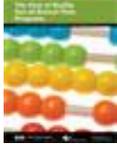# Selected Resources: Financing and Sustaining Afterschool Programs
www.financeproject.org

PUBLICATIONS FOR FUNDERS AND DECISION-MAKERS

The Cost of Quality Out-of-School-Time Programs: Study and Online Tool, January 2009.
Based on detailed cost data collected from 111 OST programs in six cities, this report provides cost averages and ranges for many types of programs. Access the OST Cost Calculator, a companion online tool, to generate cost estimates for specific programs: www.wallacefoundation.org/cost-of-quality/Pages/default.aspx.

Follow the Money: A Tool for Mapping Funds for Out-of-School Time Initiatives, November 2009
This publication provides a step-by-step approach for statewide afterschool networks and others to track out-of-school time investments in their states. Specific state examples and customizable worksheets are also included to assist users with data collection and analysis. This publication is available at: http://www.financeproject.org/publications/FollowTheMoney.pdf

Sustaining Community Revitalization: A Tool for Preparing Budgets for Promise Neighborhoods, **August 2011**
This tool lays out a step-by-step approach to calculating those fiscal needs. The associated worksheets help Promise Neighborhood leaders to identify and understand their costs on a year-by-year basis--both by type of solution (e.g., education programs, family and community supports, etc.) and by the overarching cost categories carried by the grantee.
http://www.financeproject.org/publications/SCRToolforPreparingBudgets.pdf

PUBLICATIONS FOR PROGRAM LEADERS

Forming Partnerships to Meet Administrative Needs of Youth-Serving Organizations, January 2011
This brief explores various strategies to reduce administrative costs and increase efficiency of youth serving organizations. It illustrates different types of organizational structures, services and results to be achieved.
http://www.financeproject.org/publications/FormingAdminPartnership.pdf

Cutting Costs, Keeping Quality: Financing Strategies for Youth-Serving Organizations in a Difficult Economy, March 2010
This brief highlights financing strategies that successful youth-serving organizations are using to maintain quality services despite difficult economic times. It illustrates how organizations have aggressively managed costs, creatively generated new revenues and support, and created partnerships to mitigate the effects of funding cuts.
http://www.financeproject.org/publications/CuttingCostKeepingQuality.pdf

Building Capacity for Better Results: Strategies for Financing and Sustaining the Organizational Capacity of Youth-Serving Programs, September 2010
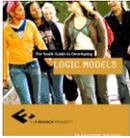This strategy brief discusses four approaches that leaders of youth-serving nonprofit organizations can pursue to help support and strengthen their organizational capacity: build accurate overhead rates into contracts and grants, access funding to directly support capacity building, access technical assistance to support or improve organizational capacity, and form partnerships to share administrative services.
http://www.financeproject.org/publications/BuildingCapacity-Brief.pdf

The Youth Guide to Budgeting, August 2010
This guide provides step-by-step instructions, tips and strategies that youth leaders can use to develop a budget for their organization. The full guide is available online at http://www.financeproject.org/publications/YouthGuide-Budgeting.pdf

The Youth Guide to Developing Logic Models, August 2010
This guide provides step-by-step instructions, tips and strategies that youth leaders can use to develop a logic model to measure their progress, demonstrate their accountability and link investments to results. The full guide is available online at: http://www.financeproject.org/publications/YouthGuide-LogicModels.pdf

Beyond the Award Letter: Fund Management for Leaders of Small Youth-Serving Organizations, September 2009
This guide helps non-profit leaders develop the tools and knowledge they need to enhance the systems they use to manage grants and contracts. It explores strategies to strengthen fund management practices and provides guidance on building work plans for managing grants and contracts among other tips to support the management of a variety of funding streams. This publication is available at: http://www.financeproject.org/publications/BeyondtheAwardLetter.pdf

Beyond the Checkbook: A Financial Management Guide for Leaders of Small Youth-Serving Organizations, January 2009
This guide helps leaders of small nonprofit organizations to develop the tools and knowledge they need to create and use sound financial management practices. It identifies key components of financial management systems, discusses important considerations and trade-offs that organizations make in designing systems, and provides checklists, examples, and templates to help clarify ideas. This publication is available at: http://www.financeproject.org/publications/BeyondtheCheckbook.pdf

A Guide to Successful Public-Private Partnerships for Youth Programs, January 2007
This guide provides practical information on creating and maintaining public-private partnerships to improve and expand youth programs and initiatives in communities and states. The full report is available online at: http://financeproject.org/publications/PublicPrivate_PM.pdf

RESOURCE CENTERS

OUT-OF-SCHOOL-TIME CLEARINGHOUSE: Access information and resources about developing, financing, and sustaining out-of-school time programs for children and youth. www.financeproject.org/irc/ost.asp

FINDING FEDERAL FUNDING: Search the online catalogue of more than 400 federal programs to identify funding sources. www.financeproject.org/index.cfm?page=27

SUSTAINABILITY PLANNING RESOURCE CENTER: This resource center provides helpful resources for completing each step of The Finance Project's elements of sustainability: vision, results orientation, strategic financing, broad-based community support, key champion, adaptability to changing conditions, and strong internal systems. www.financeproject.org/index.cfm?page=28