

COPIER REPLACEMENT PLANNING

MN House of Representatives

National Association of Legislative Information
Technology

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September 4, 2008

Copier Deployment

- Central Duplicating
- House Chamber Printing
- Department Copying/Printing
- Distributed Copying

Copier Replacement Goals

- Minimize Life-Cycle Costs
- High Degree of Reliability
- Meet User Needs
- Billing/Financial Control/Vendor Mgmt

Cost Considerations

- Purchase or Lease?
- Investment Costs
- Maintenance Costs
 - Cost per “click” + Monthly charge

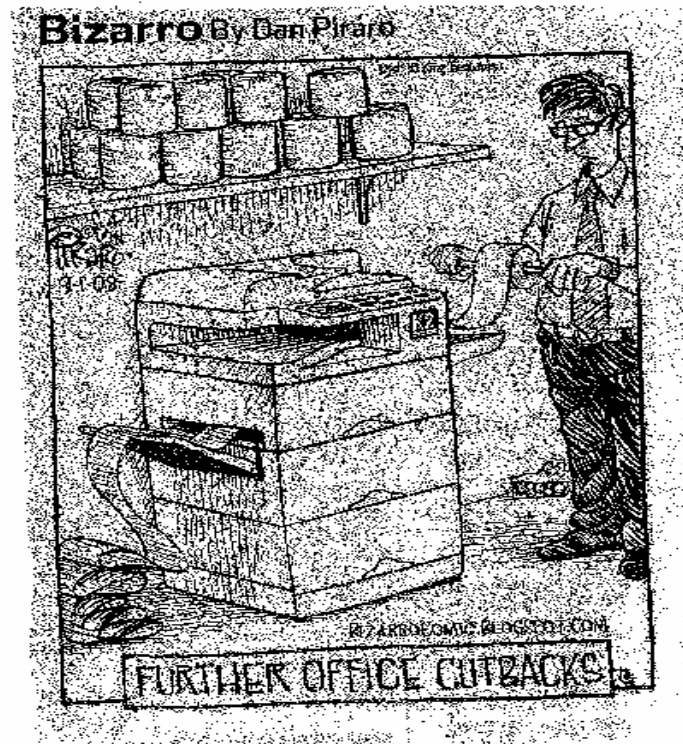
Color Copiers?

- Limited Deployment
- Use Guidelines Enforced

Planning Approach

- Gather Data – Inventory
 - Monthly usage per machine
 - Age of equipment
 - Speed
- Identity old/problem machines
- Assess user Needs

Paper Use Reduction



2007-08 Copier Replacement Plan

/--Existing Copiers - - - - -\					/--Proposed Plan - - - - -\			
					Approx Tot.	Replacement	Cost	Cost
<u>Location</u>	<u>Make</u>	<u>Model</u>	<u>Page/Min</u>	<u>Install Date</u>	<u>Usage (000)</u>	<u>Model</u>	<u>FY08</u>	<u>FY09</u>
175	Minolta	250C	25	Mar-06	new	-		
185	Cannon	I4570	45	Jul-05	100	-		
190	Cannon	I4570	45	2006	new	-		
206	Minolta	D5510	55	May-04	300	B600		
245	Minolta	D5510	55	May-04	400	B600		
259	Minolta	DI650	65	Nov-02	500	B750	\$20,000	
304	Minolta	250C	25	Mar-06	new	-		
307	Minolta	DI750	75	Jan-02	1,500	B750	\$20,000	

2007-08 Copier Replacement Plan (Cont)

					Approx Tot.	Replacement	Cost	Cost
<u>Location</u>	<u>Make</u>	<u>Model</u>	<u>Page/Min</u>	<u>Install Date</u>	<u>Usage (000)</u>	<u>Model</u>	<u>FY08</u>	<u>FY09</u>
345	Minolta	DI650	65	Nov-02	300	B750		
357	Xerox	DC490	90	Dec-01		B750	\$20,000	
389	Minolta	DI750	75	Feb-02	600	B750	\$20,000	
407	Minolta	DI650	65	Nov-02	700	B750	\$20,000	
445	Xerox	DC490	90	Dec-01		B750	\$20,000	
468	Minolta	B750	75	Jun-07	new	-		
487	Xerox	DC480	80	Feb-01		B750	\$20,000	
506	Minolta	DI750	75	Jan-02	1,700	B750	\$20,000	
508	Minolta	250C	25	Mar-06	new	-		
545	Minolta	DI750	75	Feb-02	1,300	B750	\$20,000	
573	Xerox	DC480	80	Dec-00		B750	\$20,000	

2007-08 Copier Replacement Plan (Cont)

					Approx Tot.	Replacement	Cost	Cost
<u>Location</u>	<u>Make</u>	<u>Model</u>	<u>Page/Min</u>	<u>Install Date</u>	<u>Usage (000)</u>	<u>Model</u>	<u>FY08</u>	<u>FY09</u>
593	Minolta	DI750	75	Nov-02	900	B750	\$20,000	
600	Minolta	DI850	85	May-04	1,100	1050e		
600	Minolta	DI850	85	May-04	800	1050e		
CAP 211	Xerox	DC490	90	Jan-02		1050e	\$32,700	
CAP 214	Xerox	WCP55	55	Jul-04		B600		
Cap 216	Cannon	I4570	45	2006	new	-		
CAP 348	Xerox	DocuTech 135	135	Dec-01		Docutech		
CAP 348	Xerox	5100	100	Dec-00		1050e		\$32,700
Dup G35	Minolta	DI750	75	Nov-03	800	1050e		\$32,700
Dup G35	Minolta	DI750	75	Jan-02	2,300	1050e		\$32,700
Dup G35	Minolta	DI850	85	May-04	2,000	1050e		

