3:03 p.m. (Central).

Attendance

A quorum of the executive committee was present with the following members in attendance: Robert Haney (Texas), president; Yolanda Dixon (La.), associate vice president; Pat Harris (Ala.), president-elect; Paul Smith (N.H.), secretary-treasurer; Brad Young (Ohio); Bernadette McNulty (Calif.); William MaGill (Vt.); Tim Sekerak (Ore.); Jay Braxton (Va.); Sabrina Lewellen (Ark.); Alan Whittington (Tenn.).

Also present from NCSL were Holly South and Brenda Erickson. ASLCS members in attendance were Patsy Spaw, Ann Cornwell, Diane Bell, Ali Sagraves, Barrett Dudley, Joyce Wright, and Susan Furlong.

Approval of Minutes

The minutes of the August 1, 2018 Executive Committee Meeting in Los Angeles were presented. MaGill moved and McNulty seconded the adoption of the minutes with the change, adopted.

Approval of Treasurer's Report

President Haney recognized Paul Smith to present the Treasurer's Report for the dues account. The report showed an ending balance (for the end of the term), as of September 14, 2018, of \$40,321.18. Braxton moved, Whittington seconded, report adopted.

Old Business

Financial Account Statuses

Holly South (NCSL) reviewed the ASLCS financial accounts. Holly began with the LLCS Account: As of August 31, 2018, the ending balance in this fund is currently \$22,792.46. There are two pending reimbursements for the Burdick scholarship. She next discussed L190 and presented numbers as of July 31, 2018, which included both donations and expenditures since the spring meeting in August. The ending balance in this fund is currently \$187,768.00. Holly discussed the PDS budget; projected expenses are set at \$69,094.80. The projected expenses have been reduced from what was reported in August by about \$600; projected revenues have increased to \$88,800.00 for a projected net gain of \$19,705.20 (an increase of approximately \$10,000 over what was projected in Los Angeles).

Dues Account Issue

President Haney reported a new memo from Bill Pound with an updated report that moving from Wells Fargo to Key Bank is in the financial best interests of the society. There were discussions

about language within the memo regarding intent to act as a signatory on accounts. NCSL is willing to reduce the number of signatories, and the Executive Committee confirmed they did wish to proceed with moving banks. It was suggested that NCSL revise the memo and the topic was postponed until the Friday Executive Committee meeting.

New Business

2018 Associate Exchange Program

Barrett Dudley submitted his report to the Executive Committee and it was printed in the Legislate Administrator.

Membership Outreach

Dotson Wilson suggested setting up ambassadors for outreach to states and formalizing groups or teams for outreach purposes.

ASLCS e-Roster Update

Robert Haney had Feray Baytok (NCSL) send him the e-Roster prototype so that he could work on tools to help make the program better. Robert will continue to work on this project, including developing information sheets, to assist the society in the future.

Associate Secretary-Treasurer Position

Paul Smith presented a suggested Society officer position of an Associate Secretary-Treasurer. Bernadette McNulty suggested the better way would be to add additional appointments (both Principal and Associate members) to the Executive Committee. Further discussion ensued and the issue was passed over.

Budget and Financial Review Committee

Patsy Spaw presented a comprehensive report to the committee titled “PDS/L190/LLCS/Dues Account Budget History 2004-2018,” as well as “ASLCS Finances 101” a training manual for the Executive Committee. It explains the four accounts that ASLCS is responsible for, as well as an in depth analysis of PDS from expenses from 2004 through the Phoenix PDS. She explained the highlights of how we’re spending money, some historical changes, etc. A concern she mentioned was “stigmatizing” states who hosted seminars that may not have made “profit.”

Future PDS Fundraising

President Haney has great concerns about the future in terms of fundraising, especially considering the loss of some financial sponsors over the years. He suggests we need to start thinking early about PDS sponsorships and going after money. We need to actively develop new sponsors, find out why our existing sponsors have left, or solicit differing amounts. We need to be open to new revenue streams, make calls, and start earlier.

2019 PDS Update and Request

Brad Hendrickson (Wash.) has requested an advance of \$4000 to book the Argosy Boat Cruise. Pat Harris moved, Paul Smith seconded, motion adopted.

Legislative Expo

Ali Sagraves brought forward the discussion that she'd like participation by the Executive Committee.

Other Business

Jane Richards Memorial Contribution

Yolanda Dixon moved, and Bernadette McNulty seconded the motion for \$500. Adopted.

Mouryne Landing Dini Memorial Contribution

Sabrina Lewellen moved, Yolanda Dixon seconded the motion for \$500. Adopted.

Adjournment

Following thanks from outgoing President Robert Haney, Pat Harris moved, and Paul Smith seconded, that the meeting stand adjourned; hearing no objection, the President declared the meeting adjourned at 4:36 p.m. (Central).

Respectfully Submitted,
Paul C. Smith
ASLCS Secretary-Treasurer