

**2010  
New Legislator**

**Orientation Program**

***Phase I***  
***Introduction to the  
Colorado General Assembly***



**November 4 and 5, 2010**

**State Capitol  
Denver, Colorado**



# A G E N D A

## 2010 New Legislator Orientation Program

### *Phase I* *(Introduction to the Colorado General Assembly)*

#### Thursday, November 4

1:30 p.m. **Welcome and Overview to New Legislator Orientation Program**

*Members of Legislative Leadership:*

- *Mike Mauer, Director, Legislative Council Staff*
- *Dan Cartin, Director, Office of Legislative Legal Services*
- *John Ziegler, Director, Joint Budget Committee Staff*
- *Sally Symanski, State Auditor*
- *Michael Adams, Director, Legislative Information Services*
- *Marilyn Eddins, Chief Clerk of the House*
- *Karen Goldman, Secretary of the Senate*

2:15 p.m. **Recess to House and Senate Chambers**

2:30 p.m. **Orientation to the Legislative Chambers and Staff Services of the House and Senate**

- *Marilyn Eddins, Chief Clerk of the House*
- *Karen Goldman, Secretary of the Senate*

#### **Adjourn**

#### Friday, November 5

7:30 a.m. **Breakfast Buffet**  
*House Committee Room Lobby*

8:00 a.m. **A Guide to Legislators' Rights and Responsibilities: Knowing the Laws that Protect and Affect You**

*Staff from the Office of Legislative Legal Services:*

- *Dan Cartin*
- *Bob Lackner*
- *Jeremiah Barry*
- *Jason Gelender*

10:15 a.m. **Break**

10:30 a.m. **Briefing on Compensation and Benefits**

- *Betsy Holdredge, Legislative Council Staff*

11:00 a.m. **Legislative Department Website**

- *Kevin Smith, Sr. Network Analyst, Legislative Information Services*

11:30 a.m. **Capitol Security and Safety Procedures**

- *Colorado State Patrol Executive Security Unit*

12:00 p.m. **Overview of Capitol Tours**  
Followed by Optional Capitol Tour (approx. 45 minutes)

- *Theresa Holst, Manager, Visitor Services*