

# ASLCS Business Meeting Minutes

ASLCS Lunch and Business Meeting  
The City Club Los Angeles  
July 31, 2018  
Los Angeles, California

## **Call to Order**

President Robert Haney called the meeting to order at 1:20 p.m. He thanked International Roll-Call for their sponsorship of the business lunch and Bernadette McNulty for her assistance in selecting the location for the business meeting.

## **Awards**

President Haney read citations for the 2018 Legislative Staff Achievement Awards from ASLCS for Yolanda Dixon and Susan Furlong and presented plaques to them on behalf of ASLCS and NCSL.

## **Committee Reports**

The President then called for committee reports.

### **“A” Committees**

#### *Bylaws and Standing Orders*

Chair Buddy Johnson (Ark.) reported that the committee met and had a productive and concise meeting and eagerly await any orders from the Executive Committee.

#### *Inside the Legislative Process*

Vice Chair Lisa Davis (Miss.) reported that the President has tasked the committee with looking at the future of the ILP. All past questions are archived and stored, and there was a suggestion to make past questions and answers available online and easy to navigate. There was also concern about the rates of response and perhaps that some questions were too long. The committee hopes to report more at the PDS in Madison.

#### *Site Selection*

Chair Sarah Armistead (Va.) reported that the planning is moving ahead strongly for Seattle 2019. There was some discussion about Maine hosting in 2020, however, this has not been firmed up nor is there more to report.

#### *Technology*

Vice Chair John Hollman (Ill.) reported that the committee discussed some ideas for future meetings, are seeking feedback, and looking at the Facebook group and how to make it more active and appealing.

### **“B” Committees**

#### *International Communication and Development*

Obie Rutledge (Ore.) reported the committee had a good, lively, lengthy discussion. The international directory is being compiled. ANOMAC is being held in August and they would

love to have more attendees. An online directory was discussed and the committee is interested in compiling information of the society's members who speak foreign languages.

#### *Legislative Administrator*

Chair Sarah Schaben (Mo.) reported that the summer issue had been mailed recently and hoped everyone had received their copies. She also reminded the membership to consider submitting articles to the magazine.

#### *Membership and Communication*

Chair Bill MaGill (Vt.) reported that the committee had a good meeting and stated they will be hosting one of the concurrent sessions in Madison. He also mentioned that online registration with NCSL for the PDS now has a tab to click for sponsoring new attendees and encouraged everyone to click it when registering.

#### *Support Staff*

Chair Ali Sagraves (Ohio) reported that the committee had a full room with lots of discussion regarding the Associate Exchange Program, the two concurrent sessions they're sponsoring at the PDS, the need to identify some moderators, and that the expo is looking for participants.

#### *"C" Committees*

##### *Canadian-American Relations*

Chair Paul Smith (N.H.) reminded the members of the date of the 2019 Joint Canadian American meeting in Concord, New Hampshire from September 3-7 and encouraged them to attend. The two vice chairs of the committee – Brad Young and Emily White – will be traveling to Canada for the CATTs meeting and will work on programming discussions. The Canadians are insisting that volleyball must continue at the meetings and so attendees are encouraged to practice for next year.

##### *Professional Journal*

Vice Chair Kay Inabet (Wis.) reported that this year's journal is essentially completed and thanked Tim Sekerak and Heshani Wijemanne for showing up and contributing to the meeting.

##### *Program Development*

Chair Jennifer Novak (Idaho) reported that there will only be one plenary session occurring in Madison and that the time allotted for the second plenary will be devoted to parliamentary procedure.

#### *Special Committees*

##### *Budget and Financial Review*

Chair Patsy Spaw stated that a training manual will be completed for the Executive Committee in Madison and that data is being compiled on PDS information and overall is happy with the investment in our professional development.

##### *Roster*

Chair Erica Manson reported the roster is at the printer and should be arriving soon.

### *Strategic Planning*

Chair Claire Clift reported that a survey had been sent to all principal members and that 70 out of 99 US chambers responded. It is hoped the results will be used for future deliberations. The electronic roster program development being done in conjunction with NCSL is going well, and that a transition from a hard copy to electronic copy is going well.

### **Other Business**

Patsy Spaw congratulated Past President Susan Kannarr on being selected for the NCSL Executive Committee.

Pat Harris asked all members to keep Jane Richards in their thoughts.

Joyce Wright congratulated Bill MaGill on his recent wedding.

### **Adjournment**

With no other business to come before the meeting, Tyler Parker (Ky.) moved to adjourn, the motion was seconded by Susan Kannarr (Kan.) and adopted without debate. The meeting stood adjourned at 1:52 p.m.

Respectfully submitted,

Paul Smith  
ASLCS Secretary-Treasurer