

ASLCS Professional Development Seminar

Sept. 23-28, 2018 ♦ Madison Concourse Hotel ♦ Madison, Wisconsin

Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Cell Phone: _____

Email: _____

Emergency Contact: _____ Phone: _____

Guest Name: _____

**Mail or fax this form by
Friday, Sept. 14, 2018 to:**

NCSL Registration/Accounting
7700 East First Place
Denver, CO 80230

Fax: (303) 856-2554

Please note:

Confirmations and badges will not be mailed prior to the meeting. All badges may be picked up on site.

Special Needs:

Please list any dietary restrictions, preferences or allergies: _____

Please list any physical accommodations needed: _____

For questions about special needs, contact Megan Martin at 303-856-1496 or Megan.Martin@ncsl.org.

New Attendees/New Attendee Mentors

- Check here if you are a first-time attendee to the ASLCS Professional Development Seminar.
- Check here if you would like be a mentor for a first-time attendee.

Special Events – please select the social events you plan on attending (this is just for planning purposes)

- Welcome reception (Sunday, Sept. 23)
- Monona Terrace Reception (Monday, Sept. 24)
- Henry Vilas Zoo (Wednesday, Sept. 26)
- President's reception and State Dinner (Thursday, Sept. 27)

Registration

Legislative Staff	\$400	International: (<i>please circle one</i>) CATTs, ATELCA, ANOMAC, ANZACATT, SALSA	\$0	Business/Other	\$500
Guest	\$200			Sponsor	\$0
Retired	\$200				

Registration Payment Options

- Pay on site
- Check enclosed: Check # _____ Amount: _____
- Bill my state legislature: P.O.# _____ Agency name: _____
- Charge my credit card: AmEx MasterCard Visa Discover
Credit card number: _____ Exp. date: _____ Amount: \$ _____
Signature: _____

Cancellation/Refund Policy: Cancellations must be made in writing and faxed to (303) 856-2554 or emailed to registration@ncsl.org. Cancellations received by Sept. 21, 2018 will be refunded (minus a \$50 processing fee). Fees cannot be refunded for registrations cancelled after the conference begins. No onsite cancellations or substitutions. For registration information, call (303) 364-7700 x1383 or visit our website at www.ncsl.org.