

ASLCS Professional Development Seminar

Sept. 20-25, 2015 ♦ Raleigh Marriott City Center ♦ Raleigh, North Carolina

Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Cell Phone: _____

Email: _____

Emergency Contact: _____ Phone: _____

Guest Name: _____

**Mail or fax this form by
Friday, Sept. 11, 2015 to:**

NCSL Registration/Accounting
7700 East First Place
Denver, CO 80230

Fax: (303) 364-7811

Please note:

Confirmations and badges will not be mailed prior to the meeting. All badges may be picked up on site.

Special Needs:

Please list any dietary restrictions, preferences or allergies: _____

Please list any physical accommodations needed: _____

For questions about special needs, contact Tricia Simmons at 303-856-1486 or tricia.simmons@ncsl.org.

New Attendees/New Attendee Mentors

- Check here if you are a first-time attendee to the ASLCS Professional Development Seminar
- Check here if you would like be a mentor for a first-time attendee

Registration Fees

Legislative Staff	\$325
Guest/Spouse	\$195
All Others	\$500

Registration Payment Options

- Pay on site
- Check enclosed: Check # _____ Amount: _____
- Bill my state legislature: P.O.# _____ Agency name: _____
- Charge my credit card: AmEx MasterCard Visa Discover
Credit card number: _____ Exp. date: _____ Amount: \$ _____
Signature: _____

Cancellation/Refund Policy: Cancellations must be made in writing and faxed to (303) 364-7811 or emailed to registration@ncsl.org. Cancellations received by Sept. 18, 2015 will be refunded, minus a \$50 processing fee. Fees cannot be refunded for registrations cancelled after the conference begins. No onsite cancellations or substitutions. For registration information, call (303) 364-7700 x1456 or x1358 or visit our website at www.ncsl.org for information.